



Housing Advisory Commission

## HOUSING ADVISORY COMMISSION

# AGENDA

<b>Special Meeting</b> <b>Wednesday, March 13, 2024</b> <b>7:00 pm</b>	<b>South Berkeley Senior Center</b> 2939 Ellis Street  Mariela Herrick, Secretary HAC@berkeleyca.gov
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**Written communications submitted by mail or e-mail to the Housing Advisory Commission by 5:00 p.m. the day before the meeting** will be distributed to the members of the Committee in advance of the meeting and retained as part of the official record.

**All agenda items are for discussion and possible action.**

**Public comment policy:** Members of the public may speak on any items on the Agenda and items not on the Agenda during the initial Public Comment period. Members of the public may also comment on any item listed on the agenda as the item is taken up. Members of the public may not speak more than once on any given item. The Chair may limit public comments to 3 minutes or less.

1. **Roll Call**
2. **Land Acknowledgement** (Attachment 1)
3. **Agenda Approval**
4. **Public Comment**
5. **Approval of February 1, 2024 Meeting Minutes** (Attachment 2)
6. **Update on the Arts and Housing Subcommittee**
7. **Update and Possible Action on Annual Action Plan (AAP) for Federal Program Year (PY) 2024 (FY 2025)** (Attachment 3) — All/Staff
8. **Update and Possible Action on CDBG Subcommittee’s FY 2025-2028 CDBG/General Fund Workforce Development Funding Recommendations**— Community Development Block Grant Subcommittee (Attachment 4)
9. **Update and Possible Action to Amend Subcommittee Appointments**
  - a. Housing Trust Fund Subcommittee
  - b. Public Facilities Improvements NOFA Applications Review Subcommittee
  - c. Arts and Housing Subcommittee
10. **Update on Council Items (Future Dates Subject to Change)**
11. **Announcements/Information Items**
  - a. Councilmember Kate Harrison Commission Appointees Memo (Attachment 5)

## 12. Future Items

- a. Bay Area Housing Finance Authority (BAHFA) Presentation in April

## 13. Adjourn

### Attachments

1. Land Acknowledgment
2. Draft February 1, 2024 Meeting Minutes
3. Annual Action Plan (AAP) for Federal Program Year (PY) 2024 (FY 2025), Rhianna Babka, Program Manager
4. Recommendation to Approve the CDBG Subcommittee's FY 2025-2028 CDBG/General Fund Workforce Development Funding Recommendations to City Council, Debbie Potter, Housing Advisory Commission CDBG Subcommittee
5. Councilmember Kate Harrison Commission Appointees Memo, Mark Numainville, City Clerk

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the Secretary of the commission. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the Secretary for further information.

This meeting will be conducted in accordance with the Brown Act, Government Code Section 54953. Any member of the public may attend this meeting. Questions regarding this matter may be addressed to Mark Numainville, City Clerk, (510) 981-6900.

### COMMUNICATION ACCESS INFORMATION:



To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at (510) 981-6418 (V) or (510) 981-6347 (TDD) at least three business days before the meeting date.

## ATTACHMENT 1

### **Land Acknowledgement Statement**

*The City of Berkeley recognizes that the community we live in was built on the territory of xučyun (Huchiun (Hooch-yoon)), the ancestral and unceded land of the Chochenyo (Cho-chen-yo)-speaking Ohlone (Oh-low-nee) people, the ancestors and descendants of the sovereign Verona Band of Alameda County. This land was and continues to be of great importance to all of the Ohlone Tribes and descendants of the Verona Band. As we begin our meeting tonight, we acknowledge and honor the original inhabitants of Berkeley, the documented 5,000-year history of a vibrant community at the West Berkeley Shellmound, and the Ohlone people who continue to reside in the East Bay. We recognize that Berkeley's residents have and continue to benefit from the use and occupation of this unceded stolen land since the City of Berkeley's incorporation in 1878. As stewards of the laws regulating the City of Berkeley, it is not only vital that we recognize the history of this land, but also recognize that the Ohlone people are present members of Berkeley and other East Bay communities today. The City of Berkeley will continue to build relationships with the Lisjan Tribe and to create meaningful actions that uphold the intention of this land acknowledgement.*



Housing Advisory Commission

**HOUSING ADVISORY COMMISSION**  
**Thursday, February 1, 2024**

**DRAFT MINUTES**

<b>Regular Meeting</b> <b>Thursday, February 1, 2024</b> <b>7:08 pm</b>	<b>South Berkeley Senior Center</b> 2939 Ellis Street  Mariela Herrick, Secretary HAC@berkeleyca.gov
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**1. Roll Call**

Present: Sarah Bell, Truman Braslaw (departed at 9:05 PM), Nico Calavita, Mari Mendonca, Keyanna Ortiz-Cedeño (arrived 7:15 PM), Debbie Potter, and Leah Simon-Weisberg.

