

Commission on Disability AGENDA

Regular Meeting

**North Berkeley Senior Center
Workshop B
1901 Hearst Ave. (at MLK)
Berkeley, CA 94709**

**Wednesday
February 17, 2016
6:30 PM**

The Commission may take a break at approximately 8:30 pm.

A. PRELIMINARY BUSINESS

- 1) Call to Order by chair Weiss
- 2) Roll Call by Secretary
- 3) Public Comment on items not on the Agenda
- 4) Approval the Draft Minutes of January 20, 2016 and the revised Draft Action Minutes of **November 18, 2015.**
- 5) Approval and Order of Agenda
- 6) Update by Administration/Staff
- 7) Announcements

B. DISCUSSION/ACTION ITEMS

- * Written material included in packet
- ** Written material to be delivered at meeting
- *** Written material previously mailed

The public may speak at the beginning of any item.

1. Election of Chairperson.

Staff (Rejwan)

2. Election of Vice-Chair

Staff (Rejwan)

3. Easy Does It

Quarterly Report

Nikki Brown-Booker, Executive Director, EDI.

4. Universal Design: Continue Discussion: Develop and adopt short and long term COD Goals for future recommendation to Council.

Commissioner Weiss.

Chris Downey, Architect, Planner and consultant

5. Annual Work Plan

Commissioner Weiss, Chair

Speakers: 0

6. Service Animals Welcome:

a. Provision of Educational Material per Resolution 65,751.

1. Preparation of signs for distribution

2. City of Berkeley Website

Status update

Staff (Rejwan)

b. Training for public accommodations in Berkeley

1. City Services/City Staff

2. Businesses-Public accommodations and conveyances.

3. No cost training resources

Status update and continued discussion on implementation.

Commissioner Weiss.

C. INFORMATION ITEMS AND SUBCOMMITTEE REPORTS

Information items can be moved to Discussion or Action by majority vote.

1) Impacts of Bicyclists and Bicycle Traffic on Vulnerable Pedestrian Populations
Status Update.

Commissioner Graham.

2) Berkeley Research Collaborative. Status Update.

Commissioner Weiss.

3) Legislative Update

Commissioner leader.

Subcommittee Reports:

Convention on the Rights of Persons with Disabilities (CRPD),
Accessible Transportation, Parking, Sidewalks and Pedestrian Safety
Emergency Preparedness Subcommittees.

D. COMMUNICATIONS

None received

E. FUTURE AGENDA ITEMS (from adopted work plan, referrals, etc)

1. Accessible Media.)

F. ADJOURNMENT

Agenda Posted: Tuesday, Tuesday 12, 2016

A complete agenda packet is available for public review on the web at http://www.cityofberkeley.info/Clerk/Commissions/Commissions_Commission_on_Disability_Homepage.aspx, and at the Public Works/Engineering Division front desk, 1947 Center Street, 4th Floor.

ADA Disclaimer



“This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6346 (V) or 981-6903 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.”

Communications Disclaimer

*Communications to Berkeley boards, commissions or committees are public record and will become part of the City’s electronic records, which are accessible through the City’s website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information.*

Commission Secretary: Carmella Rejwan, AIA, Disability Compliance Coordinator, 1947 Center St., 4th Floor, Berkeley, CA, 94704, Telephone (510) 981-6341, Fax: (510) 981-6340 TDD: (510) 981-6345 email: crejwan@cityofberkeley.info



Commission on Disability DRAFT ACTION MINUTES

Regular Meeting

January 20, 2016

North Berkeley Senior Center
1901 Hearst Avenue (at MLK)
Berkeley, CA

A. PRELIMINARY BUSINESS

1. Call to Order

Chair Hazel Weiss called the meeting to order at approximately 6:34 PM

2. Roll Call:

Commissioners Present: Murray, Singer, Trahan, Upadhyay, Walsh and Weiss.

Absent: Graham, Leeder (L/A).

Staff Present: Carmella Rejwan, Office of Access Services

Guest:

3. Public Comment (on items not on the Agenda):

Speakers: 2

4. Approval of Draft Action Minutes:

It was moved, seconded, carried (Murray/Trahan) Unanimous to approve the Minutes of November 18, 2015 as corrected. Ayes: Murray, Singer, Trahan, Upadhyay, Walsh and Weiss. Noes: 0 Abstain: 0 Absent: Graham.

Motion Passed (6-0-0-1)

5. Approval and Order of Agenda: The order was changed to take up item C4 before B2 to allow Rita Maran go first.

6. Update by Administration: None

7. Update by staff:

Staff noted that the City hired Paul Church on a part time basis as a Disability Coordinator Officer.

