

PROPOSED BUDGET

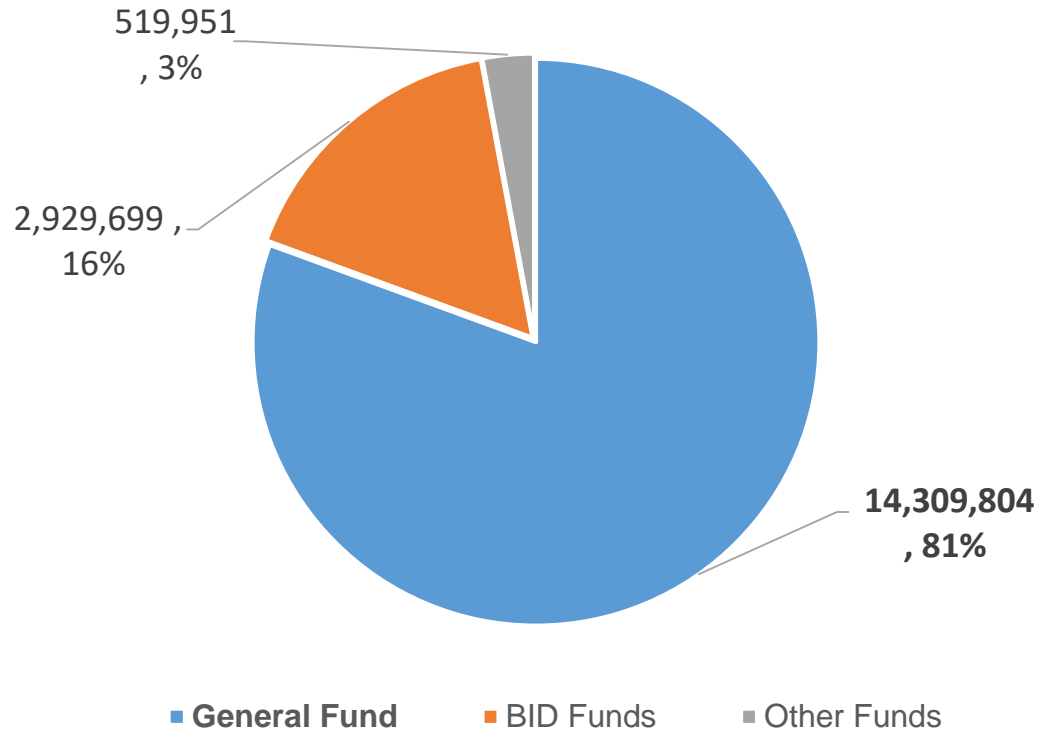
FISCAL YEARS 2025 & 2026

CITY MANAGER'S OFFICE

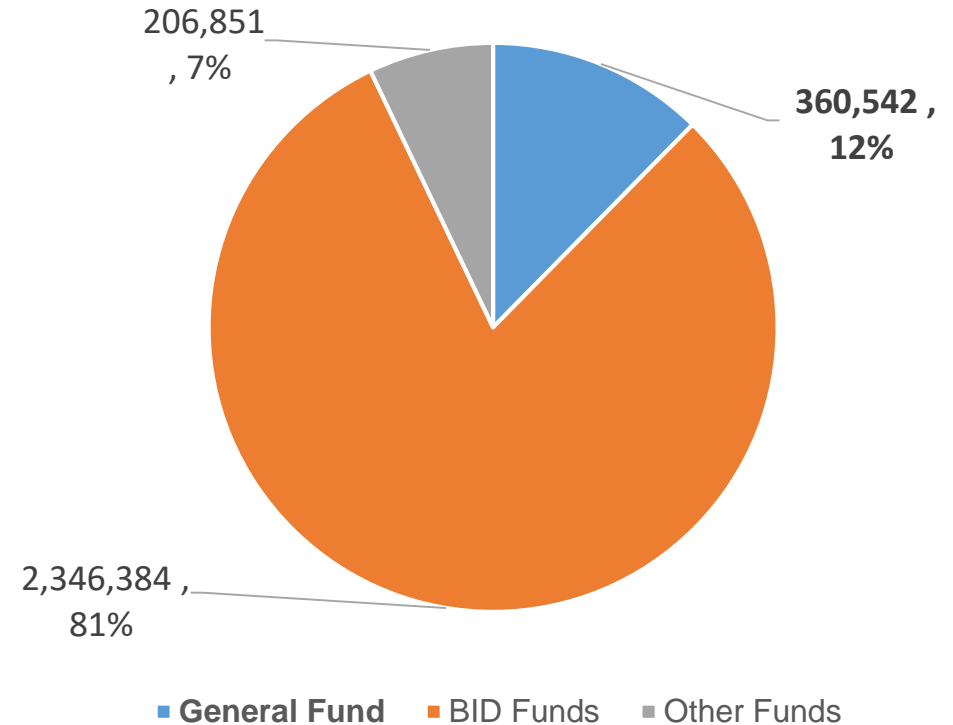


OPERATING BUDGET BY FUNDING SOURCE

FY 25 Operating Budget (\$17.8M)

