



Sugar-Sweetened Beverage
Product Panel of Experts Commission

**Sugar-Sweetened Beverage Product
Panel of Experts Commission**
Thursday, April 21st, 2022 – 4:30–6:30 pm

Virtual Meeting (ZOOM)

[https://us02web.zoom.us/j/83229056673?
pwd=Z0RKMG04YmlrUE9VRmtYWVJWZEprZz09](https://us02web.zoom.us/j/83229056673?pwd=Z0RKMG04YmlrUE9VRmtYWVJWZEprZz09)

Meeting ID: 832 2905 6673

Passcode: 752379

AGENDA

(Note: Meetings will continue on ZOOM till further notice)

Preliminary Matters

1. Roll Call
2. Introduction of new Commission members
3. Approval of Draft Minutes from 2/17/2022 meeting - **Attachment 1**

The public may comment virtually about any item ***not*** on the agenda. Public comments are limited to two minutes per speaker. Public comments regarding agenda items will be heard while the Commission is discussing the item.

Presentations:

1. **City of Berkeley, Finance Department:** Quarterly Finance Report
2. **Bay Area Community Resources (BACR):** Healthy Checkout Ordinance Updates
3. **Dr. Liz Maker, CAPE Unit, Alameda County:** SSB Evaluation Plan for the Healthy Berkeley Program

Action Items

Public comments regarding agenda items will be heard while the Commission is discussing the item. Public comments are limited to two minutes per speaker.

1. Subcommittee Reports:

2. **Action 1:** Membership updates and recruitment. (Commissioner Scheider)
3. **Action 2:** For the good of the order. (Commissioner Moore)

Information Items

1. Commission Work Plan –**Attachment 2**
2. Approved Meeting Minutes adopted on 1/20/2022 – **Attachment 3**
3. Approved Meeting Dates 2022 – **Attachment 4**

CONFLICT OF INTEREST INFORMATION: City commissioners, pursuant to Government Code section 1090, are responsible for recusing themselves from all commission discussions and actions in which they may have a conflict of interest. If

A Vibrant and Healthy Berkeley for All

1947 Center Street, 2nd Floor, Berkeley, CA 94704 Tel: 510.981.5300 TDD: 510.981.6903 Fax: 510.981.5395
E-mail: publichealth@ci.berkeley.ca.us - <http://www.cityofberkeley.info/health/>

your affiliation, paid or unpaid, with other agencies has changed since the last meeting of this commission, your ability to participate in commission activities may have changed. Individual guidance is available from the City Attorney's Office (CAO). Commissioners are encouraged to consult with the CAO if they have questions, concerns, or would like clarification about matters related to potential conflicts of interest.

The CAO may be reached at:

Email: attorney@cityofberkeley.info

TEL: (510) 981-6950 TDD: (510) 981-6903, FAX: (510) 981-6960

2180 Milvia Street 4th Floor, Berkeley, CA 94704 - Office Hours: Mon-Fri, 8am-5pm

THERE IS NO MEETING IN DECEMBER. Please visit the City of Berkeley's Commission webpage <http://www.cityofberkeley.info/commissions> for meeting details and updates.

AMERICAN DISABILITIES ACT DISCLAIMER: This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. Please refrain from wearing scented products to this meeting.

SB 343 DISCLAIMER:

Any writings or documents provided to a majority of the commission regarding any item on this agenda will be made available for public inspection at the Public Health Division located on 1947 Center Street, Berkeley, CA 94704.

COMMUNICATION DISCLAIMER:

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the commission secretary for further information.



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, February 17, 2022. 4:30 – 6:30 PM

Virtual Meeting (ZOOM)

<https://us02web.zoom.us/j/85178654925?pwd=RGx3S0tZTnYwYlZtTm9rT3N1OXgwUT09>

Meeting ID: 851 7865 4925

Passcode: 600rtB

DRAFT MEETING MINUTES

The meeting convened at 4:44pm.