8. Announcements:

B. DISCUSSION/ACTION ITEMS

1. Recognition of Don L. Brown : Adopt Language to forward to City Council
Commissioner Weiss and Walsh.

Action: It was moved, seconded, carried (Murray/Trahan) Unanimous to approve the appreciation letter as corrected and to send it to Don Brown, as follows:

The City of Berkeley Commission on Disability recognizes, acknowledges, thanks and commends Don L. Brown, Disability Services Specialist, Office of Access Services, City of Berkeley for his service to this Commission as its Secretary and primary staff resource, and for his service to the City of Berkeley working to ensure:
-access to City programs and services for people with disabilities, and
-compliance with local, state and federal laws that provide for access and protect persons with disabilities from discrimination.

As Disability Services Specialist, Mr. Brown further:

-developed training programs and resource materials,

-advised City employees about how to integrate people with disabilities in City activities.

-answered questions from both citizens and City employees about accommodating persons with disabilities and,

-Addressed multiple access considerations including: Communication Access, Facility

Access, Employment Accommodations, Policies, Procedures, and Practices, and Information and Referral.

The Commission on Disability and the City of Berkeley also benefited greatly from Don Brown's knowledge, skills and experience in multidisciplinary areas of Disability Services, Education, Training, Advocacy and Public Policy. He is known at the local and national level for his expertise including his testimony on disability services to the United States Congress.

The Commission on Disability respectfully requests transmittal of this acknowledgment to Don L. Brown.

Action: Ayes: Murray, Singer, Trahan, Upadhyay, Walsh and Weiss. Noes: 0.
Absent: 1. Motion passed (6 -0-0-1)

2. Easy Does It Emergency Services.

Speaker Nikki Brown-Booker, Acting Director of EDI reported that she will discuss the financial situation in the next Commission meeting after her meetings with the City auditor.

Action: No action take.

- 3. Universal Design:** Continue Discussion: Develop and adopt short and long term COD Goals for future recommendation to Council.
Commissioner Weiss, Commissioner Singer, and staff will contact people who are active in promoting Universal Design and report to the commission.
Action: No action taken.

4. Service Animals Welcome: Provision of Educational Material per Resolution 65,751.

a. Annual Business License Renewals

Staff is authorized to provide the commission with decals that say Service Animals Welcome, for distribution by volunteers that the commission will select, who will distribute them in downtown Berkeley. Commissioner Walsh will make recommendation on the color and size of the decal.

Action: No Action Taken

b. City of Berkeley Website*

Commissioner Weiss distributed a revised document to be posted at the Disability Compliance Program City web. The document was approved.

Action: It was moved, seconded, carried (Murray/Upadhyay) Unanimous approval of the text. Ayes: Leeder, Murray, Singer, Trahan, Walsh and Weiss. Noes: 0. Motion. Absent: Graham. Passed (6 -0-0-1).

C. INFORMATION ITEMS AND SUBCOMMITTEE REPORTS

Information items can be moved to Discussion or Action by majority vote.

- 1) Impacts of Bicyclists and Bicycle Traffic on Vulnerable Pedestrian Populations Status Update.
Discussion with public speaker Mark Humbert.
No update.
- 2) Berkeley Research Collaborative. Status Update.
No update.
- 3) Legislative Update
No update

Subcommittee Reports:

1. Convention on the Rights of Persons with Disabilities (CRPD),

Speaker:

Rita Maran, a member of the subcommittee of Peace and Justice Commission, gave a review Of the UN Convention on the rights of persons with disabilities.

2. Accessible Transportation, Parking, Sidewalks and Pedestrian Safety

3. Emergency Preparedness Subcommittees.

D. COMMUNICATIONS.

E. FUTURE AGENDA ITEMS

1. Commission on Disability Elections (Chair and Vice Chair)
Carmella Rejwan, Secretary.
2. Census.
Commissioner Walsh.
3. Service Animals Welcome: Provision of Educational Material per Resolution
65,751. Staff (Rejwan).
4. Easy Does It Emergency Services.

F. ADJOURNMENT

It was MSC Murray/Trahan to adjourn the meeting at 10:00 PM.
Ayes: Murray, Singer, Trahan, Upadhyay, Walsh and Weiss.
Absent: Graham (6-0-0-1)

Public Present: 3 Total Speakers: 3

Commission Interim Secretary: Carmella Rejwan, Disability Coordinator, 1947 Center St.,
4th Floor, Berkeley, CA, 94704, Telephone (510) 981-6341, Fax: (510) 981-6340
email: crejwan@ci.berkeley.ca.us,

Minutes on the web:

http://www.cityofberkeley.info/Clerk/Commissions/Commissions_Commission_on_Disability_Homepage.aspx

Annual 2016 Work Plan for discussion:

