

**CITY OF BERKELEY**  
**MEETING OF THE PERSONNEL BOARD**  
**DATE: September 7, 2021    TIME: 7:00 P.M.**

**Secretary: LaTanya Bellow, Human Resources Department**  
**2180 Milvia Street, First Floor, Berkeley, CA 94704**  
**(510) 981-6800    E-mail: [LBellow@cityofberkeley.info](mailto:LBellow@cityofberkeley.info)**

I. Call to Order                    7:05 P.M.

II. Roll Call

Members Present: Mary Kay Lacey (Chair), Robert Dixon (Vice Chair), Darryl Bartlow, Maya Karpinski, Jenny Wenk

Members Absent: Aviva Gilbert, Leah Wilson

Staff Present: LaTanya Bellow (Director of Human Resources); Kevin Sledge, Cecil Lopez, Dana d'Angelo (Human Resources); Abraham Roman (Fire Chief); David Sprague (Assistant Fire Chief); Jordan Klein (Director of Planning); Alex Roshal (Planning); Joy Brown (Public Works)

Public Attendance: Cordell Hindler

III. Public Comments    No Public Meeting on Rosh Hashanah

**ACTION ITEMS:**

IV. Approval of Minutes of Meeting on April 12, 2021

**Action:** MSC: (Wenk/Bartlow) to approve the minutes of the meeting on April 12, 2021.

**Vote:**    Ayes:            Wenk, Bartlow, Lacey, Dixon, Karpinski  
             Noes:            None  
             Abstains:       None  
             Absent:          Gilbert, Wilson

V. Recommendation to Revise the Sworn Fire Prevention Inspector Classifications

**Action:** MSC: (Wenk/Dixon) to approve the Recommendation to Revise the Sworn Fire Prevention Inspector Classifications.

**Vote:**    Ayes:            Wenk, Dixon, Lacey, Bartlow, Karpinski  
             Noes:            None  
             Abstains:       None  
             Absent:          Gilbert, Wilson

VI. Recommendation to Revise the Minimum Qualification and Update the Specifications for the Electrician Classification

**Action:** MSC: (Lacey/Dixon) to approve the Recommendation to Revise the Minimum

Qualification and Update the Specifications for the Electrician Classification.

**Vote:** Ayes: Lacey, Dixon, Bartlow, Wenk, Karpinski  
Noes: None  
Abstains: None  
Absent: Gilbert, Wilson

VII. Recommendation to Revise the Assistant Fire Chief and Emergency Medical Services Advisor Classifications

**Action:** MSC: (Dixon/Wenk) to approve the Recommendation to Revise the Assistant Fire Chief and Emergency Medical Services Advisor Classifications.

**Vote:** Ayes: Dixon, Wenk, Bartlow, Karpinski, Lacey  
Noes: None  
Abstains: None  
Absent: Gilbert, Wilson

VIII. Recommendation to Amend the Housing Inspector and Building Inspector Classifications

**Action:** MSC: (Dixon/Wenk) to approve the Recommendation to Amend the Housing Inspector and Building Inspector Classifications.

**Vote:** Ayes: Dixon, Wenk, Lacey, Bartlow, Karpinski  
Noes: None  
Abstains: None  
Absent: Gilbert, Wilson

**INFORMATION ITEMS:**

- IX. Director's Report – Updates from HR Director – Discussion Only
- X. Fire Safety and Code Enforcement – Updates from Fire - Discussion Only
- XI. Copy of Berkeley Matters – Discussion Only
- XII. Adjournment

**Action:** MSC: (Lacey/Dixon) to adjourn the meeting at 8:48 PM.

**Vote:** Ayes: Dixon, Lacey, Bartlow, Karpinski  
Noes: None  
Abstains: None  
Absent: Gilbert, Wilson, Wenk

**If you are unable to attend a meeting please call 510-981-6824**

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