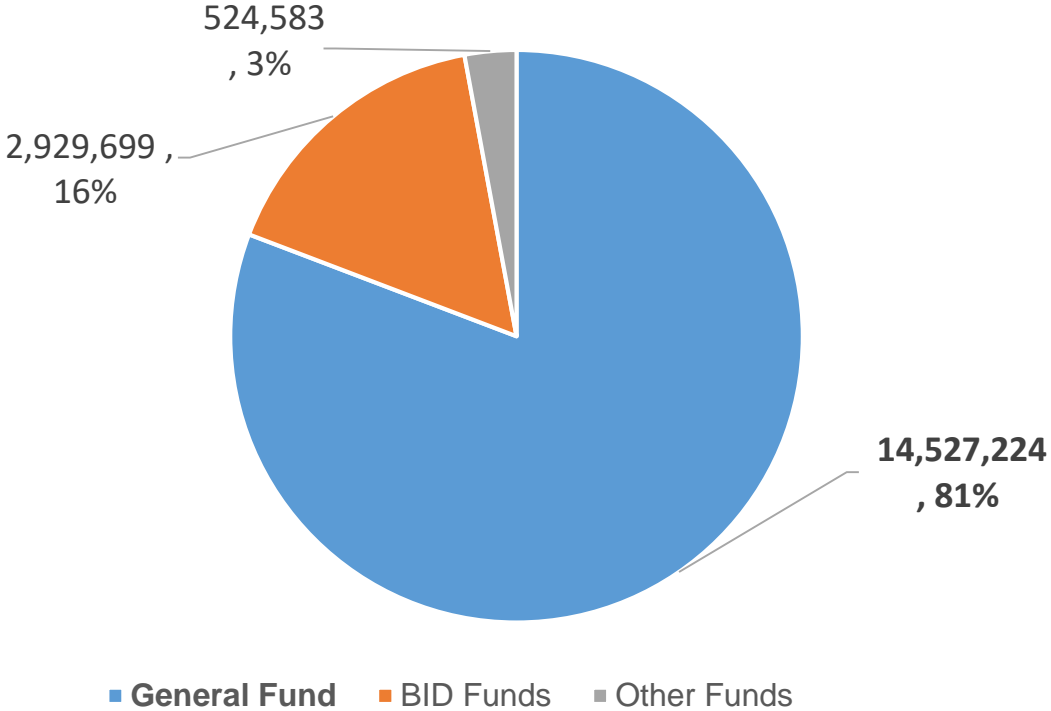


FY 25 Revenue Budget (\$2.9M)

