



Health, Housing & Community Services  
Mental Health Commission

To: Mental Health Commissioners  
From: Karen Klatt, Commission Secretary  
Date: June 2, 2016

**Documents Pertaining to 06/12/16 Agenda items:**

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Health, Housing &  
Community Services Department  
**Mental Health Commission**

## **Berkeley/Albany Mental Health Commission**

**Regular Meeting**  
**Sunday, June 12, 2016**

**Time: 10:00 a.m. – 4:00 p.m.**

**Community Meeting Room**  
**2175 Kittredge Street, Berkeley**

# **AGENDA**

***All Agenda Items are for Discussion and Possible Action***

***Public Comment Policy:*** *Members of the public may speak on any items on the Agenda and items not on the Agenda during the initial Public Comment period. Members of the public may also comment on any item listed on the agenda as the item is taken up. Members of the public may not speak more than once on any given item. The Chair may limit public comment to 3 minutes or less.*

**10:00 am    1. Roll Call**

**2. PRELIMINARY MATTERS**

- A. Action Item: Agenda Approval**
- B. Public Comment on items not on the agenda**
- C. Action Item: Approval of the May 26, 2016 Minutes**
- D. Staff Announcements/Updates**

**3. Training on, and discussion regarding, Commission's statutory duties under Welfare and Institutions Code Section 5604.1. – LeslieAnn Wilson**

**4. Discussion on Site Visits and Committee Work - Terry Bohrer**

**5. Facilitation of discussion on the development of a work plan - LeslieAnn Wilson & Terry Bohrer**

**6. Agenda Items for July Meeting**

**4:00 pm    7. Adjournment**

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if**

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**included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. The Health, Housing and Community Services Department does not take a position as to the content.

Contact person: Karen Klatt, Mental Health Commission Secretary at 981-7644 or [kklatt@ci.berkeley.ca.us](mailto:kklatt@ci.berkeley.ca.us).



*Communication Access Information: This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6342 (V) or 981-6345 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting. Attendees at trainings are reminded that other attendees may be sensitive to various scents, whether natural or manufactured, in products and materials. Please help the City respect these needs. Thank you.*

**SB 343 Disclaimer**

*Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection in the SB 343 Communications Binder located at the Family, Youth and Children's Clinic at 3282 Adeline St, Berkeley.*



Department of Health,  
Housing & Community Services  
Mental Health Commission

## Berkeley/Albany Mental Health Commission Unadopted Minutes

North Berkeley Senior Center  
1901 Hearst Ave.  
7:00pm  
Workshop B

Regular Meeting  
May 26, 2016 at 7:00

Members of the Public Present: None.  
Staff Present: Steve Grolnic-McClurg, Karen Klatt.

### 1. Call to Order at 7:00 pm

Commissioners Present: Jeffrey Davis, Jennifer Fazio, Bart Grossman, Shelby Heda, Paul Kealoha-Blake, Judy Kerr, Carole Marasovic, Jean Marie Hervé Michel, Jr, Shirley Posey, Cameron Silverberg. Commissioners Absent: Jesse Arreguin, Jenne King.

### 2. Preliminary Matters

#### A. Approval of May 26, 2016 Agenda - PASSED

**M/S/C (Kerr, Michel) Move to approve the May 26, 2016 Agenda with changes.**

**Ayes:** Davis, Grossman, Heda, Kealoha-Blake, Kerr, Marasovic, Michel, Posey, Silverberg; **Noes:** None; **Abstentions:** Fazio - Wasn't at last meeting;  
**Absent:** Arreguin, King.

#### B. Public Comment – None.

#### C. Approval of the April 28, 2016 minutes - PASSED

**M/S/C (Michel, Kerr) Move to approve the April 28, 2016 minutes.**

**Ayes:** Davis, Heda, Kealoha-Blake, Kerr, Marasovic, Michel, Posey, Silverberg; **Noes:** None; **Abstentions:** Fazio - Wasn't at last meeting; Grossman - Wasn't at last meeting; **Absent:** Arreguin, King.

#### D. Staff Announcements/Updates

Karen Klatt, Commission Secretary, provided a hard copy of the Lunch Poll for the June 12<sup>th</sup> meeting for Commissioners to review and/or make their food selections. Karen also announced that it would be Commissioner Silverberg's last meeting, as he is moving out of the area.

### 3. MHSA FY15/16 Annual Update Public Hearing – PASSED

Karen Klatt conducted a Public Hearing on the MHSA FY15/16 Annual Update. The Commission made the following motion:

**M/S/C (Michel, Heda) Approve the MHSA FY15/16 Annual Update.**

**Ayes:** Davis, Fazio, Grossman, Heda, Kealoha-Blake, Kerr, Marasovic, Michel, Posey, Silverberg; **Noes:** None; **Abstentions:** None; **Absent:** Arreguin, King.

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**4. Mental Health Division Update – Steve Grolnic-McClurg.**

Steve provided statistics on Suicide Rates in Berkeley.

\*At this point it was 9:00pm. The following motion was passed:

**M/S/C (Grossman, Posey) Extend the meeting to 9:15pm.**

**Ayes:** Davis, Fazio, Grossman, Heda, Kealoha-Blake, Kerr, Marasovic, Michel, Posey, Silverberg; **Noes:** None; **Abstentions:** None; **Absent:** Arreguin, King.

