



Human Welfare and Community Action Commission

MINUTES

Wednesday, June 15, 2016

7:00 PM

South Berkeley Senior Center, 2939 Ellis St. (Corner Ellis/Ashby)
Berkeley, CA 94703

Preliminary Matters

1. Roll Call: 7:10PM
Present: Dunner, Bookstein, Sood, Omodele, Davila
Absent: McMullan (Excused Absent), Browne, DaSilva, Fishman, Trigueros
Quorum: 5 (Attended: 5)
Staff Present: Paul Buddenhagen, Kristen Lee and Wing Wong
2. Public Comment: 0

Update/Action Items

The Commission may take action related to any subject listed on the agenda, except where noted.

3. Approve Minutes from the 5/18/2016 Regular Meeting (Attachment A)
Commissioners reviewed and discussed 5/18/2016 minutes. There was discussion on whether the quorum was met because a commissioner attended the meeting even though excused absence was granted to her. Secretary will check in with the Clerk Department. This item will be continued to the 7/20/2016 meeting.
4. Review Community Services Block Grant (CSBG) 2016 Contract Amendment
Action: M/S/C (Sood/Dunner) to accept CSBG 2016 contract amendment, bringing the total 2016 contract amount to \$265,577.
Vote: Ayes – Dunner, Bookstein, Sood, Omodele, Davila; Noes – None; Abstain – None; Absent – McMullan, Browne, DaSilva, Fishman, Trigueros.

Staff Kristen Lee also reported that the City will be receiving CSBG discretionary funding this year that can be used for targeted initiatives in 3 areas: Earned Income Tax Credit (ETIC), Homeless Services and CAA Capacity Building. Commissioners asked staff to present more information ideas on potential uses of the discretionary funds at the 7/20/2016 meeting.

5. Review Key CSBG Reports
Commissioners reviewed and discussed the program and financial reports of East Bay Community Law Center, which has two programs: Housing Advocacy and Neighborhood Justice Clinic, for the period of 1/1/2016 to 3/31/2016.
6. Review HWCAC Vacancies Flyer
Commissioners reviewed a draft flyer to recruit Representatives From the Low-Income Community. Secretary will make edits and Commissioners will let the secretary know the number of copies they each need to support additional outreach to fill vacant elected seats.
7. City Council Referral Ratings

Commissioners were informed that City Council is adopting a system of Re-weighted Range Voting (RRV) to prioritize City Council referrals to staff. Currently, there are 79 outstanding referrals from 1/17/2012 to 4/5/2016. This system enables City Council to provide direction to staff on which referrals are highest priority and should be completed first.

8. Review Letter on Air Quality in West Berkeley

Commissioners reviewed a draft memo to City Council. There are edits to be made and the revisions will be reviewed at the 7/20/2016 meeting.

9. Discuss Possible Action Regarding Bike Stations And Bikers Not Using Reflectors at Night

Commissioners reviewed and discussed 6/11/2015 minutes from Transportation Commission. The minutes outline a comprehensive plan to address bike safety at night that was abandoned by the Transportation Commission. Commissioners discussed using this plan as a blueprint for future HWCAC action.

Action: M/S/C (Sood/Dunner) to authorize commissioner Bookstein as a representative of HWCAC to attend meetings of Transportation Commission and report back in future meetings.

Vote: Ayes – Dunner, Bookstein, Sood, Omodele, Davila; Noes – None; Abstain – None; Absent – McMullan, Browne, DaSilva, Fishman, Trigueros.

10. Review City of Berkeley Homeless Policy

Commissioner Omodele led the discussion of Berkeley Homeless Policy. She will draft a memo to urge City Council to adopt permanent housing as the solution of homelessness. The draft memo will be presented at the 7/20/2016 meeting.

11. Update of Berkeley Community Fund

The Commission submitted a report to City Council requesting the City Manager to establish a fund that would allow people to make tax-deductible donations, which would be disbursed through the City's community agency allocation process. Chair Sood reported back to the commission that at its 5/24/2016 meeting, the City Council found this recommendation **unworkable** and did not take action.

12. Discuss Commission Process Improvement

Continued to 7/20/2016.

13. Review Latest City Council Meeting Agenda

Continued to 7/20/2016.

14. Announcements

- a. Kristen Lee reported that the State Department of Community Services and Development has agreed to provide consultants to lead the HWCAC in a Strategic Planning Retreat. Commissioners also discussed possible times and dates regarding a retreat for strategic planning. Commissioners present prefer to hold the Strategic Planning session on a Sunday

afternoon and weekday evening. Kristen Lee will submit this request to the State and report back on possible dates.

Adjournment

Adjourned at: 9:35 pm

Minutes approved on: 7/20/2016

Commission Secretary: Wing Wong

A handwritten signature in black ink, appearing to be 'Wing Wong', is written over a horizontal line. The signature is stylized and cursive.