1. Disaster Preparedness
Receive information and updates ongoing, participate and make recommendations as Appropriate about Berkeley's BEACON and CERT programs.
2. Universal Design
Gather Berkeley-specific data on current status and develop recommendations for inclusion and application of UD principles and standards in all relevant and applicable City policy, operations, programs and activities.
3. Service Animals Welcome in Berkeley
Educate, advocate and advise Council/staff on full implementation including Business Improvement District (BID) training, production and distribution of Service Animals Welcome signs and annual distribution of informational materials to all Business License Holders
4. Accessible parking, sidewalks, and pedestrian safety
Identify access challenges, develop recommendations in coordination with Public Works Commission, track and advise Council on relevant state level or other legislative activities.
5. Accessible website and digital media
Review current status and develop recommendations regarding the City website as an accessible, user friendly source of information, and tool for communication and implementation
6. Peace and Justice Commission (PJ&C) Subcommittee Committee on the United Nations Convention on the Rights of Persons with Disabilities (CRDP)
Coordinate with PJ&C to develop recommendations for Berkeley-specific activities to further the goals of the CRDP.
7. Requests from City Council, staff and other Commissions
Review, study, make recommendations and advise Council in response to requests.
8. Annual Community Input Process
Develop outreach and identify processes and activities to ensure community input regarding the work of the COD.
9. Easy Does It (EDI)
Receive quarterly updates on EDI services. Respond to City staff requests for COD input and recommendations to support the provision of vital emergency and supportive services for people with disabilities.

Suggested Content

Service dogs are an essential part of daily life of people with disabilities. Whether it's picking up a dropped object, alerting a person to an imminent seizure or guiding somebody safely across a street, a service dog can perform many essential tasks for their human partner, allowing them to continue to live independently as a participating member of society. The information presented here is intended to help businesses and service dog owners understand their collective rights and responsibilities.

Resolution No. 65751-N.S concerning Service Animals in Berkeley welcomes and affirms the City's support for compliance with existing laws relating to service animals. Click *insert link to Resolution* for more information.

[Service Animals Welcome in Berkeley Sign \(.pdf\)](#)

[Service Animal Bulletin \(.pdf\)](#)

For information on the term "service animal" and the service animal provisions in the U.S. Department of Justice revised regulations implementing the Americans With Disabilities Act visit:

http://www.ada.gov/service_animals_2010.htm

insert the DOJ Service Animals FAQ's link

Commission on Disability
February 17, 2016

B6a2

Transmitted November 6, 2014, January 10, 2014, revised Jan. 20, 2016

B6b

Pacific ADA Center Offers:

TECHNICAL ASSISTANCE

We respond to inquiries via our hotline number: (800) 949-4232 (V/TTY) and email: adatech@adapacific.org. We are a place for you to obtain factual information about compliance with disability rights legislation. Visit www.adapacific.org for more information.

TRAININGS

Our ADA trainings can be custom designed to meet your needs from basic to advanced levels and cover an array of topics from employment, to public access, to understanding concepts of Section 508 of the Rehabilitation Act.

MATERIALS

We provide electronic materials from all Federal agencies regarding the ADA. Paper materials and alternate formats are also available by request.

CONFERENCES

We coordinate and conduct regional conferences, workshops, and update seminars. In partnership with other Regional ADA Centers, we offer a monthly Distance Learning Teleconference on a variety of current ADA and Accessible IT topics.

Pacific ADA Center
555 12th Street, Suite 1030
Oakland, CA 94607-4046

Technical Assistance:

(800) 949-4232 (V/TTY)
(510) 285-5600 (V/TTY)

World Wide Web:

www.adapacific.org

Email:

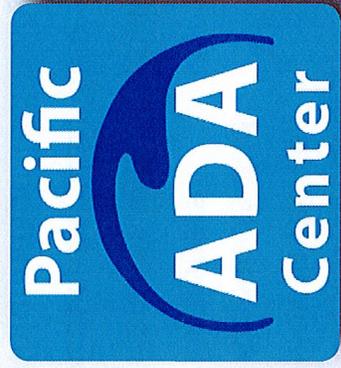
adatech@adapacific.org

Pacific ADA Center is funded by a grant from the National Institute on Disability and Rehabilitation Research (NIDRR).

Pacific ADA Center provides information, materials, and assistance to individuals and entities covered by the Americans with Disabilities Act. However, NIDRR is not responsible for the enforcement of the ADA.

The information, materials, and technical assistance provided are intended solely as information guidance and are neither a determination of your legal rights or responsibilities under the Act, nor binding on any agency with enforcement responsibility under the ADA.

*Striving to
provide full access for
persons with
disabilities*



This document is available in alternate formats by contacting the Pacific ADA Center. Please call our toll-free Technical Assistance hotline at 1-800-949-4232.

Email: adatech@adapacific.org
Website: www.adapacific.org

DO YOU HAVE QUESTIONS ABOUT THE AMERICANS WITH DISABILITIES ACT (ADA)?