- 5. Workshop Subcommittee Update – No Action Taken.**
- 6. Children & Youth Subcommittee Update – No Action Taken.**
- 7. Possible Action Item: Walk In service access at FYC – No Action Taken.**
- 8. Peer Respite Discussion – No Action Taken.**
- 9. Discussion on re-examining Policy of Accepting Medicare – No Action Taken.**
- 10. Discussion on Complaint against Downtown Ambassador – Tabled due to lack of time.**
- 11. Prioritize Agenda Items for April Meeting – Tabled due to lack of time.**
- 12. Announcements – Tabled due to lack of time.**
- 13. Adjournment at 9:15pm.**

Minutes submitted by: \_\_\_\_\_  
Karen Klatt, Commission Secretary

Berkeley/Albany Mental Health Commission

## **COMFORT AGREEMENT**

*“Rules to make it comfortable to work together”*

- Do not use language derogatory to others, or yell or scream
- Be attentive when others are speaking
- Be respectful when others are speaking
- Please do not talk over anyone
- Hold a goal to allow people to feel heard (this is a value the group holds vs. a behavior)

**LeslieAnn Wilson**

*PO Box 460 Glenhaven, CA 95443*

*Tele: (707) 998-9972 Cell: (707) 490-2026*

*Emails: [leslie2749822@yahoo.com](mailto:leslie2749822@yahoo.com)*

*or [lesliewilson098@gmail.com](mailto:lesliewilson098@gmail.com)*

**LICENSURES' / CERTIFICATION:**

LMFT Licensed Marriage and Family Therapist

CADC II (out on medical)

**EDUCATION:**

MA Institute of Imaginal Studies, (previous name) Petaluma, CA Masters in Counseling with Minor in Expressive Art Therapy, Milt Ericson model of Hypnotherapy

BA Psychology: Sonoma State University Rohnert Park, California, Psychology

CADAC Alcohol and Drug Studies: Mendocino College, Ukiah, California: California

Alcohol, Drug and Addiction Certification: California,

AS Business: American River College, Sacramento, California (Minor Psychology)

AA Cosmetology: Sacramento Junior College

**CERTIFICATIONS:**

Forensic Examiner of Child Abuse UC Davis, Sacramento, California

Alcohol and Drug Studies, Mendocino College, Ukiah, California

Hypnotherapy Milt Erickson Model, Institute of Imaginal Studies Petaluma, California

Domestic Violence/Sexual Assault Trainer Lakeport, California

Families and Schools Together (FAST) Trainer Miami, Florida

Safe Talk, Suicide Prevention Susanville, California

Department of Transportation Alcohol and Drug Assessment

CASA, Court Appointed Special Advocate Lake County, California

**VOLUNTEER POSITIONS:**

Sutter Lakeside Community Services (Lake Family Resource Center) Suicide / Crisis Hot line, Lake County, California

Quality Assurance Board, Department of Mental Health/ Behavioral Health Lake County, California (Past and Current)

CASA Court Appointed Special Advocate, Lake County, California

SARB School Attendance Review Board, Lake County, California

CYA California Youth Authority, Transitional Program back into local community, Lake County, California

Behavioral Health Advisory Board, Chair: Lake County, California (Current)

California Association of Local Behavioral Health Boards/Commissions CALBHB/C (Represent Lake County)

Regional Coordinator of the Superior Region of California (Current)

CALBHB/C Trainer for local Advisory Boards/Commissions

In Home Support Services, Advisory Board, Historian: Lake County California

Hospice Support/Referral Lake County, California

Veterans' Support/Referral Lake County, California

Expert Witness for Superior Court

#### **EXPERIENCES:**

- Division of Alcohol and Other Drug Services (AODS) Lake County Health Service, Lake, County California: volunteered, interned, employed: provided treatment services for: individuals, families, couples and groups services for various populations such as: dual diagnosed, Juvenile Hall, Hill Road Maximum Security Jail, probation, Drug Court, homeless, local schools from K-12. And including the population under the Maximus Program (addiction used as a medical term). I have served in many positions and advancements such as Counselor, Supervisor, Trainer, development and implementation of programs and services.
- The NET (Community and Family Network), under the Office of Education: Title: Therapist in schools, homes, and facility sites. First Offered Program (Lake County Probation), Mothers and Sons (Single Mothers raising Sons), Foster Care (children with a Foster Parent(s): served in various programs.
- SLCS (Sutter Lakeside Community Services) / Lake Family Resource Center (FRC), Clinical Director/Therapist. Psychotherapy services: for children, adults, families, couples, and groups. My focus was on victims of sexual assault, domestic violence and child abuse.

I have written many Programs for select and diverse populations. I have also trained and supervised many people and received countless awards, certifications, acknowledgments and citations. Past "Star of Lake County" for my work with the Youth. I have worked under the County, Non-Profit organizations and Courts. I am an Entrepreneur and have owned two successful businesses. I live in Northern California, in beautiful Lake County. I am semi-retired. I practice Psychotherapy, multi-media Art, Writing, Gardening, in my spare time. You may call me anytime: My landline works providing there are no Floods, Storms, Tornadoes or Fires. My cell phone seems to be located at the

bottom of my purse. I only have reception in select areas. I have a sense of humor; it keeps me healthy both physically and mentally.

## California Welfare and Institutions Code §5604 Mental Health Board

5604. (a) (1) Each community mental health service shall have a mental health board consisting of 10 to 15 members, depending on the preference of the county, appointed by the governing body, except that boards in counties with a population of less than 80,000 may have a minimum of five members. One member of the board shall be a member of the local governing body. Any county with more than five supervisors shall have at least the same number of members as the size of its board of supervisors. Nothing in this section shall be construed to limit the ability of the governing body to increase the number of members above 15. Local mental health boards may recommend appointees to the county supervisors. Counties are encouraged to appoint individuals who have experience with and knowledge of the mental health system. The board membership should reflect the ethnic diversity of the client population in the county.

(2) Fifty percent of the board membership shall be consumers, or the parents, spouses, siblings, or adult children of consumers, who are receiving or have received mental health services. At least 20 percent of the total membership shall be consumers, and at least 20 percent shall be families of consumers.

(3) (A) In counties under 80,000 population, at least one member shall be a consumer, and at least one member shall be a parent, spouse, sibling, or adult child of a consumer, who is receiving, or has received, mental health services.