Absent: Xavier Johnson (unexcused).

Staff Present: Mariela Herrick and Jenny Wyant.

Commissioners in attendance: 7 of 8.

Members of the public: 3.

Public Speakers: 5.

**2. Land Acknowledgement**

**3. Agenda Approval**

Action: M/S/C (Mendonca/ Bell) to approve the agenda.

Vote: Ayes: Bell, Braslaw, Calavita, Mendonca, Potter, and Simon-Weisberg. Noes: none. Abstain: none. Absent: Xavier Johnson (unexcused), Ortiz-Cedeño.

**4. Public Comment**

There was one speaker during public comment.

**5. Approval of November 11, 2023 Meeting Minutes**

Action: M/S/C (Simon-Weisberg/Mendonca) to approve the November 11, 2023 minutes and with the correction to Agenda Item 10 Discussion and Possible Action to Form a Request for Proposals (RFP) for Funding Community Agencies Subcommittee to note Simon-Weisberg is an alternate to the Community Agency RFP subcommittee.

Vote: Ayes: Bell, Braslaw, Calavita, Mendonca, Potter, and Simon-Weisberg. Noes: none. Abstain: none. Absent: Xavier Johnson (unexcused), Ortiz-Cedeño.

**7. Officer Elections**

Public Comment: 1

Action: M/S/C (Simon-Weisberg/Mendonca) to re-appoint Commissioner Potter as the Housing Advisory Commission Chair.

Vote: Ayes: Bell, Braslaw, Calavita, Mendonca, Ortiz-Cedeño, Potter, and Simon-Weisberg. Noes: none. Abstain: none. Absent: Xavier Johnson (unexcused).

Action: M/S/C (Potter/Braslaw) to re-appoint Commissioner Mendonca as the Housing Advisory Commission Vice Chair.

Vote: Ayes: Bell, Braslaw, Calavita, Mendonca, Ortiz-Cedeño, Potter, and Simon-Weisberg. Noes: none. Abstain: none. Absent: Xavier Johnson (unexcused).

**8. Receive Presentation from City of Berkeley Community Development Block Grant (CDBG) funded subrecipient: ECHO Housing**

Public Comment: 1

**9. Discussion and Possible Action on BOSS's Application at 1918 University Avenue for the City of Berkeley's Community Development Block Grant (CDBG) Public Facility Improvement FY 2024 Program**

Public Comment: 1

Action: M/S/C (Calavita/ Simon-Weisberg) to recommend to Council that BOSS is awarded \$195,000 of the FY 2024 CDBG Public Facility Improvement funding for the project at 1918 University Avenue, Berkeley, CA 94704.

Vote: Ayes: Bell, Braslaw, Calavita, Mendonca, Ortiz-Cedeño, Potter, and Simon-Weisberg. Noes: none. Abstain: none. Absent: Xavier Johnson (unexcused).

**10. Update and Possible Action on the Arts and Housing Subcommittee**

Public Comment: 1

**11. Update on Council Items (Future Dates Subject to Change)**

**12. Announcements/Information Items**

**13. Future Items**

**14. Adjourn**

Action: M/S/C (Simon-Weisberg/ Ortiz-Cedeño) to adjourn meeting at 9:07 PM.

Vote: Ayes: Bell, Calavita, Mendonca, Ortiz-Cedeño, Potter, and Simon-Weisberg. Noes: none. Abstain: none. Absent: Braslaw (departed a 9:05 PM), Xavier Johnson (unexcused).

Approved: \_\_\_\_\_, Mariela Herrick, Secretary



Health, Housing, and  
Community Services Department  
Housing & Community Services Division

## MEMORANDUM

**To:** Housing Advisory Commission (HAC)

**From:** Rhianna Babka, HCS, Program Manager

**Date:** February 29, 2024

**Subject:** **Annual Action Plan (AAP) for Federal Program Year (PY) 2024 (FY 2025)**

The HCS staff prepares and submits an Annual Action Plan (AAP) outlining the City's allocation of federal Department of Housing and Urban Development (HUD) funds. This report is typically due May 15th each year. The plan outlines how the City of Berkeley intends to utilize funds from the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME) and Emergency Solutions Grant (ESG) funds for the federal program year (PY) 2024 which corresponds to the City's fiscal year (FY) 2025. The HAC acts as the advisory commission to Council on the allocation of CDBG, HOME and ESG funds.