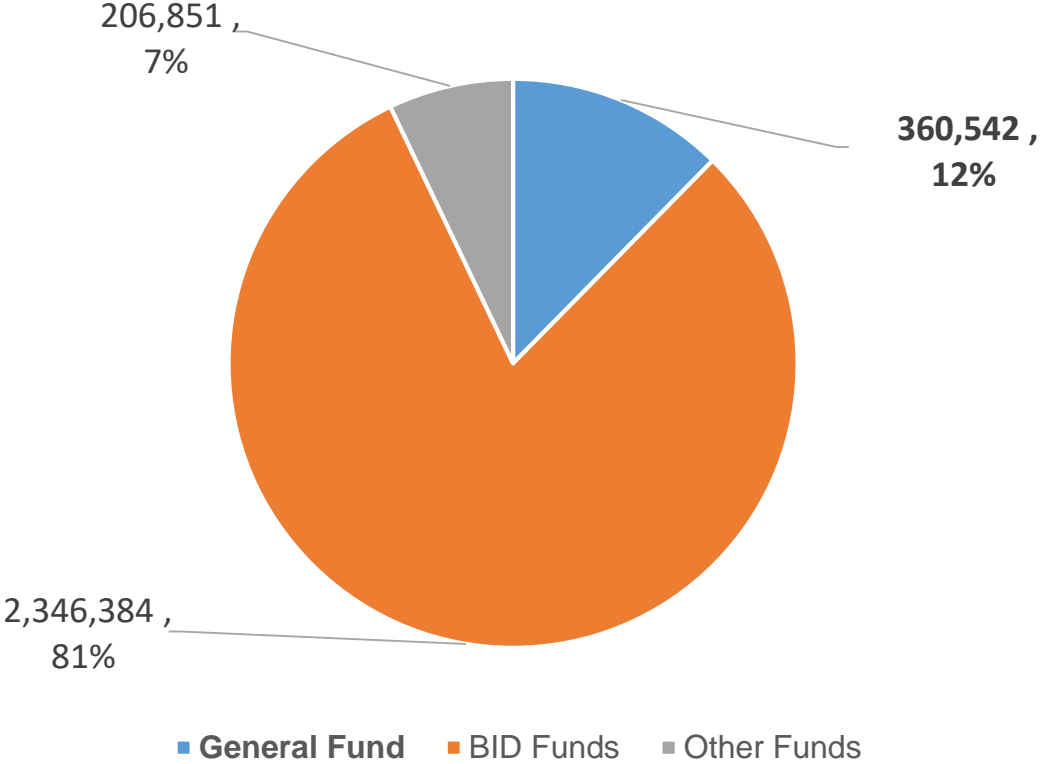


OPERATING BUDGET BY FUNDING SOURCE

FY 26 Operating Budget (\$18M)

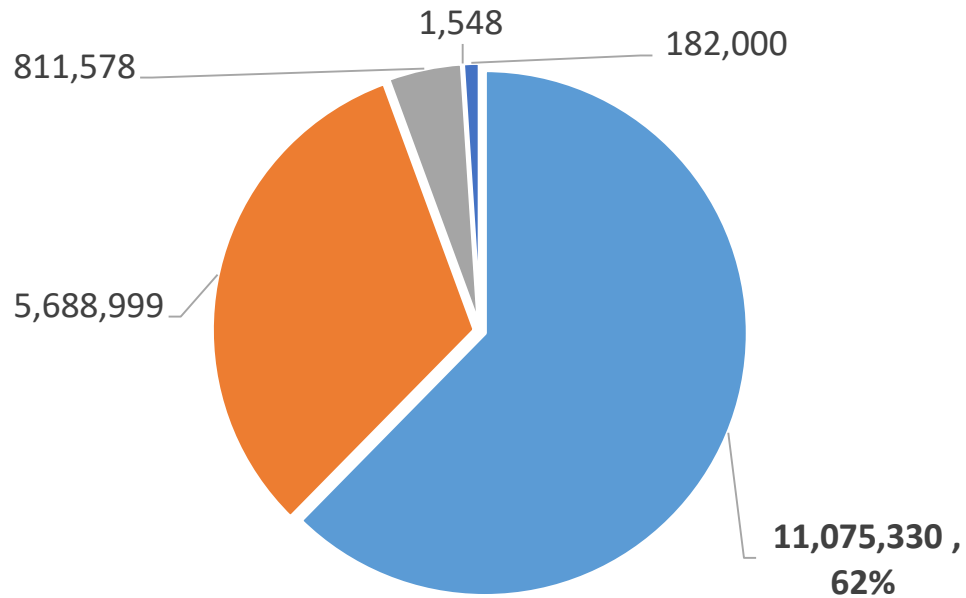


FY 26 Revenue Budget (\$2.9M)