(B) Notwithstanding subparagraph (A), a board in a county with a population under 80,000 that elects to have the board exceed the five-member minimum permitted under paragraph (1) shall be required to comply with paragraph (2).

(b) The term of each member of the board shall be for three years. The governing body shall equitably stagger the appointments so that approximately one-third of the appointments expire in each year.

(c) If two or more local agencies jointly establish a community mental health service under Article 1 (commencing with Section 6500) of Chapter 5 of Division 7 of Title 1 of the Government Code, the mental health board for the community mental health service shall consist of an additional two members for each additional agency, one of whom shall be a consumer or a parent, spouse, sibling, or adult child of a consumer who has received mental health services.

(d) (1) Except as provided in paragraph (2), no member of the board or his or her spouse shall be a full-time or part-time county employee of a county mental health service, an employee of the State Department of Health Care Services, or an employee of, or a paid member of the governing body of, a mental health contract agency.

(2) A consumer of mental health services who has obtained employment with an employer described in paragraph (1) and who holds a position in which he or she does not have any interest, influence, or authority over any financial or contractual matter concerning the employer may be appointed to the board. The member shall abstain from voting on any financial or contractual issue concerning his or her

employer that may come before the board.

(e) Members of the board shall abstain from voting on any issue in which the member has a financial interest as defined in Section 87103 of the Government Code.

(f) If it is not possible to secure membership as specified in this section from among persons who reside in the county, the governing body may substitute representatives of the public interest in mental health who are not full-time or part-time employees of the county mental health service, the State Department of Health Care Services, or on the staff of, or a paid member of the governing body of, a mental health contract agency.

(g) The mental health board may be established as an advisory board or a commission, depending on the preference of the county.

5604.1. Local mental health advisory boards shall be subject to the provisions of Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code, relating to meetings of local agencies.

5604.2. (a) The local mental health board shall do all of the following:

- (1) Review and evaluate the community's mental health needs, services, facilities, and special problems.
  - (2) Review any county agreements entered into pursuant to Section 5650.
  - (3) Advise the governing body and the local mental health director as to any aspect of the local mental health program.
  - (4) Review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning process.
  - (5) Submit an annual report to the governing body on the needs and performance of the county's mental health system.
  - (6) Review and make recommendations on applicants for the appointment of a local director of mental health services. The board shall be included in the selection process prior to the vote of the governing body.
  - (7) Review and comment on the county's performance outcome data and communicate its findings to the California Mental Health Planning Council.
  - (8) Nothing in this part shall be construed to limit the ability of the governing body to transfer additional duties or authority to a mental health board.
- (b) It is the intent of the Legislature that, as part of its duties pursuant to subdivision (a), the board shall assess the impact of the realignment of services from the state to the county, on services delivered to clients and on the local community.

RESOLUTION NO. 65,945–N.S.

ESTABLISHING THE MENTAL HEALTH COMMISSION, PROVIDING FOR MEMBERSHIP AND APPOINTMENT PROCEDURES THEREOF, AND DEFINING THE POWERS AND DUTIES OF SAID COMMISSION, AND RESCINDING RESOLUTION NO. 57,078–N.S. AND ALL RESOLUTIONS AMENDATORY THEREOF

BE IT RESOLVED by the Council of the City of Berkeley as follows:

Section 1. CREATION OF MENTAL HEALTH COMMISSION.

Pursuant to the provisions of Section 5604 of the Welfare and Institutions Code of the State of California, a Mental Health Commission of the City of Berkeley is hereby established.

Section 2. MEMBERSHIP OF THE COMMISSION.

The Commission shall be composed of thirteen (13) members, appointed by the City Council of Berkeley, except as set forth in Section 2(1). The membership shall conform to the following:

- (1) One (1) member of the Commission shall be the Mayor of the City of Berkeley. The City Council of the City of Berkeley may designate a person of its choice to serve instead of the Mayor as a member of the Commission.
- (2) Two (2) members of the Commission shall be residents of the City of Albany. The remaining members shall be residents of the City of Berkeley. At least one (1) of the two (2) Albany members shall be representative of the Special Public Interest, as defined below.
- (3) Members of the Commission shall be persons representative of the public interest in mental health as follows:
  - a. Special Public Interest: Not less than seven (7) of the members representing the Public Interest shall be designated as Special Public Interest and shall be persons or the parents, spouses, siblings, or adult children of persons who are receiving or have received mental health services.
    - (i) At least three (3) of the members representing the special public interest shall be persons who are receiving or have received mental health services.
    - (ii) At least three (3) of the members representing the special public interest shall be the parents, spouses, sibling, or adult children of persons who are receiving or have received mental health services.

- b. **General Public Interest:** The remaining five (5) members shall be designated as General Public Interest and shall be persons representing a broad range of disciplines, professions, and fields of knowledge.
- (4) No member of the Commission or his or her spouse shall be a full-time or part-time City employee of a City mental health service, a full-time or part-time County employee of a County mental health service, or an employee of the State Department of Mental Health, an employee of or a paid member of the governing body of a mental health contract agency.

### Section 3. TERMS OF OFFICE OF MEMBERS.

The term of each member of the Commission shall be for three (3) years. Appointments shall be equitably staggered so that approximately one-third of the appointments expire each year.

If, prior to the expiration of a term of service on this Commission, a member ceases to retain the status which qualified the person for appointment on the Commission, the person's membership on the Commission shall terminate and there shall be a vacancy on the Commission.

