



Human Welfare and Community Action Commission

AGENDA

Wednesday, May 15, 2024

6:30 PM

2180 Milvia Street
Berkeley, CA 94704

Preliminary Matters

1. Roll Call
2. Agenda Approval
3. Public Comment

Update/Action Items

The Commission may take action related to any subject listed on the agenda, except where noted.

Berkeley Community Action Agency Board Business

1. Approve minutes from the 4/24/2024 Regular Meeting (Attachment A) – All
2. Discussion and possible action on a draft letter to Council regarding recommendations on appointments to the HWCAC (Attachment B) – Lippman
3. 2024 HWCAC Strategic Plan Discussion (Attachment C) – All
4. Review City of Berkeley funded agency Program and Financial reports (Attachment D) – Staff
 - a. LifeLong Medical Care program and financial reports
5. Swear-in eligible low-income representative commissioners – Staff
6. Discussion and possible action on HWCAC private sector representatives – All

Other Discussion Items

7. Discussion and possible action on City ADA violations– Behm-Steinberg
8. Discussion and possible action on San Pablo Ave. plan and Ohlone bike path in light of the Community Risk Assessment - Behm-Steinberg
9. Discussion and possible action on holding hybrid Commission meetings (Attachment E) – Behm-Steinberg
10. Review latest City Council meeting agenda
11. Announcements
12. Future Agenda Items

Adjournment

Attachments

- A. Draft Minutes of the 4/24/2024 Meeting
- B. HWCAC Reform Draft Letter
- C. HWCAC Strategic Plan
- D. Program and financial reports from J-Sei
- E. Draft Council items regarding the reestablishment of hybrid commission meetings

Review City Council Meeting Agenda at City Clerk Dept. or
<http://www.cityofberkeley.info/citycouncil>

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Secretary:

Mary-Claire Katz
Health, Housing & Community Services Department
510-981-5414
mkatz@berkeleyca.gov

Mailing Address:

Human Welfare and Community Action Commission
Mary-Claire Katz, Secretary
2180 Milvia Street, 2nd Floor
Berkeley, CA 94704



Human Welfare and Community Action Commission

DRAFT MINUTES

Wednesday, April 24, 2024
6:30 PM

PUBLIC ADVISORY: THIS MEETING WILL BE AVAILABLE TO ATTEND AT TWO DIFFERENT LOCATIONS.

MEETING LOCATION #1

2180 Milvia Street
Berkeley, CA 94704

MEETING LOCATION #2

1447 Kains Avenue
Berkeley, CA 94702

Preliminary Matters

1. Roll Call
Present: Behm-Steinberg, Lara Cruz, Lippman
Absent: Bohn
Quorum: 3 (Attended: 3)
Staff Present: Mary-Claire Katz, Rhianna Babka
Public Present: 2
2. Agenda Approval
No action taken.
3. Public Comment: None.

Update/Action Items

The Commission may take action related to any subject listed on the agenda, except where noted.

Berkeley Community Action Agency Board Business

1. Approve minutes from the 3/6/2024 Regular Meeting (Attachment A) – All
Action: M/S/C (Behm-Steinberg/Lippman) to approve the minutes from the 3/6/2024 regular meeting with edits.
Roll Call Vote: Ayes – Behm-Steinberg, Lara Cruz, Lippman. Noes –None; Abstain – None; Absent – Bohn.
2. Election of Low-Income Commissioners
Action: M/S/C (Lippman/Lara Criz) to elect Richard Gaona as a low-income representative.
Roll Call Vote: Ayes – Behm-Steinberg, Lara Cruz, Lippman. Noes –None; Abstain – None; Absent – Bohn.

3. Discussion of possible shift in position on tri-partite board for three existing commissioners – Behm-Steinberg
No action taken.
4. HWCAC Reform and Merger Update (Attachment B) – Staff
No action taken.
5. Discussion of FY25-FY28 Community Agency Request for Proposal (RFP) and HWCAC Council Presentation on May 7, 2024 – Staff
 Commissioner Lara Cruz will present at the Council meeting regarding the HWCAC RFP recommendations.
6. 2024 HWCAC Strategic Plan Update (Attachment C) – All
No action taken.
7. Discussion of BCAA response to CA State Letter to BCAA RE: 45-Day Notice of Anticipated High-Risk Designation (Attachment D) – Chair and Staff
No action taken.
8. Review City of Berkeley funded agency Program and Financial reports (Attachment E) – Staff
 - a. Multicultural Institute program and financial reports
No action taken.

Other Discussion Items

9. Discussion and possible action on City ADA violations– Behm-Steinberg
 Public Comment: 1
10. Discussion of Fire Marshal's report and its implications - (Attachment F) –Behm-Steinberg
No action taken.
11. Discussion and possible action on San Pablo Ave. plan and Ohlone bike path in light of the Community Risk Assessment - Behm-Steinberg
No action taken.
12. Discussion on Public Reverse Mortgage – (Attachment G) – Behm-Steinberg
No action taken.
13. Discussion and possible action on holding hybrid Commission meetings (Attachment H) – Behm-Steinberg
No action taken.
14. Review latest City Council meeting agenda
No action taken.
15. Announcements

None.

