

# Walk-in Queue

**8:30AM – 11:30AM (last sign in 11:30)**

## Permit Processing

### Walk-in services are limited to the following:

- Electrical Permits (1 or 2 units, residential only)\*\*
- Mechanical Permits (1 or 2 units, residential only)\*\*
- Plumbing Permits (1 or 2 units, residential only)\*\*
- Reroof Permits (1 or 2 units, residential only)\*\*
- Temporary No Parking (move only)\*\*
- Permit issuance/Conditions\*\*
- Permit Processing Questions\*\*
- Private Sewer Lateral (PSL)\*\*
- Permit Application Extension (1<sup>st</sup> Request)\*\*
- Change Contractor\*\*

**\*\*One transaction, 10-minute max time limit**

The Permit Service Center is open, Monday through Thursday from 8:30A.M. - 2:00P.M. with an appointment.

**Walk-In Queue can close earlier than 11:30 a.m., if capacity is reached sooner.**