



## Human Welfare and Community Action Commission

### MINUTES

Wednesday, August 31, 2022

6:30 PM

#### **PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the Housing Advisory Commission will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

**To access the meeting remotely using the internet: Join from a PC, Mac, iPad, iPhone, or Android device: Use URL –<https://zoom.us/j/4863098496>**

If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon on the screen. **To join by phone: Dial 1-669-900-6833 and Enter Meeting ID: 486 309 8496.** If you wish to comment during the public comment portion of the agenda, press \*9 and wait to be recognized by the Chair.

#### **Preliminary Matters**

1. Roll Call  
Present: Behm-Steinberg, Bookstein, Omodele, Sood, Lippman.  
Absent: Sim.  
Quorum: 4 (Attended: 6).  
Staff Present: Mary-Claire Katz, Margot Ernst, Joshua Oehler.  
Public Present: Helen Walsh.
2. Agenda Approval
  - a. Switch items 7 and 11 for discussion.
  - b. Items 8 and 9 will be continued to the next meeting.
3. Public Comment
  - a. None

#### **Update/Action Items**

***The Commission may take action related to any subject listed on the agenda, except where noted.***

#### **Berkeley Community Action Agency Board Business**

4. Approve minutes from the 6/15/2022 Regular Meeting (Attachment A) – All  
**Action:** M/S/C (Sood/Omodele) to approve the minutes.

**Vote:** Ayes – Behm-Steinberg, Bookstein, Lippman, Omodele, Sood; Noes – None; Abstain – None; Absent – Sim.

5. Discussion of Recommendation to Extend Community Agency Contracts for One Year at Existing Levels and Postpone the Community Agency Request for Proposal (RFP) Until FY 2024 (Attachment B)– Staff  
No action taken.
6. Review City of Berkeley funded agency Program and Financial reports (Attachment C) — Staff
  - a. Multicultural Institute Lifeskills program and financial reports  
No action taken.

### Other Discussion Items

7. Discussion and possible action regarding a mechanism for City employees and service providers to communicate (Attachment D)– Commissioner Behm-Steinberg  
No action taken.
8. Subcommittee for prevention and ending of homelessness in Berkeley update and possible action on communication to Council – Commissioners Bookstein, Lippman, Omodele  
No action taken.
9. Subcommittee on Alta Bates update – Commissioners Bookstein, Omodele  
No action taken.
10. Discussion and possible action regarding senior housing and programs – Commissioner Bookstein  
Public Comment: Helen Walsh tells commission to contact Michai Freeman regarding this topic.
11. Discussion and possible action regarding a site visit to the Pathways facility – Commissioner Behm-Steinberg  
**Action:** M/S/C (Sood/Behm-Steinberg) to form a subcommittee to draft a letter to Council on this topic. The letter will be brought for review and a vote to send to Council at the next commission meeting.  
**Vote:** Ayes – Behm-Steinberg, Bookstein, Lippman, Omodele, Sood; Noes – None; Abstain – None; Absent – Sim.

Public Comment – Helen Walsh says that the City uses the definition of non-conforming but needs more oversight at the shelters. If an ADA accessible bathroom is used as storage at a site, it is not ADA compliant. There needs to be more oversight at facilities. There is a stigma in shelters if a disabled person cannot take care of themselves in shared spaces if EDI cannot help them bathe.

There needs to be safe storage for insulin storage. Under ADA when you live somewhere you have rights to visitors, as it relates to site visit at Pathways.

12. Discussion and possible action regarding draft Council item “Requirements for Contracted Non-Profit Service Providers and Transparency of Grant Reports” – Commissioner Behm-Steinberg (Attachment E)  
No action taken.
13. Discussion and possible action regarding draft Council item “Eligibility for Service as a Representative of the Poor” – Commissioner Behm-Steinberg (Attachment F)  
No action taken.
14. Discussion and possible action regarding draft Council item “Accessibility and Availability of Materials on City Website” – Commissioner Behm-Steinberg (Attachment G)  
No action taken.
15. Review latest City Council meeting agenda  
No action taken.
16. Announcements  
Commissioner Lippman announces that he will be winding down his tenure on the HWCAC and will likely leave the commission by the end of the year. He expresses concern about losing low-income representative members and reaching out to the community to be elected onto the commission.
17. Future Agenda Items  
Items 11-14 on this agenda will be carried onto the next meeting agenda.

### **Adjournment**

**Action:** M/S/C (Sood/Behm-Steinberg) to adjourn at 8:33PM.

**Vote:** Ayes – Behm-Steinberg, Bookstein, Lippman, Omodele, Sood; Noes – None; Abstain – None; Absent – Sim.

### **Attachments**

- A. Draft Minutes of the 6/15/2022 Meeting
- B. Recommendation to Extend Community Agency Contracts for One Year at Existing Levels and Postpone the Community Agency Request for Proposal (RFP) Until FY 2024
- C. Program and financial reports from Multicultural Institute
- D. Draft Council item “Project Wiki for City Staff and contracted agencies to share information”

- E. Draft Council item “Requirements for Contracted Non-Profit Service Providers and Transparency of Grant Reports”
- F. Draft Council item “Eligibility for Service as a Representative of the Poor”
- G. Draft Council item “Accessibility and Availability of Materials on City Website”

Review City Council Meeting Agenda at City Clerk Dept. or  
<http://www.cityofberkeley.info/citycouncil>

### **Communications**

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at Housing and Community Services Department located at 2180 Milvia Street, 2nd Floor.

This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. **Please refrain from wearing scented products to this meeting.**

**Secretary:**

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**Mailing Address:**

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Minutes approved on: 10/19/2022  
Commission Secretary: Mary-Claire Katz