16. Future Agenda Items
No action taken.

Adjournment

Action: M/S/C (Lippman/Lara Cruz) to adjourn at 8:30PM.

Roll Call Vote: Ayes – Behm-Steinberg, Lara Cruz, Lippman. Noes –None; Abstain – None; Absent – Bohn.

Attachments

- A. Draft Minutes of the 3/6/2024 Meeting
- B. HWCAC Reform Ordinance
- C. HWCAC Strategic Plan
- D. CA State Letter to BCAA
- E. Program and financial reports from Multicultural Institute
- F. City of Berkeley Fire Marshal's Report, FY 2024
- G. Reverse Mortgage Presentation
- H. Draft Council items regarding the reestablishment of hybrid commission meetings

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Secretary:

Mary-Claire Katz
 Health, Housing & Community Services Department
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Mailing Address:

Human Welfare and Community Action Commission
 Mary-Claire Katz, Secretary
 2180 Milvia Street, 2nd Floor
 Berkeley, CA 94704

1 Human Welfare and Community Action Commission (HWCAC)

2 DRAFT Letter to Berkeley City Council

3 Recommendations on Appointments to HWCAC

4
5 May 15, 2024

6
7 Hon. Mayor Arreguin, City Council members:

8
9 The Human Welfare and Community Action Commission writes to express our appreciation for
10 your recent action to preserve the commission's independent existence and its inclusion of
11 elected low-income representatives, and the change from geographical representation to
12 representation of actually low-income people.

13
14 The actions you have taken, along with the diligent work of staff and commissioners alike, have
15 brought the commission back into the good graces of the state regulators and are a first step
16 toward sustainability.

17
18 The next step is to establish the membership of the commission as outlined under the new
19 ordinance. We understand that Council as a whole is responsible for appointing three
20 commissioners. Three of the members shall be low-income representatives, and three more
21 shall be members or officials of business, industry, labor, religious, welfare, education, or major
22 groups and interests in the community, nominated by the commission and confirmed by the
23 Council.

24
25 Our primary interest at this moment is to achieve the transition to the new membership with
26 the least possible disruption, so that the crucial work of overseeing services for low-income
27 people in Berkeley continues without interruption. We understand that the new ordinance will
28 come into effect thirty days after its adoption, meaning June 10, 2024. Since our meeting
29 tonight, May 15, may be the last under the old ordinance, we wish to offer you our

30 recommendations for your appointment, and urge that you act on them prior to our next
31 scheduled meeting on June 19.

32

33 For the group of three Council-appointed commissioners, we recommend you select Diana
34 Bohn, Jose Lara Cruz, and Mary Behm-Steinberg. These are three experienced and dedicated
35 commissioners who will provide strong continuity.

36

37 For the group of low-income representatives, we don't know whether sitting representatives
38 need to be re-confirmed with the advent of the new ordinance. If so, we ask that you confirm
39 Cheryl Atkinson, Mina Lewinstein, and Richard Gaona. (Mr. Gaona is new to the commission,
40 and his name may not yet have come to you for confirmation.)

41

42 For the final group of community representatives, we nominate George Lippman, Maria Sol,
43 and Catherine Huchting. Each of these three have long-term records in community and civic
44 service in Berkeley, strong ties to business and welfare interests and to community advocacy
45 organizations.

46

47 Please contact the commission with any questions via the Secretary.



Human Welfare and
Community Action Commission

2018-2023 STRATEGIC PLAN

Vision

Eradicate persistent poverty in the city of Berkeley by offering residents the services they require for a decent life while offering a path to economic stability.

Mission

Provide city council with recommendations to support a fully integrated system of community services and policies that provide low income residents of Berkeley, with the following: (A) Responsive, caring, and effective community services that provide basic human needs, including, but not limited to, the core services; (B) Opportunities for employment that provide a living wage and offer future growth; (C) Opportunities to continuously build an asset and skills base that can lead to greater economic stability.

Core Services to be provided by City and/or Agencies

1. Access to nutritious food/Food Security
2. Housing/Housing stability
3. Healthcare (Including Mental health services)
4. Childcare
5. Transportation
6. Services for the Disabled
7. Computer and Internet Access
8. Legal Services
9. Skills Training
10. Job/Opportunity Development
11. Banking Services
12. Money Management

Target Populations

1. General Funds: Low income(Defined as 20 to 60% of AMI.) households that own or rent within the City of Berkeley.

2. CSBG Funds: Households that own or rent within the City of Berkeley whose household income is 125% or less of the poverty level.

