



Human Welfare and Community Action Commission

MINUTES

Wednesday, May 18, 2016

7:00 PM

South Berkeley Senior Center, 2939 Ellis St. (Corner Ellis/Ashby)
Berkeley, CA 94703

Preliminary Matters

1. Roll Call: 7:15PM
Present: Dunner, Sood, Omodele, DaSilva, Trigueros, McMullan (7:20PM), Browne (7:23PM)
Absent: Bookstein* (excused absence, but chose to attend), Fishman, Davila
Quorum: 6 (Attended: 6, Included Bookstein*)
Staff Present: Kristen Lee and Wing Wong
2. Public Present: 2
Public Comment: 1

Update/Action Items

3. Approve Minutes from the 4/20/2016 Regular Meeting
Action: M/S/C (Dunner/Omodele) to approve the 4/20/2016 minutes as submitted.
Vote: Ayes – Dunner, Sood, Omodele, DaSilva, Trigueros; Noes – None; Abstain – None; Absent – Bookstein, Browne, McMullan, Fishman, Davila.

4. Review Letter on Air Quality in West Berkeley

Speaker: 1

Public comment: 1

Speaker L.A. Wood, a representative from Berkeleyairmonitor.org, spoke about air quality in West Berkeley. He requested that the HWCAC recommend that City Council provide \$25,000 in funding for the organization to monitor downwind of the industrial zone in residential neighborhoods in West Berkeley.

Commissioners discussed Mr. Wood's proposal, articulated concerns, and asked Mr. Wood to develop a more detailed proposal. Commission will not take action until reviewing a draft letter to City Council by Commissioner McMullan.

5. Review Key CSBG Reports (Attachment B)

Commissioners reviewed the following reports.

- A. Building Opportunities For Self Sufficiency (BOSS) Program and Financial Reports. BOSS has 3 programs: Singles Emergency Shelter Program, Families Transitional Housing Program and the Representative Payee Program. Commissioners discussed the outcomes and the number of clients served under these programs for the period of 10/1/2015 to 12/31/2015.
- B. 2015 City of Berkeley Single Audit. Staff presented the results of the 2015 Singles audit which included one finding in the CSBG program.
- C. 2015 CSBG Information Survey Report. Commissioners reviewed the report.

6. Discuss Revisions to Chapter 3.78 of the Berkeley Municipal Code Regarding Elections of Low-Income Representatives

Commissioners reviewed the Berkeley Municipal Code (BMC) Chapter 3.78, which is the ordinance governing the commission. The Commission discussed

the functions of the commission and preferred the functions to remain broadly defined. Commissioners also suggested expanding the low-income representatives to be City-wide, instead of limiting to three districts. Staff will review these suggestions against the CSBG regulations, incorporate these changes if possible, and return with a revised draft Ordinance. Commissioners continued this item to the 6/15/2016 meeting.

7. Discuss Strategies for Filling HWCAC Vacancies

Commissioners requested that the Secretary update the recruitment flyer for the commissioners to use when they outreach at community events. This flyer will also be posted at various non-profit community agencies and affordable housing sites. Continued to 6/15/2016 meeting.

8. Update on Commission Process Improvement Resolution

The Commission submitted a report to City Council requesting the City Manager to add language to the BMC regarding the removal and appointment of commissioners. Chair Sood reported back to the commission that the City Council chose to take no action at its ~~April 26, 2016~~ meeting.

9. Discuss Possible Action Regarding Bike Stations And Bikers Not Using Reflectors at Night

Commissioners discussed bike safety issues and possible remedies. The Secretary will solicit more information from Transportation Commission on this item. Continued to 6/15/2016.

10. Update on Berkeley Housing Authority (BHA) Project Move-Up

Project Move-up is a partnership between the City and the Berkeley Housing Authority (BHA) to assist 5 previously homeless individuals living in Single Room Occupancy Units (SRO) and 5 families in the City's Shelter Plus Care Program (SPC) each year for 5 years to move from supportive housing into private market housing with a Section 8 Voucher. This will create opportunities for currently homeless individuals and families to move into the vacated SRO and SPC units.

11. Review Latest City Council Meeting Agenda (Attachment E)

Continued to 6/15/2016.

Adjournment

Adjourned at: 9:53 pm

Minutes approved on: 7/20/2016

Commission Secretary: Wing Wong

