



**Please submit:**

- 1) This form with the above fields completed; &**
- 2) The required documents (I, II, III) for the permit type listed on page 2 of this form.**

If submitting by mail, please include a check or money order made out to City of Berkeley. If applying in person, we accept cash, check, money order, Visa and MasterCard.

## **Requirements**

### **I. Proof of Residency**

All applications must provide proof of residence in the RPP area. Please provide one of the following:

- California Driver's License (DMV)
- Vehicle Registration (DMV)
- Signed lease agreement (within a year)
- Current bank statement
- City of Berkeley bills (Refuse bills, Fire Alarm bills, Fire Inspections bills, etc.)
- Current PG&E billing statement
- Current telephone (landline) bill
- Current major credit card billing statement
- Cable or internet bill
- EBMUD water bill

### **II. Photo Identification (ID)**

Government issued photo ID

### **III. Required Documentation for Care Type**

**MEDICAL-** Initial first time application: For use by individuals who live within an RPP area and require essential care on a regular basis.

- Physician Reviewed Medical affidavit signed by resident's physician under penalty of perjury that the care is essential to their patient's well-being.

**MEDICAL RENEWAL-** For use by individuals who live within an RPP area and require essential care on a regular basis, that are re-applying to renew an existing In-Home Care permit.

- Medical Affidavit form. The affidavit must be submitted each year.

**CHILDCARE:** For use by individuals who provide childcare to a minor, 12 years of age or younger, within an RPP area.

- Birth certificates of the child or children for whom the childcare will be provided.
- Childcare affidavit signed by the parent or custodian. A new affidavit must be submitted each year.