Objectives

1. Increase engagement with community to understand needs
2. Increase the number of low income commissioners serving on the HWCAC.
3. Show an improvement in living conditions of target population through the following:
 - a. Increase in people with access to regular meals
 - b. Increase in people with access to healthcare
 - c. Increase in people with stable housing
 - d. Increase in median household income
 - e. Increase In long term employment rates
 - f. Increase in median savings or net worth
 - g. Increase in education levels attained
4. Reduce number of households in target populations from Y1 baseline within 5 years
5. Create partnerships with other commissions and city agencies to find ways to increase services and leverage resources
6. Maintain a high approval rate on all agency and city services

Strategies

1. Establish baseline metrics and mechanisms for gathering those metrics on a regular basis
2. Use feedback and data to determine Core Service priorities before each funding cycle
3. Collaborate with other commissions on policy and recommendations
4. Monitor all council activities that may affect target populations and determine a response
5. Develop agency events or other programs that enhance collaboration and knowledge sharing
6. Keep up strategic plan up to date

Action Plan

1. Develop feedback mechanisms from community, agencies, and city staff on services currently provided and needed
 - a. Develop a questionnaire aimed at gathering information on services needed and provided

- b. Carry out “listening booth” meetings at locations that can yield good information and/or carry out a semiannual community meeting to discuss needs
 - c. Bring in community experts to discuss and educate commissioners on agenda topics as required
 - d. Carry out regular meetings with agencies and city teams providing services regarding quality services
 - e. Work with staff to implement a survey form for agency clients to complete and submit
2. Commissioner Engagement
- a. Find ways to recruit more low income members of the community into the commission
 - b. Strive to keep agenda focused and relevant
 - c. Keep all commissioners engaged and participating by encouraging them to take on tasks and to bring forward recommendations
 - d. Establish call-in meeting procedures
3. Metrics
- a. Determine number of households that currently are in the target populations
 - b. Develop a map to determine where these households are located
 - c. locate sources for additional metrics per objectives
4. Stay informed on Council activities
- a. Appoint commissioners on a monthly rotating basis to examine council agenda and come back to group with relevant items
 - b. Add relevant items to meeting agenda to help ensure that they get discussed
 - c. Formally determine a no action/action (communication or recommendation) from commission on agenda items
5. Agency Reviews
- a. Look at implementing an annual meeting with agencies to discuss their programs and best practices
 - b. Review existing agency reports and provide staff with ideas on ways that could help provide additional information
 - c. Review all agency reports annually and work with city staff to carry out site visits at least once every funding cycle
 - d. Look for alternative sources of funding to help support agencies and staff

6. Carry out an annual planning meeting in October each year to discuss the following items
 - a. Review of accomplishments for current year
 - b. Discuss commission priorities for the coming year
 - c. Review community services to ensure that community needs are being met
 - d. Review any recommendations for changes to commission bylaws
 - e. Discuss any updates to work/strategic plan

7. Working with other commissions
 - a. Establish liaisons for other commissions
 - b. Find ways to bring other commissions into council recommendations
 - c. Share information with other commissions as needed

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City of Berkeley Housing & Community Services Department
 2180 Milvia Street
 Berkeley, CA 94704
 Contact: Community Agency RFP, CommunityAgencyRFP@berkeleyca.gov 510.981.5408

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Program: Access to Primary Care/Acupuncture for the Low-Income/Uninsured
 Agency: Lifelong Medical Care

**City of Berkeley
 Community Agency
 CLIENT CHARACTERISTICS REPORT**

Contract No:

Agency: Lifelong Medical Care Period of: **3rd Qtr 2024**
 Program: Access to Primary Care/Acupuncture for the Low-Inc Prepared By:
 Phone: E-mail:

1. CLIENT SUMMARY

	Previous Periods	Report Period	YTD
A. Total New Clients Served by the Program (Berkeley and Non-Berkeley)	11,068	4,882	15,950
B. Total unduplicated number of NEW INDIVIDUALS about whom one or more characteristics were obtained:	0	0	0
C. Total unduplicated number of NEW HOUSEHOLDS about whom one or more characteristics were obtained:	0	0	0
D. Total New Berkeley Clients Served for Whom You Were Able to Gather Statistics on Age, Race/Ethnicity, and Income:	5,613	1,735	7,348
E. Total New Berkeley Clients Served for Whom You Were NOT Able to Gather Statistics on Age, Race/Ethnicity, and Income:	0	0	0
F. Total New Berkeley Clients Served:	5,613	1,735	7,348

INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender

Gender Unduplicated Count	Previous Periods	This Period	YTD
Male	1,562	682	2,244
Female	2,497	1,053	3,550
Other	0	0	0
Unknown/not reported	0	0	0
TOTALS	4,059	1,735	5,794

2. Age

Age Unduplicated Count	Previous Periods	This Period	YTD
0-5	114	69	183
6-13	123	37	160
14-17	84	32	116
18-24	272	99	371
25-44	1,213	528	1,741
45-54	676	316	992
55-59	551	164	715
60-64	454	182	636
65-74	320	214	534
75+	178	88	266
Unknown/not reported	74	6	80
TOTALS	4,059	1,735	5,794