ROLL CALL

Present: Commissioners Rose, Browne (4:51pm), Crawford, Morales, Scheider, Moore

Absent: Commissioner Namkung

Excused: None

Staff present: Roberto Terrones

COMMENTS FROM THE PUBLIC None

PRESENTATIONS None

ACTION ON MINUTES

Approval of Minutes - Moved to approve the draft minutes of the meeting on 1/20/22 with edits.

M/S/C: Commissioners Scheider/ Rose

Ayes: Commissioners Rose, Moore, Crawford, Morales, Scheider

Noes: None

Abstain: None

Absent from vote: Commissioners Browne, Namkung

Recused: None

Excused: None

ACTION ITEMS

A Vibrant and Healthy Berkeley for All

1. Approved motion to elect Commissioner Moore as Chair and Commissioner Rose as Vice-Chair.

M/S/C: Commissioners Crawford/ Scheider

Ayes:	Commissioners Rose, Moore, Crawford, Morales, Scheider, Browne
Noes:	None
Abstain:	None
Absent from vote:	Commissioner Namkung
Recused:	None
Excused:	None

This meeting adjourned at 6:32 pm.

NEXT ONLINE (ZOOM) MEETING:

THERE IS NO MEETING IN MARCH 2022. The next meeting is scheduled for **Thursday, April 21, 2022.** Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Roberto Terrones, Interim Commission Secretary
Minutes will be approved at the April 21, 2022 meeting.

INFORMATION REPORT TO CITY OF BERKELEY COUNCIL
Sugar-Sweetened Beverage Product Panel of Experts (SSBPPE) Commission
FY22 (July 1, 2021 through June 30, 2022 WORK PLAN & TIMELINE)

Approved by SSBPPE Commission on 1/21/21

Activity	Responsible Contact	July 2021	Aug NO	Sept 2021	Oct. 2021	Nov 2021	Dec NO Mtg.	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022
1. Meet monthly per approved schedule	Full SSBPPE			X	X	X		X	X	X	X	X	X
2. Liaise with Community Health Commission regarding SSB Policy	Policy Sub-Com - Full SSBPPE	X	X	X	X	X		X	X	X	X	X	X
3. Track and support City of Berkeley Procurement policy until it is adopted; support implementation.	Policy Sub-Com - Full SSBPPE	X		X	X	X		X	X	X	X	X	X
4. Support implementation of Healthy Checkout Policy	Policy Sub-Com - Full SSBPPE	X		X	X	X		X	X	X	X	X	X
5. Present policy evaluations and research relevant to the work of the SSBPPE	Policy Sub-Com - Full SSBPPE								X	X	X		
6. Research legal strategies to remedy and mitigate harm caused by SSB marketing and consumption including expanding the City of Berkeley Default Beverage ordinance to apply to all meal packages and promotions	Policy Sub-Com - Full SSBPPE					X		X	X	X	X		
7. Explore strategies with UC to coordinate efforts to reduce SSB consumption such as Pepsi contract and serving sizes.	Policy Sub-Com - Full SSBPPE							X	X	X			

INFORMATION REPORT TO CITY OF BERKELEY COUNCIL
Sugar-Sweetened Beverage Product Panel of Experts (SSBPPE) Commission
FY22 (July 1, 2021 through June 30, 2022 WORK PLAN & TIMELINE)

Approved by SSBPPE Commission on 1/21/21

Activity	Responsible Contact	July 2021	Aug NO Mtg.	Sept 2021	Oct. 2021	Nov 2021	Dec NO Mtg.	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022
8. Planning for PSE and Community Organizing interactive workshop	Policy Sub-Com - Full SSBPPE								X	X	X	X	X
9. Periodic meetings as needed.	Prevention, Strategies & Outcomes - PS&O Sub-Com - Full SSBPPE	X	X										
10. Submit Work Plan to Commission Secretary for FY 23	PS&O Sub-Com - Full SSBPPE				X	X							
11. Plan for experts to speak at an SSBPPE Commission meeting to share updates on research and potential strategies for investment.	PS&O Sub-Com - Full SSBPPE							X					X
12. Plan for grantees to present at a SSBPPE on successes and challenges to date.	PS&O Sub-Com - Full SSBPPE				X	X		X	X	X	X		
13. Request report from the COB Public Health Staff regarding activities supported by additional funding for FY 2020 and 2021, including the media and hydration station projects	PS&O Sub-Com - Full SSBPPE											X	
15. Request report from City of Berkeley staff about the epidemiology research and community and BUSD evaluations, including the YRBS	PS&O Sub Committee- Full Committee					X						X	



