



Office of the City Manager

CONSENT CALENDAR

January 30, 2024

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Andrew Murray, Interim Public Works Director

Subject: Contract No. 108007-1 Amendment: Don's Tire Services, Inc. for Tire Repair Services for City Fleet Vehicles

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to execute an amendment to Contract No. 108007-1 with Don's Tire Services, Inc. for repair and replacement services for automobile and truck tires for City of Berkeley fleet vehicles in the amount of \$650,000 for a total not-to-exceed amount of \$1,073,534 and extend the contract through the June 30, 2025.

FISCAL IMPACTS OF RECOMMENDATION

Funding for this contract amendment in the amount of \$300,000 is available in the FY 2024 Equipment Maintenance Fund 672. Additional funding will be made available and appropriated as needed in future fiscal year budgets.

CURRENT SITUATION AND ITS EFFECTS

The Equipment Maintenance Division of the Public Works Department needs additional spending authority in Contract No. 108007-1 to pay for ongoing tire repair and replacement services for automobile and truck tires. The spending limit authorized by Council (Resolution No. 70,434-N.S) has been reached. Amending the contract supports the Strategic Plan Priority Project of advancing our goal of creating a resilient, safe, connected, and prepared city.

BACKGROUND

On May 14, 2015, Public Works released a Request for Proposals (RFP specification no. 15-10942-C) for tire repair service. Two proposals were received, Equipment Maintenance and General Services staff reviewed the proposals and determined Don's Tire Service, Inc. was the most responsive and responsible proposer that met the specifications.

Don's Tire Services, Inc. provides a wide variety of tire services including heavy-duty tire balancing and installations, road tire service, and service of our undercover Police vehicles. In addition, they are able to supply tires in an emergency if the City's other

contracted vendor, Bruce's Tires, is unable to. This redundancy is critical to support emergency vehicles and our Zero Waste Division.

Don's Tire Services, Inc. is located within the City and has provided cost-effective and reliable automobile and truck tire repair and replacement services for City fleet vehicles since September 2015.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Don's Tire Services, Inc. eliminates tire and parts waste by following Environmental Protection Agency guidelines to properly dispose of and recycle used and scrap tires, waste oil, oil filters, and old wheel weights, in keeping with the City of Berkeley's Zero Waste goal.

RATIONALE FOR RECOMMENDATION

Don's Tire Services, Inc. has provided quality services under the terms of their agreement and is needed to ensure the City's fleet vehicles are serviced in a timely fashion should the other contracted vendor be unable to provide immediate service. Additionally, they are a Berkeley-based business located in close proximity to the City's heavy-duty maintenance shop at the Transfer Station.

ALTERNATIVE ACTIONS CONSIDERED

None. In the next year, the Equipment Maintenance Division will be conducting a competitive solicitation for a longer-term contract for tire repair services for City Fleet vehicles.

CONTACT PERSON

Greg Ellington, Equipment Superintendent, Public Works, (510) 981-6469
Joy Brown, Operations Manager, Public Works, (510) 981-6629

Attachment:
1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 108007-1 AMENDMENT: DON'S TIRE SERVICES, INC. FOR TIRE REPAIR SERVICES FOR CITY FLEET VEHICLES

WHEREAS, On September 15, 2015, the Council adopted Resolution No. 67,196-N.S., authorizing repair services for automobile and truck tires for City fleet vehicles, and

WHEREAS, on November 17, 2020, the Council adopted Resolution No. 69,613-N.S. to extend the contract and increase the spending authority to \$273,534; and

WHEREAS, on June 28, 2022, the Council adopted Resolution No. 70,434-N.S. to extend the contract and increase the spending authority to \$423,534; and

WHEREAS, the authorizing spending authority and term of the contract has reached its limit; and

WHEREAS, the specialized services for Don's Tires are needed to support the City's fleet and emergency response, and is a Berkeley based business; and

WHEREAS, Funding for this contract amendment in the amount of \$300,000 is currently available in the FY 2024 Equipment Maintenance Fund 672 and future funding will be appropriated in future fiscal year budgets.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute an amendment to Contract No. 108007-1 with Don's Tire Services to execute a Waiver of Competitive Solicitation and increase the contract amount by \$650,000 for a new total not to exceed of amount of \$1,073,534 and extend the contract through the June 30, 2025.