3. Education Levels

Education Levels Unduplicated Count	Previous Periods		This Period		YTD	
	Ages 14-24	Ages 25+	Ages 14-24	Ages 25+	Ages 14-24	Ages 25+
Grades 0-8	0	0	0	0	0	0
Grades 9-12/Non-Graduate	0	0	0	0	0	0
High School Graduate/ Equivalency Diploma	0	0	0	0	0	0
12 grade + Some Post-Secondary	0	0	0	0	0	0
2 or 4 years College Graduate	0	0	0	0	0	0
Graduate of other post-secondary school	0	0	0	0	0	0
Unknown/not reported	394	3,510	131	1,492	525	5,002
TOTALS	394	3,510	131	1,492	525	5,002

4. Disconnected Youth

4. Disconnected Youth Unduplicated Count	Previous Periods	This Period	YTD
Youth ages 14-24 who are neither working or in school	0	0	0

5. Health

Health Unduplicated Count	Previous Periods			This Period			YTD		
	Yes	No	Unknown	Yes	No	Unknown	Yes	No	Unknown
Disabling Condition	32	4,180	0	11	86	1,638	43	4,266	1,638
Health Insurance	0	0	0	1,541	0	194	1,541	0	194

Health Insurance Sources

Insurance Sources Unduplicated Count	Previous Periods	This Period	YTD
Medicaid	2,778	1,476	4,254
Medicare	855	65	920
State Children's Health Insurance Program	0	0	0
State Health Insurance for Adults	0	0	0
Military Health Care	0	0	0
Direct-Purchase	0	0	0
Employment Based	211	0	211
Unknown/not reported	215	194	409
TOTALS	4,059	1,735	5,794

6. Ethnicity

Ethnicity Unduplicated Count	Previous Periods	This Period	YTD
Hispanic, Latino or Spanish Origins	403	191	594
Not Hispanic, Latino or Spanish Origins	2,585	1,093	3,678
Unknown/not reported	990	451	1,441
TOTALS	3,978	1,735	5,713

Race

Race Unduplicated Count	Previous Periods	This Period	YTD
American Indian or Alaska Native	18	7	25
Asian	89	71	160
Black or African American	992	416	1,408
Native Hawaiian and Other Pacific Islander	7	7	14
White	1,022	449	1,471
Other	81	0	81
Multi-race (two or more of the above)	160	69	229
Unknown/not reported	1,690	716	2,406
TOTALS	4,059	1,735	5,794

7. Military Status

Military Status Unduplicated Count	Previous Periods	This Period	YTD
Veteran	0	12	12
Active Military	0	0	0
Unknown/not reported	4,059	1,723	5,782
TOTALS	4,059	1,735	5,794

8. Work Status (Individuals 18+)

Work Status (Individuals 18+) Unduplicated Count	Previous Periods	This Period	YTD
Employed Full-Time	0	0	0
Employed Part-Time	0	0	0
Migrant Seasonal Farm Worker	0	0	0
Unemployed (Short-Term, 6 months or less)	0	0	0
Unemployed (Long-Term, more than 6 months)	0	0	0
Unemployed (Not in Labor Force)	0	0	0
Retired	0	0	0
Unknown/not reported	4,059	1,735	5,794
TOTALS	4,059	1,735	5,794

HOUSEHOLD LEVEL CHARACTERISTICS

9. Household Type

Household Type Unduplicated Count	Previous Periods	This Period	YTD
Single Person	0	0	0
Two Adults NO Children	0	0	0
Single Parent Female	0	0	0
Single Parent Male	0	0	0
Two Parent Household	0	0	0
Non-related Adults with Children	0	0	0
Multigenerational Household	0	0	0
Other	0	0	0
Unknown/not reported	4,059	1,735	5,794
TOTALS	4,059	1,735	5,794

10. Household Size

Household Size Unduplicated Count	Previous Periods	This Period	YTD
Single Person	2	1,241	1,243
Two	2,901	212	3,113
Three	425	112	537
Four	213	83	296
Five	95	54	149
Six or more	60	9	69
Unknown/not reported	253	0	253
TOTALS	3,949	1,711	5,660

11. Housing

Housing Unduplicated Count	Previous Periods	This Period	YTD
Own	0	0	0
Rent	0	0	0
Other permanent housing	13	6	19
Homeless	39	28	67
Other	0	14	14
Unknown/not reported	4,007	1,687	5,694
TOTALS	4,059	1,735	5,794

12. Level of Household Income, % of HHS Guideline

[HHS Guideline](#)