The HAC CDBG subcommittee has reviewed proposals for housing services, public services and community facilities as part of our Community Agency Request for Proposal. The HAC CDBG subcommittee is prepared to make a recommendation to the full HAC at your March 13<sup>th</sup>, 2024 meeting. These recommendations also include an estimated funding allocation for the public community facilities Notice of Funding Availability (NOFA).

During this meeting, the HAC will deliberate, discuss and provide recommendations to Council regarding the draft PY 2024 (FY 2025) AAP. Following this, the final draft AAP is scheduled to be presented at the May 7<sup>th</sup>, 2024 Council meeting, which will also serve as a Public Hearing. Staff and the City Manager are simultaneously making recommendations on the community funding that will inform the AAP and these will go side by side the HAC recommendations in May.

Below is the link to the webpage where the draft AAP will be made available. **We will post the draft report on Friday March 8<sup>th</sup>**. This is the same link where you can find the final plan upon Council adoption, as well as prior plans.

*A Vibrant and Healthy Berkeley for All*

Link: <https://berkeleyca.gov/community-recreation/community-services/hud-planning-performance-reports>

### **Additional Background**

HUD regulations mandate that the City of Berkeley submits an AAP for CDBG, ESG and HOME funds. HUD provides a template for the AAP which guides much of the form and content of the document. The PY 2024 Annual Action Plan, spanning July 1, 2024 through June 30, 2025, will outline the City's strategy for achieving the goal of developing and maintaining a viable urban community through the provision of decent housing and a suitable living environment, while expanding economic, health and educational opportunities principally for households with incomes at or below 80% of Area Median Income.

The PY 2024 AAP is based on goals contained in the City's Five-Year Consolidated Plan (PY 2020 – 2024), which examines housing needs and establishes funding priorities in the areas of affordable housing and services for a wide range of low-income populations. HUD mandates public involvement in AAP creation, necessitating community meetings and public hearings to ensure a collaborative and inclusive approach to the planning process.

Berkeley has not yet received its PY 2024 (FY 2025) entitlement awards, therefore, our AAP is based on estimates from the current year.

### **HOME Funds**

We anticipate a HOME allocation of approximately \$729,633 for PY 2024. The City expects to add \$20,000 in HOME program income, for a total of \$749,633 in available HOME funds for PY24.

Staff recommends that the City continue to utilize up to the maximum possible for administration (10%) and Community Housing Development Organization (CHDO) operations (5%), with the remaining adjustments applied to the Housing Trust Fund program.

### **ESG Funds**

We anticipate an ESG allocation of approximately \$232,452. Staff recommends utilizing the maximum possible for administration (7.5% of the grant), allocate \$6,676 to Homeless Management Information System (HMIS) support, up to 60% be used for emergency shelter/street outreach (\$139,471), and that the remainder will be used for rapid rehousing (\$68,871).

### **CDBG Funds**

We anticipate a CDBG allocation of approximately \$2,653,402. Staff is projecting receipt of \$250,000 PY 2024 (FY 2025) program income from CDBG-funded activities, and also



anticipates the availability of some funds that were unallocated or unspent from prior years. However, these unallocated or unspent funds are unknown at this time. The anticipated program income combined with the anticipated \$2,653,402 HUD award of CDBG funds, will give the City a total of \$2,903,402 (estimated) in CDBG funds to allocate for PY 2024.

Staff recommends allocating 20% of the PY24 CDBG funds to the Planning and Administration, up to 17.83% for public services, and the remaining to be distributed to Housing Services and Community Facility Improvements as outlined in the AAP Attachment 1 with the Public Facility Improvements being a flexible line item should the HUD allocation and/or program income and earlier unexpended funds be more or less than anticipated.