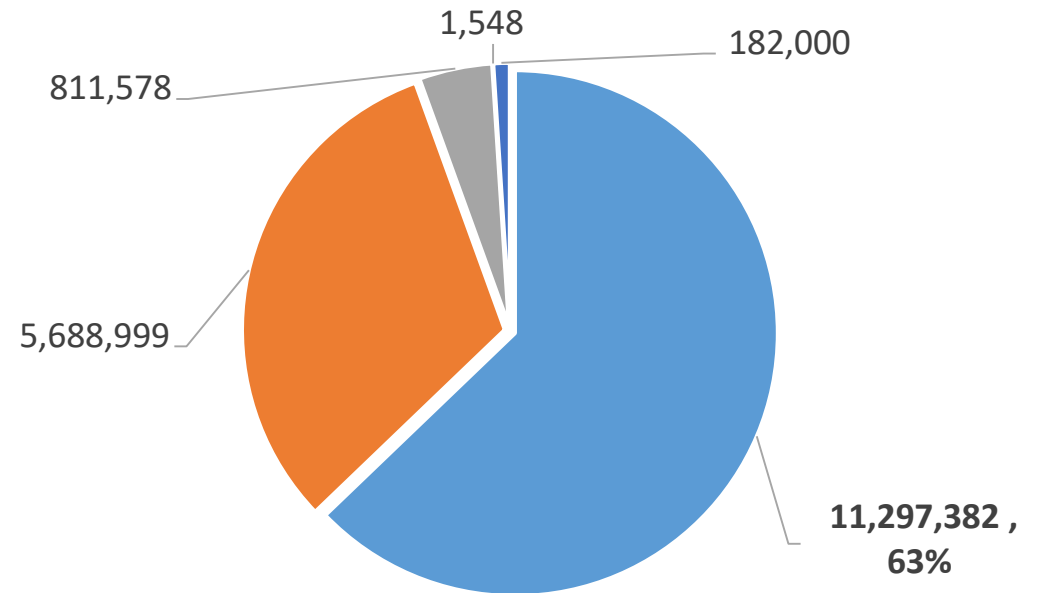
OPERATING BUDGET BY EXPENDITURE

FY 25 Operating Budget \$17.8M



- Salary and Benefits
- Services and Supplies
- Internal Services
- Indirect Cost Transfer

FY 26 Operating Budget \$18M



- Salary and Benefits
- Services and Supplies
- Internal Services
- Indirect Cost Transfer

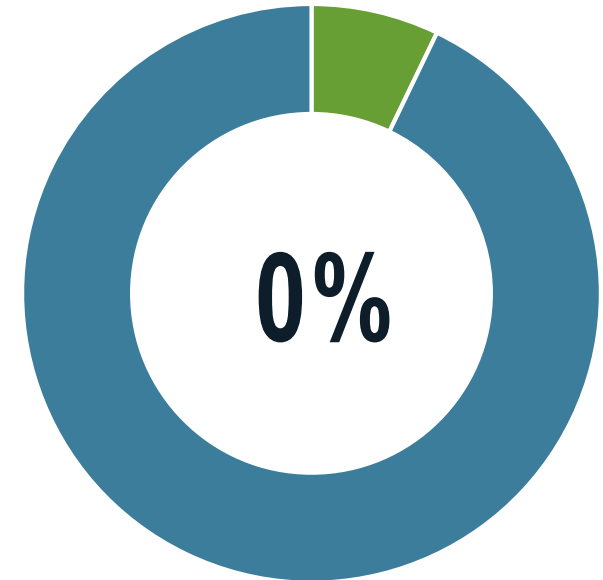
STAFFING

	Adopted			Proposed		Requested	
	FY22	FY23	FY24	FY25	FY26	FY25	FY26
GENERAL FUND	46.27	51.69	52.62	54.12	54.12	3.25	4.25
OTHER FUNDS	1.23	1.81	1.88	1.88	1.88	0.75	0.75
TOTAL	47.50	53.50	54.50	56.00	56.00	4.00	5.00

VACANCY

POSITION	GENERAL FUND (%)	STATUS
Social Services Specialist	100%	Offer pending
Digital Communications Coordinator	100%	Under-filled by a Communications Specialist
Office Specialist III	100%	Under-filled by an Office Specialist II

Vacancy Rate



- Vacant
- Filled

TECHNOLOGY INITIATIVES

- Efforts underway
 - Implementing Data Ticket, a third party code enforcement management software that will free up administrative time for enforcement officers, enabling them to spend more time in the field
 - Implementing online dog licensing with the Animal Shelter
- Efforts needed in the near term
 - Replacement for Citywide Email Communication Platform

FY 25/26 PRIORITIES

- **FIRST PRIORITY**

- Develop balanced budget for FY25/26
- DEI: Supplier Diversity is a large focus area with the work of the BINDEX (extensive and complex outreach).
- Continue oversight of Reimagining Public Safety phased program
- Continued implementation of Employer of Choice initiative
- Catalytic Development Projects – Pacific Steel Recasting (M-RD Zoning)

- **SECOND PRIORITY**

- Continue post-pandemic support for small businesses and cultural arts in Berkeley
- Continue successful implementation of the All Home Regional Action Plan, Berkeley's strategic plan to reduce street homelessness by 75%