Level of Household Income, % of HHS Guideline Unduplicated Count	Previous Periods	This Period	YTD
Up to 50%	0	90	90
51% to 75%	0	93	93
76% to 100%	0	169	169
101% to 125%	0	43	43
126% to 150%	0	23	23
151% to 175%	0	59	59
176% to 200%	0	20	20
201% to 250%	0	7	7
250% and over	0	25	25
Unknown/not reported	4,059	1,206	5,265
TOTALS	4,059	1,735	5,794

13. Sources of Household Income

Sources of Household Income Unduplicated Count	Previous Periods	This Period	YTD
Income from Employment Only	0	0	0
Income from Employment and Other Income Source	0	0	0
Income from Employment, Other Income Source, and Non-Cash Benefits	0	0	0
Income from Employment and Non-Cash Benefits	0	0	0
Other Income Source Only	0	0	0
Other Income Source and Non-Cash Benefits	0	0	0
No Income	0	0	0
Non-Cash Benefits Only	0	0	0
Unknown/not reported	4,059	1,735	5,794
TOTALS	4,059	1,735	5,794

14. Other Income Source

Other Income Source Unduplicated Count	Previous Periods	This Period	YTD
TANF	0	0	0
Supplemental Security Income (SSI)	0	0	0
Social Security Disability Income (SSDI)	0	0	0
VA Service-Connected Disability Compensation	0	0	0
VA Non-Service Connected Disability Pension	0	0	0
Private Disability Insurance	0	0	0
Worker's Compensation	0	0	0
Retirement Income from Social Security	0	0	0
Pension	0	0	0
Child Support	0	0	0
Alimony or other Spousal Support	0	0	0
Unemployment Insurance	0	0	0
EITC	0	0	0
Other	0	0	0
Unknown/not reported	4,059	1,735	5,794

15. Non-Cash Benefits

Non-Cash Benefits Unduplicated Count	Previous Periods	This Period	YTD
--------------------------------------	------------------	-------------	-----

SNAP	0	0	0
WIC	0	0	0
LIHEAP	0	0	0
Housing Choice Voucher	0	0	0
Public Housing	0	0	0
Permanent Supportive Housing	0	0	0
HUD-VASH	0	0	0
Childcare Voucher	0	0	0
Affordable Care Act Subsidy	0	0	0
Other	0	0	0
Unknown/not reported	4,059	1,735	5,794

16. Estimated total number of Individuals not included in the Totals above

#of lines needed:

Program Name	# of Individuals
--------------	------------------

17. Estimated total number of Households not included in the Totals above

#of lines needed:

Program Name	# of Households
--------------	-----------------

18. SERVICE MEASURES

Service Measures	Annual Goal		Q1		Q2		Q3		Q4		Served YTD		% Served	
	UOS	New Clients	UOS	New Clients	UOS	New Clients	UOS	New Clients	UOS	New Clients	UOS	New Clients	UOS	New Clients
***** *****														
1 Healthcare Detection/Screening Serv	4,686	5,200	4,901	2,067	4,686	1,992	4,088	1,735			13,675	5,794	292%	111%
2 AOD Sessions	1,500	80	887	39	886	36	921	42			2,694	117	180%	146%

Service Measure Definitions: [Hide](#)

AOD Sessions	AOD services are provided three mornings per week at West Berkeley Health Center on a drop in basis. Assessments and acupuncture treatments are provided in a group setting, with patients undergoing treatment free to stay in the acupuncture room as long as needed.
Healthcare Detection/Screening Services	Healthcare Detection/Screening Services are clinical visits defined as documented contacts between a patient and a licensed clinical provider who exercises independent professional judgement in the provision of patient care. Services rendered must be documented in LifeLong's electronic health record, and will be delivered at LifeLong West Berkeley Health Center.

Quarter 1 Narrative ([click to view](#))

LifeLong Medical Care provided fundamental and necessary medical and behavioral health services to 2067 low income Berkeley residents during the reporting period. LifeLong provided 39 residents with acupuncture services to reduce substance use, depression, and anxiety. LifeLong will continue to provide essential primary care services to low-income, underserved, and under-resourced Berkeley residents.

Quarter 2 Narrative ([click to view](#))

LifeLong Medical Care provided fundamental and necessary medical and behavioral health services to 1,992 low income Berkeley residents during the reporting period. LifeLong provided 36 residents with acupuncture services to reduce substance use, depression, and anxiety. LifeLong will continue to provide essential primary care services to low-income, underserved, and under-resourced Berkeley residents.

Quarter 3 Narrative

LifeLong Medical Care provided fundamental and necessary medical and behavioral health services to 1,735 low income Berkeley residents during the reporting period. LifeLong provided 42 residents with acupuncture services to reduce substance use, depression, and anxiety. LifeLong will continue to provide essential primary care services to low-income, underserved, and under-resourced Berkeley residents.