Housing Advisory Commission

March 13, 2024

To: Housing Advisory Commission  
From: HAC CDBG Subcommittee  
Subject: Recommendation to Approve the CDBG Subcommittee's FY 2025-2028 CDBG/General Fund Workforce Development Funding Recommendations to City Council

### RECOMMENDATION

It is recommended that the Housing Advisory Commission (HAC) recommend to the City Council that it:

1. Approve the HAC's Community Development Block Grant (CDBG)/General Fund (GF) workforce development funding recommendations for FY 2025-2028 as contained in Attachment 1; and
2. Direct staff to analyze the effectiveness of the CDBG-funded, City-administered single-family rehabilitation loan program. The analysis would include issues such as the program delivery costs, whether the program is duplicative of similar programs (e.g., the Measure A1-funded RenewAC), the effectiveness of redirecting CDBG funds to other housing services such as emergency repairs and/or accessibility improvements, etc. Staff would report back to the HAC on its findings as part of the CDBG Consolidated Plan to be completed in Spring 2025.

It should be noted that the funding recommendations reflect the annual amounts recommended for four fiscal years (July 1, 2024 through June 30, 2028), with each year of funding contingent upon the availability of funds, particularly from the federal government.

### BACKGROUND

On November 6, 2023, the City of Berkeley issued an FY25-FY28 Request for Proposals (RFP) inviting non-profit community agencies to apply for funding for multiple sources of funding including the CDBG and GF. Interested applicants were invited to join a webinar on November 15, 2023. During the workshop session, City staff provided comprehensive information on the RFP process and clarified queries. RFP applications were due by 5:00 p.m. on December 22, 2023.

The HAC plays a key role in advising the City Council on the allocation of certain CDBG and GF monies. To streamline this process, the HAC designated a CDBG Subcommittee responsible for evaluating proposals and recommending funding for various community services to the full HAC. Once HAC has approved (including any amendments) the subcommittee's recommendations, they will be forwarded to the City

Recommendation to Approve the CDBG Subcommittee's FY 2025-2028 CDBG/General Fund Workforce Development Funding Recommendations to City Council

March 13, 2024

Council for its consideration. Subcommittee members are Chair Potter, Vice Chair Mendonca, and Commissioner Braslaw.

The subcommittee convened three times to assess the proposals and make funding recommendations. Additionally, the Commission on Labor provided valuable feedback regarding the Workforce Development applications to the subcommittee.

HHCS conducted a January 25, 2024 public hearing addressing the Fiscal Year 2025 – 2028 Community Agency RFP, which included recommended allocations of GF, CDBG, Emergency Solutions Grant (ESG), and HOME Investment Partnership Program (HOME) funds. The comments made by the public during the hearing were conveyed to the subcommittee and are included as Attachment 2.

#### HAC Oversight and Funding Availability

HAC is charged with making funding recommendations to City Council for a portion of the available CDBG and GF monies. Its oversight is limited to CDBG-funded housing services, fair housing services (which are required to be provided by all CDBG fund recipients), and public facilities improvements and GF-funded workforce development, housing services and community facilities improvements.

Annual funding estimates for the upcoming four-year cycle and changes in funding requests by the existing service providers and the addition of one new proposed provider are summarized as follows:

#### **CDBG: \$2.9M** (annual allocation, program income, carry-over funds):

- 20% off the top goes for Planning & Admin. (\$581k)
- 17.8% off the top goes for public services (Homelessness Panel of Experts makes recommendations to the City Council for these funds minus fair housing) (\$454k)
- Public Facilities Improvements are funded with carry-over funds and program income and are awarded through a rolling NOFA process (\$250,000)
- Housing Services are funded with the balance of the annual allocation (\$1.57M)

#### **General Funds: \$423,640:**

- Workforce Development
- Housing/Community Facilities

Funding requests exceeded the anticipated CDBG funding allocation for housing services by \$221,000:

- Small increases to City staff costs for single-family rehab loan program delivery and housing loan and Housing Trust Fund portfolios management.
- Large increase (144%) requested by Center for Independent Living (CIL) for its accessibility upgrades to single-family homes program.

Recommendation to Approve the CDBG Subcommittee's FY 2025-2028 CDBG/General Fund Workforce Development Funding Recommendations to City Council

March 13, 2024

Funding requests exceeded the anticipated General Fund funding allocation by \$684,000:

- New \$200,000 funding request for capacity building by the Bay Area Community Land Trust (BACLt). Previously funded with Measure U1. Subcommittee recommends that the funding request be considered as part of the U1 funding process.
- New project to train five people to provide in-home child care proposed by BANANAS (\$75k request).
- Large increased funding request for two Rebuilding Together programs (emergency repairs to single-family homes and community facilities improvements) to expand service delivery.
- Large increased funding requests for most existing workforce development programs to cover primarily cover increases in costs of staffing, materials, and other fixed costs over the next four-year funding cycle.