### Section 4. APPOINTMENT PROCESS FOR MENTAL HEALTH COMMISSION MEMBERS.

Whenever a vacancy occurs on the Mental Health Commission, the following steps shall be taken:

- (1) The Berkeley City Clerk will announce the existence of the vacancy on the City of Berkeley website. When the vacancy is a seat previously held by an Albany resident, the Secretary will forward the announcement in a timely manner to the Albany City Clerk.
- (2) The Mental Health Commission shall publicize the vacancy and solicit applications for appointment. The announcement shall be distributed based on the priorities established by state and municipal law and priorities set by the Mental Health Commission. Depending on the specific category to be filled, announcements may also be sent to special interest organizations.
- (3) *Albany Applicants only:* Applications from Albany residents for either of the two Albany seats shall be forwarded to the Albany City Clerk.
  - a. The Albany City Council will review the Albany applicants and make recommendations for appointment to the Commission.

- b. The Albany City Council is responsible for communicating its recommendations in a timely manner to the Berkeley City Clerk for submission to the Commission Secretary.
  - c. While the Commission makes the recommendation to the Berkeley City Council for Commission appointments, the Albany City Council's recommendations have priority in the selection process.
- (4) *(All applicants)* When an application is submitted, the Secretary will first review the application for eligibility pursuant to the criteria stated in this Resolution. The Secretary will then distribute applications from qualified applicants to the Commissioners and place them in the Communications (SB 343) binder for public viewing prior to the next Mental Health Commission meeting. Applicants are encouraged to attend Commission meetings prior to appointment so that they may become familiar with the work of the Commission.
- (5) The Commission shall conduct interviews of qualified applicants. After the interview, the Commission shall decide whether to recommend the applicant to City Council for appointment. If the Commission decides to recommend the appointment, the Secretary will send a Consent Item to Council on behalf of the Commission.

#### Section 5. VACANCIES AND REMOVALS

Vacancies on the Commission, from whatever cause, except temporary vacancies as hereinafter provided, shall be filled by appointment by the City Council for the unexpired term or for a full term. The Council shall, at the time of appointment, designate the category such an appointee shall occupy pursuant to Section 2: Membership of the Commission. The Commission member's designation may be changed only by action of the City Council. Any member of the Commission may be removed from the Commission prior to expiration of his or her term by a six-ninths (6/9) vote of the City Council.

#### Section 6. TEMPORARY VACANCIES

A member of the Commission may be granted a leave of absence by the City Council pursuant to Berkeley Municipal Code Section 3.02.030. A Commission member seeking a leave of absence must submit a request in writing to the Secretary. A request for a leave of absence will then be submitted on the Commission member's behalf to the City Council for consideration. If approved by the City Council, a temporary vacancy shall thereupon exist for the period of such leave of absence.

During the period of such temporary vacancy, the Council may fill such vacancy by a temporary appointment to said Commission; provided; however, that the period of such temporary appointment shall not exceed the period of the temporary vacancy.

At the expiration of a leave of absence so granted, the member shall automatically resume full membership on said Commission to the end of his or her appointed term.

Section 7. POWERS AND DUTIES OF COMMISSION

The Commission shall:

- (1) Review and evaluate the community’s mental health needs, services, facilities, and special problems.
- (2) Review any City agreements entered into pursuant to WIC §5650, if submission of a performance contract is required by the State.
- (3) Advise the governing body and the local mental health director as to any aspect of the local mental health program.
- (4) Review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning process.
- (5) Submit an annual report to the governing body on the needs and performance of the City’s mental health system.
- (6) Review and make recommendations on applicants for the appointment of a local director of mental health services. The commission shall be included in the selection process prior to the vote of the governing body.
- (7) Review and comment on the City’s performance outcome data and communicate its findings to the State Mental Health Planning Council.
- (8) Pursuant to WIC 5604.2(a)(8), the City Council may transfer additional duties or authority to the Commission.
- (9) Develop By-Laws, in accordance with WIC §5604.5 and approved by City Council, including, at the discretion of the Commission, the creation of an Executive Subcommittee.

Section 8. MINORITY COMPOSITION OF COMMISSION

The composition of the Commission shall reflect the minority population found in the City. If under representation exists, a statement shall be included in the mental health performance contract, if submission of a performance contract is required by the State, as to the ways equitable representation will be achieved and a timetable for achieving equitable representation.

BET IT FURTHER RESOLVED that Resolution No. 57,078-N.S. is hereby rescinded.

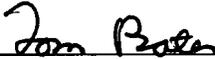
\* \* \* \* \*

The foregoing Resolution was adopted by the Berkeley City Council on November 27, 2012 by the following vote:

Ayes: Arreguin, Capitelli, Maio, Moore, Wengraf, Worthington, Wozniak and Bates.

Noes: None.

Absent: Anderson.

  
\_\_\_\_\_  
Tom Bates, Mayor

Attest:   
\_\_\_\_\_  
Mark Numainville, CMC, Acting City Clerk

**RESOLUTION 08-50****A RESOLUTION OF THE ALBANY CITY COUNCIL REGARDING THE  
APPOINTMENT OF ALBANY REPRESENTATIVES TO  
THE BERKELEY MENTAL HEALTH COMMISSION**

**WHEREAS**, mental health is essential to everyone's overall health, productivity and well-being; and

**WHEREAS**, the Berkeley/Albany Mental Health District was formed in 1962, in order to provide community mental health services to residents of Berkeley and Albany in addition to services offered by Alameda County; and

**WHEREAS**, the Berkeley/Albany Mental Health District is one of two city-based public mental health jurisdictions in California as defined in the California Welfare and Institutions Code; and

**WHEREAS**, the provision of public mental health services for the City of Albany is thereby within the purview of the Berkeley/Albany Mental Health District, which is advised by the Berkeley Mental Health Commission; and

**WHEREAS**, the Berkeley Mental Health Commission, created by the City of Berkeley in 1993 according to state statute, reviews and evaluates the mental health needs, resources and programs, for both the city of Berkeley and the City of Albany; and

**WHEREAS**, of the seventeen appointed members of the Berkeley Mental Health Commission, the enabling legislation requires that two members shall be residents of the City of Albany; and