Sugar-Sweetened Beverage Product Panel of Experts Commission

Thursday, January 20, 2022. 4:30 – 6:30 PM

Virtual Meeting (ZOOM)

<https://us02web.zoom.us/j/85178654925?pwd=RGx3S0tZTnYwYlZtTm9rT3N1OXgwUT09>

Meeting ID: 851 7865 4925

Passcode: 600rtB

MEETING MINUTES

The meeting convened at 4:44pm.

ROLL CALL

Present: Commissioners Rose, Browne (5:20), Crawford, Morales, Scheider
Absent: Commissioner Moore, Namkung
Excused: None
Staff present: Roberto Terrones, Janice Chin.

COMMENTS FROM THE PUBLIC None

PRESENTATIONS None

ACTION ON MINUTES

Approval of Minutes - Moved to approve the draft minutes of the meeting on 11/18/2021.

M/S/C: Commissioners Morales/Rose

Ayes: Commissioners Rose, Crawford, Morales, Scheider
Noes: None
Abstain: None
Absent from vote: Commissioners Browne, Moore, Namkung
Recused: None
Excused: None

ACTION ITEMS

A Vibrant and Healthy Berkeley for All

1. Approved motion for the SSBPPE to not meet during the March 17th, 2022, regular meeting.

M/S/C: Commissioners Browne/ Morales

Ayes:	Commissioners Rose, Browne, Crawford, Morales, Scheider
Noes:	None
Abstain:	None
Absent from vote:	Commissioners Moore, Namkung
Recused:	None
Excused:	None

This meeting adjourned at 6:25 pm.

NEXT ONLINE (ZOOM) MEETING:

THERE IS NO MEETING IN MARCH 2022. The next meeting is scheduled for **Thursday, April 21, 2022.** Please check the SSBPPE Commission page on the City of Berkeley Commission webpage for updated information.

Respectfully Submitted, Roberto Terrones, Interim Commission Secretary
Minutes approved at the February 17, 2022 meeting.

2022 Commission Meeting Dates

Please complete this form and email it to the
[Commission Inbox](#)

Name of Commission: Sugar-Sweetened Beverage Product Panel of Experts (SSBPPE)
Commission

Commission Secretary: Roberto Terrones (temporary)

Please Note the Commission Meeting Dates for 2022 Below

If no meeting is scheduled for a month, please note as “No Meeting.”

Example:

Month	Meeting Day and Date	Time
February 2022	Thursday 2/17/22	6:30 pm

Month	Meeting Day and Date	Time
July 2022	No Meeting	

Proposed 2022 Meeting Dates

Month	Meeting Day and Date	Time*
January 2022	Thursday 1/20/2022	4:30 pm
February 2022	Thursday 2/17/2022	4:30 pm
March 2022	Thursday 3/17/2022	4:30 pm
April 2022	Thursday 4/21/2022	4:30 pm
May 2022	Thursday 5/19/2022	4:30 pm
June 2022	Thursday 6/16/2022	4:30 pm

Month	Meeting Day and Date	Time*
July 2022	Thursday 1/21/2022	4:30 pm
August 2022	No Meeting	
September 2022	Thursday 9/15/2022	4:30 pm
October 2022	Thursday 10/20/2022	4:30 pm
November 2022	Thursday 11/17/2022	4:30 pm
December 2022	No Meeting	

** Per this Commission's approval, starting time will move to 6:30pm in the event in-person meetings resume.*

commission@cityofberkeley.info
 City Clerk Department