#### RATIONALE FOR RECOMMENDATION

Prior to its first subcommittee meeting, subcommittee members independently evaluated and scored all the city and non-profit agency responses to the RFP using a rubric designed by staff. Evaluation of the proposals informed the subcommittee's subsequent meetings. A subcommittee of the Commission on Labor also joined one of the subcommittee meetings to share the Commission on Labor's feedback on the workforce development funding proposals:

All the workforce development applications were worthy and Commissioners were impressed with the BANANAS proposal for a training program to certify five people as home-based child care providers even though it might not be considered a traditional workforce program. The subcommittee noted that while Rising Sun's apprentice program documented evidence-based outcomes, it served very few Berkeley residents. Inter-City Services' drop-in, work-at-your-own-pace coding program proposal was a bit unclear in terms of what was being proposed and did not seem to justify the requested 100% increase in funding. The subcommittee noted that the Multicultural Institute and the Bread program have long track records of providing effective job training programs to day laborers, unhoused residents, and other low-income people. The Multicultural Institute runs a day labor center and hiring hall and the Bread Project trains people for jobs in the restaurant and culinary industry.

In addition to the Commission on Labor's feedback, the subcommittee had the opportunity to ask staff questions and clarify various aspects of the proposals, to understand the amount of funding available, etc.

Recommendation to Approve the CDBG Subcommittee's FY 2025-2028 CDBG/General Fund Workforce Development Funding Recommendations to City Council

March 13, 2024

The subcommittee's funding recommendations, which are contained in Attachment 1, were also informed by several goals that were developed as part of the proposal review process.

Housing Services

- Keep in-tact, to the extent possible, the existing four-pronged approach staff has developed as its housing preservation strategy: 1. Emergency home repairs (Rebuilding Together/General Fund-funded) 2. Disability access upgrades/improvements (CIL/CDBG-funded) 3. Single-family rehab grants up to \$16,500 (Habitat for Humanity/CDBG-funded) 4. Single-family rehab loans up to \$150,000 (City of Berkeley/CDBG-funded)
- Determine if there is a more efficient and cost-effective way of administering the City's single-family rehab loan program and avoid possible duplication of other programs (the Measure A1-funded Renew AC program). Staff has agreed to analyze the existing program and provide recommendations to HAC as part of the CDBG Consolidated Plan in Spring 2025 as to how it might organize its housing preservation programs in the most cost-effective and efficient manner.
- Provide more funding to CIL for disability access upgrades/improvements. Services for seniors and the disabled community is a City Council-established priority for use of the CDBG and General Funds, need for more services for the disabled/seniors was identified at the public hearing for CDBG programming (Attachment 2), and CIL has more demand for services than available funding.

Workforce Development

- Fund the new BANANAS program as there is a critical need for child care services. More available child care allows more people to enter the workforce and attracts businesses to the community as available child care allows for more employee stability. Training entrepreneurs to operate their own businesses empowers people and allows them to earn a living wage while contributing to their community.
- Recognize that this is a four-year funding cycle and that costs have gone up for all the service providers, both for staffing and for materials/supplies, and that increased funding from the previous four-year cycle was appropriate in some instances.

The subcommittee knows that it is always difficult to review and recommend funding when demand for critical services related to housing and workforce development for low-income people far outweighs available funding. Not all worthy projects/programs are recommended for funding at requested amounts; however, a new and innovative program to train child care providers is recommended for funding and additional funds

Recommendation to Approve the CDBG Subcommittee's FY 2025-2028 CDBG/General Fund Workforce Development Funding Recommendations to City Council

March 13, 2024

are recommended for accessibility upgrades and several workforce development programs. It is hoped that these funding recommendations will assist the city and local non-profit providers in preserving and upgrading housing for low-income households and training and placing low-income people in high wage/high demand jobs.

