



Fair Campaign Practices Commission

## MINUTES

North Berkeley Senior Center  
1901 Hearst Street  
Classroom C (Upstairs)

Special Meeting  
**September 29, 2016**

Members Present: Brad Smith (Chair), Dean Metzger (Vice Chair), Mark McLean, Patrick O'Donnell, Dave Ritchie, Sherry Smith, Emma Soichet

Members Absent: Alex Mabanta (excused)

Also Present: Savith Iyengar, Secretary/Deputy City Attorney

### 1. **Call to Order**

Chair called the meeting to order at 7:03 p.m.

### 2. **Roll Call**

Roll call taken.

### 3. **Public Comment (items not on agenda)**

No public comment on matters not on agenda. One member of the public in attendance.

*– Commissioners Soichet and McLean arrived at 7:05 p.m. –*

### 4. **Reports**

- a. Report from Chair.
- b. Report from Staff.
- c. Report from loan subcommittee.

Chair noted update to complaint form pursuant to Commission action. Staff discussed training on August 16, 2016, FPCC advice letters, and update to mass mailings certification form per Commission action. No report from loan subcommittee.

### 5. **Approval of minutes for the July 21, 2016 meeting**

- a. Public comment: no speakers.
- b. Commission discussion and action.

*Motion to approve minutes (M/S/C: Ritchie/O'Donnell; Ayes: B. Smith, Metzger, McLean, O'Donnell, Ritchie, S. Smith; Noes: None; Abstain: Soichet; Absent: Mabanta (excused)).*

6. **Staff report regarding BERA enforcement activities.**

- a. Public comment: no speakers.
- b. Commission discussion and action.

*No action taken.*

7. **Adjournment**

*Motion to adjourn* (M/S/C: Ritchie/O'Donnell; Ayes: B. Smith, Metzger, McLean, O'Donnell, Ritchie, S. Smith, Soichet; Noes: None; Abstain: None; Absent: Mabanta (excused)).

The meeting adjourned at 7:40 p.m.