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7. OUTCOMES

Outcomes	Annual Goal	Q1 Achieved Outcome	Q2 Achieved Outcome	Q3 Achieved Outcome	Q4 Achieved Outcome	Achieved Outcome YTD	% Achieved Outcome of Annual Goal	% Achieved Outcome of Total Served
1 Participants enrolled in necessary treatment	5,200	2,067	1,992	1,735		5,794	111%	339%
1 Participants exhibited improved health	1,200	164	160	320		644	54%	38%
2 Average length of time in program	0					0		0%
2 Clients completed AOD program	80	39	36	42		117	146%	7%
2 Clients reduced/eliminated use of AOD substances	64	36	33	42		111	173%	6%

Quarter 1 Narrative ([click to view](#))

LifeLong Medical Care provided hypertension services to Berkeley residents and 164 of those residents with a hypertension diagnosis demonstrated improved health by having a blood pressure reading equal or less

than 140/90, representing a normal blood pressure. 39 patients receiving AOD/Acupuncture services completed the program and 93% (36 patients) reduced/eliminated the use of AOD and mental health symptoms of anxiety and depression according to self-reported anonymous surveys.

Quarter 2 Narrative (click to view)

LifeLong Medical Care provided hypertension services to Berkeley residents and 160 of those residents with a hypertension diagnosis demonstrated improved health by having a blood pressure reading equal or less than 140/90, representing a normal blood pressure. 36 patients receiving AOD/Acupuncture services completed the program and 94% (33 patients) reduced/eliminated the use of AOD and mental health symptoms of anxiety and depression according to self-reported anonymous surveys.

Quarter 3 Narrative

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Attachments: (Optional, Up to 10 documents can be attached)

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8. PROGRAM SATISFACTION SURVEY

Question		Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree	Does Not Apply	I Do Not Understand This Question	Total Number of responses
1. I am satisfied with the services I have received from this program.	This Period								0
	Prior Periods								0
	Total	0	0	0	0	0	0	0	0
	% of Total								
2. This program's staff treated me with respect.	This Period								0
	Prior Periods								0
	Total	0	0	0	0	0	0	0	0
	% of Total								
3. This program helped me make progress towards my goals.	This Period								0
	Prior Periods								0
	Total	0	0	0	0	0	0	0	0
	% of Total								
4. This program met my needs.	This Period								0
	Prior Periods								0
	Total	0	0	0	0	0	0	0	0
	% of Total								
Additional Questions:									
5. Additional comments from consumers completing the survey									

Select any additional questions (10 Max)

<input type="checkbox"/> As a direct result of participating in the program I have what I need to maintain my independence.
<input type="checkbox"/> As a direct result of participating in the program my overall health and wellness has improved.
<input type="checkbox"/> As a direct result of participating in the program I have what I need to remain housed.
<input type="checkbox"/> As a direct result of participating in this program my housing situation has improved.
<input type="checkbox"/> As a direct result of participating in the program I have an increased understanding of community resources and supports.
<input type="checkbox"/> As a direct result of participating in the program I have enhanced skills and/or knowledge.
<input type="checkbox"/> As a direct result of participating in the program I have what I need to achieve my educational goals.
<input type="checkbox"/> As a direct result of participating in the program I have what I need to reach my employment goals.
<input type="checkbox"/> As a direct result of participating in the program I feel more connected to my community.
<input type="checkbox"/> As a direct result of participating in the program I feel less isolated.
<input type="checkbox"/> As a direct result of participating in the program my legal rights have been protected.
<input type="checkbox"/> As a direct result of participating in the program I am better able to take care of my own needs.
<input type="checkbox"/> As a direct result of participating in this program I feel more financially secure.
<input type="checkbox"/> As a direct result of participating in the program,
<input type="checkbox"/> I certify that the City of Berkeley has approved this question as written

Update Questions

Report Submitted by: Teresa Shepard

Date: 05/01/2024

Accepted by: Mary-Claire Katz

Date: 05/09/2024

Report modified by:

Modify Report

Initially submitted: May 1, 2024 - 16:25:24

City Data Services - San Mateo, CA
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**CITY OF BERKELEY
COMMUNITY AGENCY STATEMENT OF EXPENSE
01/01/2024 TO 03/31/2024**

Note: Any variation from the Approved Budget exceeding ten percent (10%) requires a Budget Modification Form.

Agency Name: [Lifelong Medical Care](#) Contract #: 010586

Program Name: [Access to Primary Care/Acupuncture for the Low-Income/Uninsured](#) PO #: 115084

Funding Source : General Fund

Expenditure Category	Approved Budget	Jul-Sep 2023	Oct-Dec 2023	Jan-Mar 2024	Apr-Jun 2024	Total Expenditure	Budget Balance
Professional Srvcs	\$29,855.00	\$7,464.00	\$7,464.00	\$7,464.00		\$22,392.00	\$7,463.00
TOTAL	\$29,855.00	\$7,464.00	\$7,464.00	\$7,464.00		\$22,392.00	\$7,463.00

Advances Received \$14,928.00
Underspent/(Overspent) (-\$7,464.00)