Attachments:

1. CDBG Subcommittee's Recommended CDBG + GF Allocations
2. Summary of Joint Public Hearing Comments

**PY24 (FY25) HAC Recommended CDBG + GF Allocations**

**Community Development Block Grant (CDBG) Allocations**

REVENUES	Allocated FY24	Anticipated FY25
<b>CDBG Award</b>	\$ 2,707,553	\$ 2,653,402
Program Income	\$ 400,000	\$ 250,000
Earlier Unused Funds	\$ 253,649	\$ -
<b>SUBTOTAL CDBG</b>	<b>\$ 3,361,202</b>	<b>\$ 2,903,402</b>

EXPENDITURES - By Category	Allocated FY24	Subcommittee Recommendations	Full HAC Recommendation
I. Housing Services	\$ 1,476,057	\$ 1,567,697	\$ -
II. Public Services (17.83%)	\$ 453,921	\$ 453,921	\$ 453,921
III. Public Facility Improvements	\$ 809,713	\$ 301,104	\$ -
IV. Planning & Administration (20%)	\$ 621,551	\$ 580,680	\$ 580,680
<b>Total</b>	<b>\$ 3,361,242</b>	<b>\$ 2,903,402</b>	<b>\$ 1,034,601</b>

**General Fund (GF) Allocations**

GF Revenue	Allocated FY24	Anticipated FY25	
	\$ 423,215	\$ 423,215	
<b>EXPENDITURES - By Category</b>	<b>Allocated FY24</b>	<b>Subcommittee Recommendations</b>	<b>Full HAC Recommendation</b>
I. Housing Services	103,475	\$ 75,715	\$ -
II. Workforce Development	295,165	\$ 347,500	\$ -
III. Community Facilities	24,575	\$ -	\$ -
<b>Total</b>	<b>423,215</b>	<b>\$ 423,215</b>	<b>\$ -</b>

**CDBG Project Details**

**I. CDBG - HOUSING SERVICES PROJECTS**

	Allocated FY24	REQUEST	Subcommittee Recommendations	Full HAC Recommendation
<b>CDBG</b>				
1 Center for Independent Living: Residential Access Project for Disabled	\$ 159,660	\$ 389,868	\$ 211,600	\$ -
2 Habitat for Humanity East Bay - Housing Rehabilitation Grant Program	\$ 250,000	\$ 250,000	\$ 250,000	\$ -
3 COB HHCS: Loan Services	\$ 70,008	\$ 77,009	\$ 75,069	\$ -
4 COB HHCS: Senior and Disabled Rehab Program	\$ 358,048	\$ 393,853	\$ 393,853	\$ -
Rehab Loans	\$ 150,000	\$ 150,000	\$ 100,000	\$ -
5 COB HHCS: Affordable Housing Development and Rehab	\$ 488,341	\$ 537,175	\$ 537,175	\$ -
6 Multi-Family Housing Rehab				
<b>SUBTOTAL Housing Projects -- CDBG</b>	<b>\$ 1,476,057</b>	<b>\$ 1,797,905</b>	<b>\$ 1,567,697</b>	<b>\$ -</b>

**III. CDBG - PUBLIC/COMMUNITY FACILITIES IMPROVEMENTS: Allocations or recommended funding is one-time only.**

	Allocated FY24	REQUEST	Subcommittee Recommendations	Full HAC Recommendation
14 Public Facilities NOFA	\$ 656,805	\$ -	\$ 132,905	\$ -
15 COB HHCS: Public Facilities Improvements	\$ 152,908	\$ 168,199	\$ 168,199	\$ -
<b>Subtotal Public Facilities Improvements:</b>	<b>\$ 809,713</b>	<b>\$ 168,199</b>	<b>\$ 301,104</b>	<b>\$ -</b>

**II. CDBG - PUBLIC SERVICES PROJECTS**

	Allocated FY24	REQUEST	Subcommittee Recommendations	Full HAC Recommendation
9 Homeless Services (Berkeley Food & Housing Project)*	\$ -		\$ -	\$ -
10 Homeless Services (Bay Area Community Services)*	\$ 418,921	\$ -	TBD	TBD
11 EDEN Housing: Fair Housing Services	\$ 35,000	\$ 35,365	\$ 35,000	\$ 35,000
<b>Total CDBG Public Services</b>	<b>\$ 453,921</b>	<b>\$ 35,365</b>	<b>\$ 453,921</b>	<b>\$ 453,921</b>

\* These projects are for CDBG budgeting, but are reviewed by other Commissions whose funding recommendation is reflected here.

**IV. CDBG - PLANNING AND ADMINISTRATION\*\*\***

	Allocated FY24	REQUEST	Anticipated FY25
16 COB HHCSD: CDBG Planning & Administration	\$ 621,551		\$ 580,680
<b>CDBG Planning &amp; Administration TOTAL</b>	<b>\$ 621,551</b>		<b>\$ 580,680</b>

\*\*\*Set-aside. Planning and Administration is a capped category of CDBG funding. The City of Berkeley City Manager and Housing & Community Services Departments will utilize the maximum amount of funding available under this category.