DO YOU UNDERSTAND THE FOLLOWING TERMS?

- REASONABLE ACCOMMODATION
- ESSENTIAL FUNCTIONS
- MEDICAL INQUIRIES
- PROGRAM ACCESS
- EFFECTIVE COMMUNICATION
- ACCESSIBLE PATH OF TRAVEL
- ACCESSIBLE INFORMATION TECHNOLOGY

ABOUT US

The Pacific ADA Center provides information, training, technical assistance, and materials on the Americans with Disabilities Act (ADA).

OUR MISSION

The purpose of the Pacific ADA Center is to build a partnership between the disability community and the general public to promote full and unrestricted participation in society for persons with disabilities through education and technical assistance.

WHAT WE DO

We provide up-to-date ADA information, including its amendments and regulations related to employment; state and local government; public accommodations (private entities); telecommunications; and transportation. We also provide information on the relationship of the ADA to the Family Medical Leave Act, Workforce Investment Act, Section 508 of the Rehabilitation Act, the Telecommunications Act, and others.

Our staff is continuously trained by federal agencies such as the Department of Justice (DOJ), the Equal Employment Opportunity Commission (EEOC), and the Access Board.

We are able to provide updated and understandable answers to your inquiries. Callers may order materials from our toll free hotline, (800) 949-4232, during normal business hours - 8:00AM - 5:00PM Pacific Time.

WHO WE SERVE

- Federal Region IX: Arizona, California, Hawaii, Nevada, and the Pacific Basin
- All Private Entities: for profit and non-profit
- Employers
- State and Local Governments
- Architects and Designers
- Persons with Disabilities
- Educational Entities
- Information Technology Specialists
- Emergency Managers and Planners
- Anyone interested in the ADA

Training Services

The Pacific ADA Center coordinates and conducts regional conferences, individual state training workshops, local trainings, and presentations, and seminars on the Americans with Disabilities Act (ADA) and accessible information technology.

We can customize our training program to meet the time constraints and needs of your group and organization. To discuss opportunities for your group, contact the Center toll-free at **1-800-949-4232** (Voice/TTY) or [fill out our Training Request form \(contact.php\)](#)¹.

The Center's training staff has experience in disability law, issues, best practices and trends and has provided training programs for entities such as:

- Architecture Firms and Related Organizations
- Individuals with disabilities and their families
- National hotel chains
- Federal one-stop centers
- State & local governments
- Post-secondary school
- Service providers
- Businesses
- Non-profit organizations

Topics include, but are not limited to:

Americans with Disabilities Act (ADA) Training

- ADA Overview
- Title I - Employment
- Title II - State & Local Governments
- Title III - Private Services
- ADA Employment Requirements - rights and responsibilities
- Interviewing and Accommodating People With Disabilities
- State and Local Governments: ADA Obligations
- Reasonable accommodations
- Disability awareness
- Modification of policy & practices
- Effective communication
- Subject specific (i.e. accessing emergency response systems, child care, or recreation environments)
- Facility Access

Accessible Information Technology Training

The Center has expanded its role to conduct research, outreach, technical assistance and trainings to encourage the incorporation of Accessible Information Technology in businesses and employment-related organizations.

- Introduction to Accessible Information Technology
- Section 508 and WAIC Regulations and Guidelines
- Guidelines, Standards, and Legal Implications
- Telecommunications Act
- Web Accessibility Resources
- Accessible Technology For All (Organization)
- Electronic Document Accessibility
- Self-contained, closed products
- Software Applications
- Video and Multimedia Products
- Web-based Information and Applications
- Distance Learning
- Policy & Procurement Issues
- Accessible IT Deployment and Implementation
- Post-Secondary Schools and Students with Disabilities
- **Accessible Tech Web site** (<http://www.accessibletech.org>)²

ADA Basic Building Blocks

ADA Basic Building Blocks (<http://www.adabasics.org>)³ is an introductory web course that explores the legal requirements and the spirit of the ADA. The course content is self-paced and organized into 12 topics that have been designed to be studied in order. It covers the basic principles and core concepts contained in the ADA.

For more information and to register for the course go to: www.adabasics.org (<http://www.adabasics.org>)³.

ADA Title II Tutorial

This **free tutorial** (<http://www.adacourse.org/title2/>)⁴ was developed by the National Network of ADA Centers to provide education and resources on the requirements applicable to State and Local government under Title II of the Americans with Disabilities Act (ADA). Approved for 0.3 CEU and 3 CRCC clock hours.

For more information and to register for the course go to: www.adacourse.org/title2/ (<http://www.adacourse.org/title2/>)⁴

Links on this page

1. <http://www.adapacific.org/training/contact.php>
 2. <http://www.accessibletech.org/>
 3. <http://www.adabasics.org/>
 4. <http://www.adacourse.org/title2/>
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