**WHEREAS**, Pursuant to state law, one Albany member shall be selected from the general public interest category and one Albany member shall be selected from the special public interest category; and

**WHEREAS**, Resolution 57,078 creating the Berkeley Mental Health Commission places responsibility for all Commission appointments, including the Albany members, with the Berkeley City Council; and

**WHEREAS**, the City of Albany wishes to have the ability to make choices in representation of its interests on the Commission, in order to increase effective mental health services that promote mental health resilience and recovery in Albany;

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**NOW THEREFORE, BE IT RESOLVED** that the City Council of Albany does hereby request the following with regard to the appointment procedure to the Berkeley Mental Health Commission:

- 1) That the Secretary of the Commission will notify the Albany City Clerk in a timely way of existing or anticipated vacancies of Albany seats on the Mental Health Commission and the category of the vacancy; and
- 2) That the City Clerk's Office will simultaneously direct applications from Albany residents to the Berkeley/Albany Mental Health Commission Secretary for consideration by the Mental Health Commission and to the City of Albany City Clerk's Office for consideration by the Albany City Council; and
- 3) That the Albany City Council review applications and select the recommended applicants for appointment to the Commission; and
- 4) That the Albany City Council be responsible for transmitting its recommended appointments to the City of Berkeley's City Clerk in a timely manner; and
- 5) That the Albany City Council recommended appointments have priority in recommendations to the Berkeley City Council regarding appointments to the Berkeley/Albany Mental Health Commission provided the recommendation is consistent with Mental Health Commission requirements.

  
\_\_\_\_\_  
Robert S. Lieber, Mayor



# City of Albany

1000 SAN PABLO AVENUE • ALBANY, CALIFORNIA 94705-2295

**CITY ADMINISTRATOR**  
PH. (510) 528-5710  
FAX (510) 528-5797

**CITY ATTORNEY**  
PH. (510) 524-9205  
FAX (510) 526-9190

**CITY CLERK**  
PH. (510) 528-5720  
FAX (510) 528-5797

**CITY COUNCIL**  
PH. (510) 528-5720  
FAX (510) 528-5797

**COMMUNITY DEVELOPMENT & ENVIRONMENTAL RESOURCES**

- Building
- Engineering
- Environmental Resources
- Maintenance
- Planning

PH. (510) 528-5760  
FAX (510) 524-9359

**FINANCE & ADMINISTRATIVE SERVICES**  
**CITY TREASURER**  
PH. (510) 526-5730  
FAX (510) 528-2743

**FIRE & EMERGENCY MEDICAL SERVICES**  
PH. (510) 528-5771  
FAX (510) 528-5774

**PERSONNEL**  
PH. (510) 528-5714  
FAX (510) 528-5797

**POLICE**  
PH. (510) 525-7360  
FAX (510) 525-1360

**RECREATION & COMMUNITY SERVICES**  
1249 Marin Avenue  
PH. (510) 524-9283  
FAX (510) 528-8914

- Friendship Club/Chillocare Program  
PH. (510) 524-0125
- Senior Center  
PH. (510) 524-9122  
FAX (510) 524-8940
- Teen Center  
PH. (510) 525-0578

**RESOLUTION NO.** 08-50

**PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF ALBANY,**

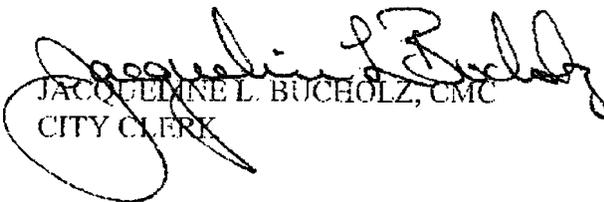
this 21st day of July, 2008, by the following votes:

**AYES:** Council Members Atkinson, Davandel, Okawachi, Nile & Mayor Lieber

**NOES:** None

**ABSENT:** None

**WITNESS MY HAND AND THE SEAL OF THE CITY OF ALBANY, this** 23rd  
day of July, 2008.

  
JACQUELINE L. BUCHHOLZ, CMC  
CITY CLERK

*The City of Albany is dedicated to maintaining its small town ambience, responding to the needs of the community, and providing a safe, healthy environment now and in the future.*

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## EDUCATION

- 2005 CLNC, Certified Legal Nurse Consultant, Vikki Milazzo Institute  
 1978 M.S.W., University of Maryland School of Social Work and Community Planning, Baltimore, Maryland. Social Strategy. (MD License # G00819)  
 1976 B.S., Sociology and Social Work, Magna Cum Laude, Bowie State College, Bowie, Maryland.  
 1959 R.N., Diploma Program, The Mount Sinai Hospital School of Nursing, New York, New York. (MD License # R044989)

## EMPLOYMENT HISTORY

- 1999 - Present Terezie S. Bohrer & Associates, Health & Human Services Consultant  
 1992 - 1999 Director, Prince George's County Department of Family Services, Mental Health Authority Division  
 1989 - Present Human Services Private Consultant/Trainer  
 1986 - 1992 Director, Directorate of Disability Support Services, Prince George's County Health Department  
 1985 - 1986 Facility Rights Advisor Supervisor, Department of Health and Mental Hygiene, State of Maryland  
 1978 - 1985 Executive Director, Prince George's County Office for the Coordination of Services to the Handicapped  
 1970 - 1976 Staff Nurse and Supervisor, Prince George's Hospital and Medical Center  
 1964 - 1970 Staff Nurse, Bowie Internal Medicine Associates  
 1960 - 1962 Head Nurse and Instructor, The Mt. Sinai Hospital, New York, N.Y.