Funding Source : CSBG

Expenditure Category	Staff Name	Approved Budget	Jul-Sep 2023	Oct-Dec 2023	Jan-Mar 2024	Apr-Jun 2024	Total Expenditure	Budget Balance
REGISTERED NURSE 4	HUR, YEUN YOUNG	\$19,365.00	\$4,768.99	\$4,768.99	\$4,913.51		\$14,451.49	\$4,913.51
REGISTERED NURSE 5	VAN KESSEL, JESSICA	\$11,280.00	\$2,008.50	\$2,008.50	\$3,631.50		\$7,648.50	\$3,631.50
MED RECEPTIONIST 1	WALKER, CHARLOTTE	\$4,414.00	\$874.10	\$874.10	\$1,332.90		\$3,081.10	\$1,332.90
PHYSICIAN	WOOLF, SARAH	\$24,100.00	\$5,075.87	\$5,075.87	\$6,974.13		\$17,125.87	\$6,974.13
CENTER MANAGER 1	GILLESPIE, JUDY	\$15,314.00	\$3,121.58	\$3,121.58	\$4,535.42		\$10,778.58	\$4,535.42
REGISTERED NURSE 1	TAFARI, MICHELLE	\$15,775.00	\$3,254.69	\$3,254.69	\$4,632.81		\$11,142.19	\$4,632.81
PHYSICIAN 2	MARINO, JULIA	\$10,067.00	\$1,401.91	\$1,401.91	\$3,631.59		\$6,435.41	\$3,631.59
CENTER MANAGER 5	ABDULLAH, NAZNEEN	\$4,635.00	\$2,317.50	\$2,317.50	\$0.00		\$4,635.00	\$0.00
MED ASSISTANT 2	REYES, MARIELA	\$9,135.00	\$2,261.74	\$2,261.74	\$2,305.76		\$6,829.24	\$2,305.76
MED ASSISTANT 5	GONZALEZ, LORENAR	\$9,135.00	\$2,136.09	\$2,136.09	\$2,431.41		\$6,703.59	\$2,431.41
Taxes/Benefits		\$34,502.00	\$7,621.87	\$7,621.87	\$9,629.13		\$24,872.87	\$9,629.13
Equipment		\$11,000.00	\$2,839.00	\$2,839.00	\$2,661.00		\$8,339.00	\$2,661.00
Professional Srvcs		\$9,875.00	\$2,318.16	\$2,318.16	\$2,619.34		\$7,255.66	\$2,619.34
TOTAL		\$178,597.00	\$40,000.00	\$40,000.00	\$49,298.50		\$129,298.50	\$49,298.50

Advances Received \$80,000.00
Underspent/(Overspent) (-\$49,298.50)

Total Current Year (FY 23) Allocation

Expenditure Category	Staff Name	Approved Budget	Jul-Sep 2023	Oct-Dec 2023	Jan-Mar 2024	Apr-Jun 2024	Total Expenditure	Budget Balance
CENTER MANAGER 1	GILLESPIE, JUDY	\$15,314.00	\$3,121.58	\$3,121.58	\$4,535.42			\$15,314.00
CENTER MANAGER 5	ABDULLAH, NAZNEEN	\$4,635.00	\$2,317.50	\$2,317.50	\$0.00			\$4,635.00
Equipment		\$11,000.00	\$2,839.00	\$2,839.00	\$2,661.00			\$11,000.00

MED ASSISTANT 2	REYES, MARIELA	\$9,135.00	\$2,261.74	\$2,261.74	\$2,305.76		ATTACHMENT D	\$9,135.00
MED ASSISTANT 5	GONZALEZ, LORENAR	\$9,135.00	\$2,136.09	\$2,136.09	\$2,431.41			\$9,135.00
MED RECEPTIONIST 1	WALKER, CHARLOTTE	\$4,414.00	\$874.10	\$874.10	\$1,332.90			\$4,414.00
PHYSICIAN 2	MARINO, JULIA	\$10,067.00	\$1,401.91	\$1,401.91	\$3,631.59			\$10,067.00
PHYSICIAN	WOOLF, SARAH	\$24,100.00	\$5,075.87	\$5,075.87	\$6,974.13			\$24,100.00
Professional Svcs		\$9,875.00	\$2,318.16	\$2,318.16	\$2,619.34			\$9,875.00
Professional Svcs		\$29,855.00	\$7,464.00	\$7,464.00	\$7,464.00			\$29,855.00
REGISTERED NURSE 1	TAFARI, MICHELLE	\$15,775.00	\$3,254.69	\$3,254.69	\$4,632.81			\$15,775.00
REGISTERED NURSE 4	HUR, YEUN YOUNG	\$19,365.00	\$4,768.99	\$4,768.99	\$4,913.51			\$19,365.00
REGISTERED NURSE 5	VAN KESSEL, JESSICA	\$11,280.00	\$2,008.50	\$2,008.50	\$3,631.50			\$11,280.00
Taxes/Benefits		\$34,502.00	\$7,621.87	\$7,621.87	\$9,629.13			\$34,502.00
TOTAL		\$208,452.00	\$47,464.00	\$56,762.50	\$0.00	\$0.00		\$208,452.00

