

To: Parks, Recreation and Waterfront Commission
From: Claudia Kawczynska
Re: Waterfront Commission's Role in the 2003 Marina Master Plan
Date: 11/7/23

I served on the Waterfront Commission during the time period that the Marina Master Plan (2003) was developed. As a context of the role of that commission, I have extracted mentions and explanation of that commission twenty years ago.

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The **Waterfront Commission** will review any proposed revisions to the Marina Plan or the Berkeley Waterfront Plan and any development projects in these areas.

Any construction, development, rehabilitation or landscaping plan proposed on the Marina must follow the City's permitting process, including review and a recommendation from the **Waterfront Commission**.

The process began in January 1998. A Marina Plan Subcommittee, consisting of members from the Planning Commission and the **Waterfront Commission**, was formed to help staff guide the planning process and provide essential feedback during the preparation of the Plan.

After a series of three public workshops and two public meetings before the **Waterfront** and Planning Commissions, a preliminary design concept was prepared. In November of 1999, the City Council approved the preliminary design concept with the provision that more attention is given to open space and directed staff to move forward with preparing a Marina Plan and completing the environmental review

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A biannual report will be prepared for the **Waterfront Commission** on the progress for implementation of the Plan. The report and any recommendations from the Commission, with public input, will be sent to the City Council.

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The **Waterfront Commission** and staff shall collaborate on developing strategies for the Marina's financial sustainability over the next twenty years.

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Staff shall report to the **Waterfront Commission** quarterly on the progress of implementing the policies of this Master Plan and the proposed capital

improvement projects. The **Waterfront Commission** will evaluate the staff report and if necessary make recommendations for changes.

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The process includes review by the **Waterfront Commission**, the Planning Commission, the Zoning Adjustments Board, and the City Council.

The Master Plan identifies recommended infrastructure improvements and public amenities. It also includes design options for each study area that were developed from public participation at workshops and input received from the **Waterfront Subcommittee**, the Planning and **Waterfront Commissions**, and the City Council. These design concepts are illustrated in Figures 4 through 13.

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Marina Enterprise Fund - Funds generated by berthers' fees, other user fees, and income from ground leases and retail sales. **The Waterfront Commission** reviews proposed fee increases annually and makes recommendations to the City Council.

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All applications for Use Permits in the U District must **first** be submitted to the Planning and **Waterfront Commissions**. The Commissions then have thirty days to report their findings to the Zoning Adjustments Board, which recommends either granting or denying the Use Permit. The recommendation of the Board and the report by the Planning and **Waterfront Commissions** must then be submitted to the City Clerk within seven days for final action by City Council.

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To help ensure adequate funds for capital improvements at the Marina, the City should maintain a marina capital reserve fund and whenever possible set funds aside each year for future improvements to Marina capital projects. Expenditures from the committed reserve should be made in consultation with the **Waterfront Commission**.