## PROFESSIONAL EXPERIENCE

Over 45 years of experience directing programs in State and County government offices. Demonstrated leadership in community organization, working with coalitions, office management, advocacy and public policy development. Successful in communications, grant writing and evaluation, legislative activities and problem solving. Actively involved on the local, state and federal levels of government in planning and developing human services, advocacy systems and programs for persons with disabilities. Administered State and Federal grant programs including the Regional Direction Center, under the auspices of the Maryland State Department of Education; the Neighborhood Improvement Project "Special Accessibility Project for the Elderly and Handicapped," a Community Development Block Grant Program involving several County agencies; Developmental Disabilities Administration and Mental Hygiene Administration Case Management Programs; and Mental Hygiene Administration Core Service Agency. Designed, developed and implemented workable and cost effective programs for delivering services. Provided staff support to State and County task forces and interagency committees. Organized professional workshops. Excellent supervisory and leadership skills. Appointed to serve on numerous boards, committees, commissions and task forces.

## **AWARDS, APPOINTMENTS AND COMMISSIONS**

- 2016 Member, Police Commission Working Group (Use of Force DGO)  
Legislative Chair, CALBHBC  
Vice Chair, SF Towers Health Services Committee  
Secretary, Shelter Monitoring Committee
- 2015 Board Member, California Association of Local Behavioral Health Boards/Commissions  
San Francisco Shelter Monitoring Committee, Team Leader  
San Francisco Towers Health Services Committee  
Crisis Intervention Team Work Group, Coordinator, representing MHASF
- 2014 Board Member, Mental Health America  
Trainer, San Francisco Suicide Prevention Center
- 2013 Mental Health Board of San Francisco, appointed by Supervisor David Chiu.  
Mental Health Association of San Francisco, Public Policy Coordinator
- 2011 Governor's Certificate of Appreciation for many years of mental health advocacy and service to the citizens of Maryland.
- 2010 Governor's Certificate of Appreciation: Suicide Prevention Report  
Maryland Suicide Prevention Task Force: appointment by Governor Martin O'Malley  
Reappointment by Chief Judge to the Maryland Judicial Ethics Committee
- 2009 ASIST Applied Suicide Intervention Skills Trainer certification  
Chairperson, Mental Health Advance Directive Committee, Mental Health Association MD  
American Red Cross Trainer "Psychological First Aid" and "Fundamentals of Disaster Mental Health"
- 2008 Recipient Outstanding Service Award - On Our Own of Maryland  
Honorary Life Member – Mental Health Association of Maryland  
Master Trainer, Mental Health First Aid/Maryland  
Master Trainer, American Red Cross "Psychological First Aid for Military Families"
- 2007-2011 Disaster Mental Health Lead, American Red Cross of the National Capital Area
- 2006-2008 President, Mental Health Association of Maryland
- 2004-2005 President, Community Crisis Services, Inc.
- 2003 Reappointment by Chief Judge to the Maryland Judicial Ethics Committee  
Certificate from the American Red Cross for outstanding service
- 2002 Recipient Sandy Brandt Volunteer Service Award, National Mental Health Association.
- 2001 Member, Maryland Advisory Council on Medical Privacy and Confidentiality, appointed by Governor Parris N. Glendening  
Member, Board of Directors, DRADA – reappointment  
Member, Maryland Judicial Ethics Committee

- 2000 Selected for inclusion in "Who's Who of American Women," Millennium Edition.  
American Red Cross, Prince George's County Chapter, Mental Health Disaster Action Team Leader  
Editor, Mental Health Association, Prince George's County Newsletter  
Volunteer of the Year Award, Mental Health Association of Prince George's County
- 1999 Prince George's County Quality of Life Award  
NAMI Prince George's County, Recognition Award  
Prince George's County Executive and County Council Proclamation  
Community Residences, Inc. Chairman's Council  
Edgemeade, Outstanding Services to Maryland Youth & Families  
Dept. of Family Services/Mental Health Authority Division, Life Achievement Award  
Prince George's County Hotline and Suicide Prevention, Board of Directors (3 Year Term)  
Edgemeade, Advisory Committee (3 Year Term)  
Mental Health Association of Maryland, Board of Directors (3 Year Term; reappointed)  
DRADA, Board of Directors (Reappointed in 2002, 2004 and 2005)  
Governor's Citation  
Senate of Maryland Resolution  
Maryland General Assembly, Resolution, 23<sup>rd</sup> Legislative District
- 1998 Volunteer of the Year Award, Mental Health Association of Prince George's County
- 1997 Member, Prince George's County Homeless Task Force
- 1996 Member, City of Bowie Education Summit Steering Committee  
Member, Mental Health Coalition on Medical Assistance Reform  
Member, Mental Hygiene Administration 1115 Waiver Steering Committee
- 1995 Co-Chair, Governor Parris N. Glendening, Transition Team, Human Services Subcommittee, Disabilities and Substance Abuse.
- 1994 President, Maryland Association of Core Service Agency Directors (1994-1996)  
Honoree, Maryland Disability Law Center, Outstanding Advocacy and Service  
Special Recognition, Mental Health Association, Prince George's County  
Member, Prince George's County Teen Pregnancy Prevention Task Force  
Member, Mental Hygiene Administration, Office of Consumers Affairs Advisory Committee, Utilization Review Workgroup and Chairperson Search Committee.
- 1993 Chair, College Park Business and Professional Women's Health Committee (Two Years)  
Program Chair, Kiwanis Club of Bowie (Two Years)
- 1992 Vice President, Women's Political Caucus, Prince George's County (Two Years)  
Co-chair, Prince George's County Council Consolidation Task Force
- 1991 Board Member, Common Cause of Maryland, Inc. (Three Year Term)  
Appointed Member, City of Bowie Civic Affairs Committee  
Co-chair, Core Services Agency Task Force, Implementation Subcommittee  
Coordinator, P.L. 99-660 Maryland Mental Hygiene Advisory Council  
Member, Private Industry Council Advisory Committee  
Member, United Cerebral Palsy Advisory Committee  
Vesta, Inc. and Vesta Foundation, Award of Excellence