Total Carryover (FY 22) Allocation

Expenditure Category	Staff Name	Approved Budget	Jul-Sep 2023	Oct-Dec 2023	Jan-Mar 2024	Apr-Jun 2024	Total Expenditure	Budget Balance
								\$0.00
TOTAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Explain any staffing changes and/or spending anomalies that do not require a budget modification at this time:

- Line 2. Registered Nurse 5: VAN KESSEL, JESSICA replaces REHIMTOOLA, NERMEEN AMMAR as RN5.
- Line 6. Registered Nurse 1: TAFARI, MICHELLE replaces HARANK, MICHAEL as RN1.
- Line 8. Center Manager 5: Ashby Center closed in Jan 2024. Remaining funds were re-allocated to Center Manager 1 at West Berkeley (GILLESPIE, JUDY).

Upload of Resumes for New Staff (required):

- Expenditures reported in this statement are in accordance with our contract agreement and are taken from our books of account which are supported by source documentation.
- All federal and state taxes withheld from employees for this reporting period were remitted to the appropriate government agencies. Furthermore, the employer's share or contributions for Social Security, Medicare, Unemployment and State Disability insurance, and any related government contribution required were remitted as well.

Prepared By: Xuan Phan

Email: xphan@lifelongmedical.org

Date: 05/02/2024

Authorized By: David B. Vliet

Email: dvliet@lifelongmedical.org

Name of Authorized Signatory with Signature on File

Approved By: Mary-Claire Katz Project Manager	05/09/2024 Date	Examined By: _____ CSA Fiscal Unit	Date	Approved By: _____ CSA Fiscal Unit	Date
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Human Welfare and Community Action Commission (HWCAC)

ACTION CALENDAR

January 4, 2024,

To: Honorable Mayor and Members of the City Council

From: Human Welfare and Community Action Commission (HWCAC)

Submitted by: Mary Behm-Steinberg, Chair, HWCACa

Subject: Reestablishment of Hybrid Commission Meetings

RECOMMENDATION

Adopt first reading of an Ordinance to allow hybrid participation in Commission and Committee meetings

CURRENT SITUATION AND ITS EFFECTS

Prior to the pandemic, a number of disability advocates advocated for remote access to Commission meetings. While the City has returned to in-person only meetings for Commissions, City Council meetings continue to be held in a hybrid format, allowing for participation by all and access not only for persons with disabilities, but also seniors; caregivers; and anyone working hours that preclude direct participation.

With the pace of change the City is currently undergoing, it is vital that no one be left behind, and hybrid Council meetings prove that this is achievable even under the Brown Act as currently written.

Moreover, this is easily achievable with nothing more than a laptop and an appropriate zoom license, so we see no reason why the same openness and transparency cannot be made available for all City meetings.

January 4, 2024,

Whereas participation in public meetings is a fundamental civil right of all citizens;

Whereas participation in Council meetings is already available on a hybrid basis;

Whereas many of the most vulnerable people in the City, whether through disability; homelessness; age; caregiver status; or having to work an excessive number of hours or participate in meetings being held simultaneously preclude participation by interested parties in critical events of particular concern;

We recommend that Commission meetings be made available on a hybrid basis as soon as possible

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The possibility of elimination of carbon emissions through extra car trips, which are often necessary for disabled people when bus lifts aren't functioning consistently

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

None

RATIONALE FOR RECOMMENDATION

Public meetings are intended to be accessible for all. This will allow more participation from underrepresented groups.

ALTERNATIVE ACTIONS CONSIDERED

We have already proven during the pandemic that this is achievable, and the only alternative we have seen other than amending the Brown Act at the state level is the status quo, which does not work for many. This is especially true as some members of the community have extreme autoimmune deficiencies and are still not able to participate in person due to ongoing COVID concerns.

CITY MANAGER

The City Manager has not taken a position on this item

CONTACT PERSON

Mary-Claire Katz

City of Berkeley

Housing and Community Services

January 4, 2024,

(510) 981-5414 (tel)
mkatz@ci.berkeley.ca.us

REESTABLISHMENT OF HYBRID COMMISSION MEETINGS

BE IT ORDAINED by the Council of the City of Berkeley as follows:

All Commission and Committee meetings, as well as town halls, shall be held in a hybrid format to enable the widest possible participation in local meetings on the same basis as current Council meetings.

Copies of this Ordinance shall be posted for two days prior to adoption in the display case located near the walkway in front of the Maudelle Shirek Building, 2134 Martin Luther King Jr. Way. Within 15 days of adoption, copies of this Ordinance shall be filed at each branch of the Berkeley Public Library and the title shall be published in a newspaper of general circulation.