**General Fund Requests**

	Allocated FY24	REQUEST	Subcommittee Recommendations	Full HAC Recommendation
<b>General Fund Housing Programs</b>				
7 Bay Area Community Land Trust (GF)	\$ 5,200	\$ 10,000	\$ 5,200	\$ -
BACLT - Capacity Building	\$ -	\$ 200,000	\$ -	\$ -
8 Rebuilding Together Safe at Home Project	\$ 98,275	\$ 233,560	\$ 70,515	\$ -
<b>Subtotal GF Housing Services:</b>	<b>\$ 103,475</b>	<b>\$ 443,560</b>	<b>\$ 75,715</b>	<b>\$ -</b>

	Allocated FY24	REQUEST	Subcommittee Recommendations	Full HAC Recommendation
<b>General Fund Workforce Development</b>				
12 The Bread Project: Culinary Job Readiness Training	\$ 57,850	\$ 75,000	\$ 70,000	\$ -
13 Inter-City Services: Employment, Education and Training	\$ 101,351	\$ 250,000	\$ 75,000	\$ -
14 Rising Sun Energy Center: Green Energy Training Services	\$ 67,828	\$ 67,828	\$ 50,000	\$ -
15 Multicultural Institute	\$ 68,136	\$ 100,000	\$ 82,500	\$ -
BANANAS	\$ -	\$ 75,699	\$ 70,000	\$ -
<b>Subtotal GF Public Services:</b>	<b>\$ 295,165</b>	<b>\$ 568,527</b>	<b>\$ 347,500</b>	<b>\$ -</b>

	Allocated FY24	REQUEST	Subcommittee Recommendations	Full HAC Recommendation
<b>General Fund Community Facilities</b>				
Rebuiding Together Community Facilities	\$ 24,575	\$ 95,720	\$ -	\$ -
<b>Subtotal GF Public Facilities:</b>	<b>\$ 24,575</b>	<b>\$ 95,720</b>	<b>\$ -</b>	<b>\$ -</b>



## Community Agency RFP Public Hearing Comments/Questions

1/25/24

### **Public Hearing Communication/Advertisement**

- 1st Commenter: Member of Friends of Adeline, NAACP, Healthy Black Families. Part of the Berkeley community for 74 years. Did not feel like public hearing was not promoted enough, suggested flyers should be posted on doors, senior centers, etc. Places where people frequent.
- 2nd Commenter: I appreciate what Ms. Smith said about outreach for this community. And the truth for this community. Accountability for disability accessibly.

### **Homeless Services:**

- 1st Commenter: Homeless services goals for homeless prevention are exemplary. Homeless needs for the elderly and disabled. It is more than just funding. Less bureaucracy. It is about accountability and transparency. Encourage more humanity, accountability, and transparency. Does not feel like homeless individuals are being outreached or provided enough wraparound services. Homeless are getting traumatized. Encourage emphasis on volunteers and “boots on the ground” people in the community. Need more port-a-potties and dumpsters.
- 2nd Commenter: Dorothy Day House (DDH) – workforce development for the kitchen and homeless services. Building shelter/community and workforce under the same categories, Free and fair equitable housing.
- 3rd Commenter: Worked in the homeless services field for decades. I have never come across a city that is willing to hear the operators (DDH). Commend the City of Berkeley to make sure that we have what we need in order to serve the people. We need to reach into the community to make sure that we are reaching the people we serve. We have always hired within the community from folks with lived experiences - happy that the city is looking at workforce development for the people we serve (homeless population).
- 4<sup>th</sup> Commenter – independent filmmaker and volunteer for DDH. Believes in the work that DDH is doing in the community. The organization continues to expand and find additional ways to help.

- 5th Commenter: Wants more funding for WDDC. Last year we provided 40k lbs. in food to families. 35<sup>th</sup> year serving women and families in the City of Berkeley. The city was able to provide funds to put families in motels during inclement weather.
- 6th Commenter: Concerned about ADA violations within the City of Berkeley at low-income housing and shelters.