- 1990 Legislative Chairperson, Prince George's Council Planned Parenthood  
Co-chairperson, Prince George's County Task Force on Transitioning Youth with  
Disabilities  
President, Derbyshire Homeowner's Association (Three Year Term)
- 1989 Professional Advisory Committee, Prince George's Hotline and Suicide Prevention  
Treasurer, Public Justice Center, Inc.
- 1988 Member, Coe Board of Review (to present)
- 1987 Special Recognition Award, Mental Health Association of Prince George's County.  
Board Member, Public Justice Center, Inc. (1987-1996)
- 1986 Chairperson, Maryland Disability Law Center Protection and Advocacy for the Mentally Ill  
Advisory Board. Appointed for two year term.  
Professional Advisory Committee, Vocational Services, Inc. (to present)
- 1985 Honoree, Prince George's County Women's Political Caucus.  
Member, Elderly Abuse Task Force. Appointed by Prince George's County Council and  
County Executive Parris N. Glendening  
Member, Child Care Task Force. Appointed by County Executive Parris N.  
Glendening
- 1984 Outstanding Advocate of the Year, Association for Retarded Citizens/Prince George's  
County  
Outstanding Volunteer of the Year, Mental Health Association of Prince George's County
- 1984 Employment for Disabled Persons Task Force. Appointed by Prince George's County  
Council Chairman Floyd Wilson.
- 1983 Outstanding Service Award, Paralyzed Veterans of America, Capital Area Chapter.  
President's Award, Mental Health Association of Prince George's County and of  
Metropolitan Baltimore Chapters  
Board, Human Services Coalition, Prince George's County
- 1982 Vice-President for Government Affairs, Mental Health Association of Maryland.  
(Four year term)
- 1981 Chair, Maryland Mental Health Advocacy Planning Committee. Appointed by Dr.  
Stanley Platman, Assistant Secretary, Department of Health and Mental Hygiene.  
Legal Rights and Litigation Committee, National Mental Health Association.  
Appointed by President Archie Givens.
- 1980 Editorial Advisory Board, Mental Disability Law Reporter, American Bar Association.  
Appointed to represent National Mental Health Association.  
Prince George's County Liaison to the United States Council for the International Year of  
Disabled Persons. Appointed by County Executive Lawrence J. Hogan.  
Government Affairs Committee, Consultant on Advocacy, National Mental Health  
Association. Appointed by President Beverly Long.

- 1979 Mental Health Study Center Community Consortium, National Institute of Mental Health. Chair, Seminar Committee, 1979-80; Chair, Consortium, 1980-81.  
 Maryland Mental Hygiene Advisory Council. Appointed by Governor Harry Hughes. Reappointed in 1983 for a three year term.  
 National Association of Counties 504 Advisory Committee. Appointed by President Frank Francois. Reappointed 1980-82.
- Board of Governors, Cheltenham Center. Appointed by County Executive Lawrence J. Hogan.
- 1978 Prince George's County Mental Retardation Task Force on Policy and Funding. Appointed by County Executive Winfield Kelly.

## ACADEMIC AWARDS

- 1978 Alpha Delta Mu National Social Work Honor Society.  
 Phi Kappa Phi Honor Society, University of Maryland.
- 1976 Bowie State College Social Work Department Award.  
 Alpha Kappa Mu Honor Society.  
 Alpha Chi Honor Society.  
 Alpha Kappa Delta National Sociology Honor Society.
- 1959 The Murray Guggenheim Award, The Mount Sinai Hospital School of Nursing.

## PUBLICATIONS

Prepared numerous reports, policy and procedure manuals for government agencies/programs.

“Mental Health First Aid/Maryland” adapted and edited for the Maryland Transformation Project, (2008)

“Mental Health in Later Life: A Guidebook for Older Marylanders and the People Who Care for Them,” adapted and edited for the Mental Health Association of Maryland and Maryland Coalition on Mental Health and Aging. (79 pages) 2006

“Maryland’s Public Mental Health System: A Resource Guide for Consumers & Families,” produced by On Our Own of Maryland. (2000, 2005 updated) 70 pages.

"Resource and Training Manual: Involving Consumers and Family Members in Protection and Advocacy for Mentally Ill Individuals Systems," co-authored with Betty McGarvie Crowley, prepared under contract #87MO29481101D from the National Institute of Mental Health, 1989.

"Crime Prevention Tips for Disabled Person," Prince George's County government publication, 1985.

"On Lay Advocacy: David vs. Goliath, AMICUS, National Center for Law and the Handicapped, Volume 4, No. 2, March/April 1979, pp. 82-85.

Advocates and Ombudsman in Mental Health, National Mental Health Association, Roslyn, Virginia, 1978, 162 pp.

## **PROFESSIONAL AFFILIATIONS**

American Public Welfare Association. (1977-1987)  
National Association of Social Workers. (1975-1998)  
The American Orthopsychiatric Association (fellow) (1980-1996)

## **COMMUNITY AFFILIATIONS – PAST AND PRESENT**

American Association of University Women, Bowie Branch  
ACLU, Prince George's County  
American Heart Association, Bowie Branch  
American Red Cross, Prince George's Disaster Team Coordinator  
Bead Society of Washington and Baltimore  
Bowie/Crofton and College Park Business and Professional Women  
Bowie Soroptomist  
Civic Affairs Committee, City of Bowie  
Community Crisis Services, Inc., Board of Directors, President  
Doctor's Community Hospital, Development Committee  
Greenbelt and Bowie Democratic Club  
Hadassah, Greater Washington Area Chapter, Bowie Chapter, Life Member  
Human Services Coalition of Prince George's County, founder  
League of Women Voters, Prince George's County, Bowie Branch  
NAMI, Prince George's County  
National Jewish Democratic Council  
National Organization of Women, Northern Prince George's County  
On Our Own of Maryland  
Project Homeless Connect, San Francisco  
Temple Solel Sisterhood, Program Chairperson  
The Arc of Prince George's County  
The Mental Health Association of Maryland, Board of Directors, President  
The Mental Health Association of Prince George's County, Professional Advisor  
The Mental Health Association of San Francisco, Volunteer Public Policy, CIT Work Group  
San Francisco Suicide Prevention Center, Hotline Counselor  
Vocational Services, Inc., Advisory Board  
Women's Political Caucus, Prince George's County, President