- **THIRD PRIORITY**

- Developing tools and processes to enhance communications across digital platforms
- Business process improvements

COUNCIL BUDGET REFERRAL STATUS

Title	FY Funded	Funded Amount	Amount Spent	Project Status	Reason for Delay
Berkeley Ceasefire	2022	\$200,000	\$200,000	Reallocated to fund balance	Insufficient Staffing
Commitment to Habitat Recovery	2022	\$100,000	\$100,000	Completed	
City of Berkeley Annual Holocaust Remembrance Day	2023 & 2024	\$6,000/FY	\$12,000	Completed	
Downtown Berkeley BART Station Modernization Design	2023	\$250,000	\$0	Project delayed and not started	Timing
Solano Avenue Stroll	2024 & 2023	\$20,000/FY	\$40,000	Completed	
Accessibility Renovations for Luna Dance Institute	2023	\$150,000	\$150,000	Completed	
Capacity Building for Merchant Associations in the Gilman and Lorin Districts	2023	\$20,000	\$20,000	Completed	

COUNCIL BUDGET REFERRAL STATUS

Title	FY Funded	Funded Amount	Amount Spent	Project Status	Reason for Delay
RPS - Reimaging Project Lead-Assist. to City Manager	2023 & 2024	\$314,465/FY	Position filled 8/2023	Complete.	
RPS - Diversity Equity & Inclusion Officer	2023 & 2024	\$314,465/FY	Position filled 11/2023	Complete.	
RPS - Administrative Assistant	2023 & 2024	\$165,074/FY	Position filled 4/2024	Complete.	
RPS - Grant Assistance	2023 & 2024	\$100,000/FY	\$47,000	Delayed & now in progress.	Insufficient Staffing
RPS - Language Equity	2023	\$15,000	\$0	Delayed & now in progress.	Insufficient Staffing
RPS - Transportation fines/ fees analysis	2023	\$150,000	\$0	Delayed & now in progress.	Insufficient Staffing/ Budget

COUNCIL BUDGET REFERRAL STATUS

Title	FY Funded	Funded Amount	Amount Spent	Project Status	Reason for Delay
RPS - Ceasefire Program	2023 & 2024	\$1,000,000/ FY	\$0	Delayed and & now in progress.	Insufficient Staffing
Updated Guidelines and Procedures for City Council Office Staff Expenditures	2023 & 2024	\$438,160/FY	\$760K/FY23 \$768K/FY24	On-Track-budget for 0.5 FTE w/ benefits	Guidelines need to be updated
Festival Grants Budget	2023	\$41,685	\$41,685	Completed	
Small Business Rental and Legal Support	2023	\$1,000,000	\$1,000,000	Reallocated to Post COVID-19 Rental Assistance	
Restoring and Improving Access to City of Berkeley Website and Archival Materials	2023	\$50,000	\$50,000	Completed	
La Peña Cultural Center	2023	\$150,000	\$150,000	Completed	

COUNCIL BUDGET REFERRAL STATUS

Title	FY Funded	Funded Amount	Amount Spent	Project Status	Reason For Delay
(1) Berkeley Junior Jackets Field Use Expenses and (2) Facilities Expenses	2023 2024	\$6,000 \$7,000	\$6,000 \$7,000	Completed	
Office of Racial Equity: Re-Entry Employment and Guaranteed Income Programs	2024	\$50,000	\$0	Delayed and now in progress.	Insufficient staffing
Two Pilot Special Mentoring and Violence Prevention Events for Berkeley Youth	2024	\$6,000	\$6,000	Completed	
Civic Arts Referral for Memorial Wall to Councilmember Dona Spring and Budget Referral for Civic Arts Staffing	2024	\$162,000	\$162,000	On track	
Budget Referral and Updated Guidelines and Procedures for City Council Office Staff Expenditures	2024	\$219,080	\$219,080; \$767K- full cost in FY25	On track budget for 0.5 FTE w/ benefits	Guidelines need to be updated

GENERAL FUND FUNDING REQUESTS

Description	Reason	FY25 Cost	FY26 Cost	Ongoing
Design for HVAC at Animal Services	Shelter is at the end of its useful life and routinely fails.	\$118,000	0	New cost for HVAC installation
Grant Assistance	Provides ability to find funding for city programs and projects	\$50,000	0	Yes, if successful
Solano Stroll Hard Costs	Expenses paid to outside vendors for this event for barricades, green waste and street sweeping	\$69,500	\$69,500	Yes
Total		\$237,500	\$69,500	