

CITY OF BERKELEY
MEETING OF THE PERSONNEL BOARD
1301 Shattuck Avenue
Live Oak Community Center, Fireside Room
Berkeley, CA 94704
December 6, 2023
7:00 P.M.

Secretary: Aram Kouyoumdjian, Human Resources Director
2180 Milvia Street, First Floor, Berkeley, CA 94704
(510) 981-6800
hr@cityofberkeley.info

MEETING MINUTES

I. Call to Order 7:00 pm

II. Roll Call 7:00 pm

Members Present: Robert Dixon (Chair), Darryl Bartlow, Mary Kay Lacey, Nic O'Loughlin, Jenny Wenk, Aviva Gilbert (Vice Chair), Maya Karpinski

Members Absent: None

Staff Present: Aram Kouyoumdjian (Director of Human Resources); Monica Walker (Human Resources Manager); Benita Torres (Office Specialist II)

Public Attendance: None

III. Public Comments None

ACTION ITEMS:

IV. Approval of Minutes of Meeting on November 6, 2023

Action: MSC (Lacey/Wenk) to approve the minutes of the meeting on November 6, 2023.

Vote: Ayes: Dixon, Bartlow, Lacey, O'Loughlin, Wenk, Gilbert, Karpinski
Noes: None
Abstains: None
Absent: None

V. Request to Adjust City Attorney Salary Range and Revised Salary

Action: MSC (Lacey/Wenk) to approve adjustment to City Attorney Salary Range.

Vote: Ayes: Dixon, Bartlow, Lacey, O'Loughlin, Wenk, Gilbert, Karpinski
Noes: None
Abstains: None
Absent: None

VI. Recommendation to Revise Job Class Specification – Parking Services Manager

Action: MSC (Dixon/Gilbert) to approve Recommendation to Amend Job Class Specification – Parking Services Manager.

Vote:
Ayes: Dixon, Bartlow, Lacey, O'Loughlin, Wenk, Gilbert, Karpinski

Noes: None
Abstains: None
Absent: None

INFORMATION ITEMS:

- VII. Director's Report – Updates from HR Director – Discussion Only
- VIII. Copy of Berkeley Matters – Discussion Only
- IX. Adjournment 7:47 pm