## **CONSULTANT CONTRACTS: 1999 – 2015**

1. Anne Arundel County Mental Health Agency: Five County CHC Project (2004); Planning projects (2005 to present); Mental Health First Aid Project (2008-9); Hospital Assessment and Resources Project (2009); Procurement Policy (2010); CSA grant writing (2010)
2. Baltimore Mental Health Systems/University of Maryland: Data Link Proposal (2001)
3. Carroll County Health Department, Core Service Agency: Policies and Procedures (2001); Convened focus groups for Annual Plan Needs Assessment (2009); Carroll County Core Service Agency Mental Health Disaster Plan (2009)
4. Cecil County Health Department, Core Service Agency: Two Year Comprehensive Mental Health Plan (2004); (2007) Update Two Year Plan

5. Charles County Human Services Partnership: Policies and Procedures (2000); Policy Analysis (2000); Mental Health Plan (2002); Local Access Plan (2005).
6. Chesapeake Rural Network (2007-2008) – Staff and board development
7. Daughters of Charity, Emmittsburg, MD – research and grant writing (2008-2009)
8. Department of Disabilities (2006) – Traumatic Brain Injury Advisory Committee – Board Development; Needs Assessment Focus Group Facilitation (2008)
9. Department of Human Resources: Program Marketing and technical assistance (Nursing Home Initiative – Living at Home) (2000, 2001)
10. Department of Health and Mental Hygiene, Mental Hygiene Administration: Grant writing, Disaster Mental Health Planning, FEMA/CMS Project consultant (2002-2006); Facilitate workshops: Strategic Planning, Cultural Competency Advisory Board
11. Garrett County Core Service Agency: Mental Health Advisory Board Training (2005 and 2008)
12. Governor’s Office for Individuals with Disabilities: Grant writing (Nursing Home Proposal) (1999-2000)
13. Guide: Program Consultation (2000); Proposal (2000); HIPAA Manual (2005)
14. Harford County Local Management Board: Planning (2002)
15. Harford County Core Service Agency: Mental Health First Aid Project (2007-2008)
16. Harrington Software Associates: Assisted Living Fire Safety Project (2007-2009); Preparing Long-Term Care Facilities for Natural and Man-Made Disasters (2009)
17. Howard County Mental Health Authority: Mental Health Disaster Planning/Training (2003-2011)
18. Institute for Family Centered Services: grantsmanship/proposal writing (2000-2003)
19. Lourie Center Early Head Start Needs Assessment: Subcontract - (2005)
20. Maryland Association of Core Service Agencies: Legislative Consultant (2004-2009); grant writer (2006)
21. Mental Health Association of Maryland—“Mental Health and Aging Booklet” (2006); grant writer (Department of Justice) (2008)
22. Mid-Shore Mental Health Authority: Strategic Planning (2000); Mental Health Plan; Advisory Board Training (2000); HUD, Continuum of Care (2002-2004); Access Proposal (2006); Hospital Assessment Committee (2007-2008); Telepsychiatry Steering Committee (2008-2011)
23. National Mental Health Association: Disaster Mental Health Planning & Training (2004)
24. On Our Own of Maryland: Public Mental Health System Book (2000); revised (2005); Anti-Stigma Planning Workshop (2009)
25. On Our Own of Howard County: Board of Director’s Training (2003, 2004, 2008)
26. On Our Own of St. Mary’s County: Board of Director’s Training (2001, 2008-9)
27. On Our Own of Carroll County: Board Development (2006)
28. On Our Own of Charles County: Management Consultation (2006-2007)
29. On Our Own of Prince George’s County: Management Consultation (2009)
30. On Our Own of Frederick County: Consultation (2009-2010)
31. P.E.P. (2006-2007) DHMH licensing application to provide addiction services.
32. Prince George’s County Community College: Establish and facilitate Human Services Coalition (2002-2003)
33. Prince George’s County Department of Family Services: OCYF Policies and Procedures (2000); Infant and Toddler Program (2003); Return Diversion Program (2002); Local Access Plan (2005)

34. Prince George's County Health Department: Disaster Training Epidemiology Division (2004); Grantsmanship (2000)
35. Regional Institute for Children and Adolescents/Southern Maryland: Disaster Preparedness and Response training and exercise (2006)
36. Resource Connections of Prince George's County: Grantsmanship, proposal dental care; recreation activities (2005)
37. Safe Journey House/New Vision Behavioral Health System: grant writing; policy and management consultant (2004-present)
38. Sheppard Pratt, HRSA training, "Managing the Psychological Consequences of Disasters" (2005, 2006)
39. St. Mary's Core Service Agency: Board Development (2001); Confidentiality Training (2001); Disaster Preparedness Training (2005); Mental Health Plan (2006); Focus groups for Plan Needs Assessment (2008)
40. University of Maryland, School of Medicine, Department of Psychiatry (2006-7) grant writing "Telepsychiatry in Maryland."
41. University of Maryland Training Collaborative: Program Monitoring Training (2000)
42. Wicomico County Health Department, Core Service Agency: Comprehensive Mental Health Planning and conference facilitation (2004)
43. Worcester County Health Department, Core Service Agency: Mental Health Planning and Training; Facilitate Stakeholders Meetings (1999 to 2006)