**Housing:**

- 1st Commenter: Fair housing – the goal is increased knowledge – I don't know if there is enough money for enforcement. Enforcement is the issue.
- 2nd Commenter: Why are we pushing to maximize density? Specifically concerned about accessibility for multifamily affordable housing. Don't create new priorities where there are outstanding issues. Universal design. Black disabled people make up the majority on the streets, in poverty.
- 3rd Commenter: CIL – glad to hear fair housing is a priority. We know that accessibility is important. Accessibility modifications are critical. Unhoused persons with disabilities are really important. Accessible housing and support services for youth people with disabilities.

**Labor/Workforce Development**

- 1st Commenter: Project Director of Garden Collaborative. Garden sites in the COB. We are so grateful for our two sites and we want to increase our sites and bring gardens to South Berkeley.

**General comments:**

- 1st Commenter: We need to connect the dots. People have projects, we have a lot to do with workforce and housing. Mental health plays a critical role. Expressed the need of looking at people vs projects. Wondering about communication between HHCS and the teams. People need to be held accountable.

- 2nd Commenter: The money, where it comes from and where it goes. There is a concern in the community about where money goes and how it is serving people. Some is the material cost and some is salaries, some is to consultants, and some is to support staff to run the commissions. Executive and management levels are very expensive. Is this a thing that you and the staff think about? Let's be mindful about where this money is going. Commission oversight is needed and navigators to help older adults in the community to navigate services.

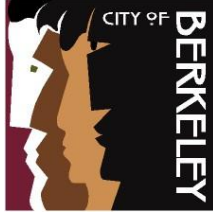
**In-person questions:**

1. 1st Commenter: Are services provided to families with children under 3 years old?
2. 2nd Commenter: Does City of Berkeley receive \$10million in grants? How much of the money goes to serving people and their needs? How much goes to people who are not providing direct services (staff)?
3. 3rd Commenter: Is there enough money for the enforcement of fair housing? Is there enough money in Measure P for activities? Can providers that receive Measure P funds receive community agency funds?
4. 4th Commenter: How many ADA-accessible beds does the City have?

**Online (Zoom) Questions: ANONYMOUS**

1. How many ADA-accessible beds does the City currently have?
2. How is the City planning on handling oversight, after the numerous complaints about inaccessibility at both shelters and in low-income housing units?
3. How many complaints has the city received over mold, asbestos, and other habitability problems in very low-income housing in 2023?
4. What are the penalties for service providers who fail to comply with federal and local laws on accessibility?
5. Has the City recouped any findings from projects where residents have been hurt?

6. Is there currently any effort to coordinate with the hub to ensure unhoused people from the community are given the first option for housing within the community that they are from?
  
7. Why is the City not waiting for the fall 2024 consultant's report about emergency response evacuation times before further maximization of density? When the emergency service providers have already stated that they can't handle current needs and don't see a way to handle increased demands.



City Clerk Department

February 26, 2024

To: Commission Secretaries  
From: Mark Numainville, City Clerk  
Subject: Councilmember Kate Harrison Appointees

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Councilmember Harrison, representing District 4, has resigned from the Berkeley City Council, effective 5:00 p.m. on February 23, 2024. This memo addresses certain matters concerning the roles and responsibilities of the commissioners serving under his appointment. Please share this information with your commission.

**1. Leaves of Absence**

Municipal Code Section 3.02.030 states that "a member of a board, commission or committee may be granted a leave of absence not to exceed three months by the appointing Councilmember or the Council..." It goes on to say that "the appointing Councilmember or the Council may fill such a vacancy by a temporary appointment..."

Since the Council as a whole may only grant leaves of absence to commissioners that the council appoints as a whole, there is no provision for the appointees of a vacant council seat to obtain a leave of absence. Please advise your District 4 appointees that any absence from commission meetings will be considered an unexcused absence and will be reported on the next semi-annual attendance report.

**2. Appointments/Re-appointments**

No new appointments/re-appointments may be made for District 4 vacancies until a new Councilmember has been elected to this office.

**3. Temporary Appointments**

No temporary appointment may be made for a District 4 commission seat until a new Councilmember has been elected to this office.

**4. Terms of Office**

Berkeley Municipal Code Section 2.04.075 provides that a commissioner's *term* expires upon the resignation of the councilmember who appointed them. In this context, "term" refers to the initial term of the commissioner which normally expires on December 1 of the first year of their appointment. The commissioner's *service* on the commission is extended beyond the resignation of the Councilmember and they may continue to serve as a "hold over" commissioner until a new appointment is made. Of course, these commissioners are still subject to all the requirements for commission membership and service (e.g. Form 700, attendance, etc.).

cc: Mayor & City Council  
City Manager  
City Attorney