

#### CONSENT CALENDAR November 3, 2022

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Mark Numainville, City Clerk

Subject: 2022 Annual Commission Attendance and Meeting Frequency Report

#### RECOMMENDATION

Review and accept the 2022 annual commission attendance and meeting frequency report.

# FISCAL IMPACTS OF RECOMMENDATION None.

#### **CURRENT SITUATION AND ITS EFFECTS**

Each year, Berkeley's commissions prepare an annual attendance report for submittal to Council. These reports include the number of meetings, meeting cancellations, commissioners in attendance, length of meetings, number of speakers, and members of the public present. The reports also reflect the number of vacant positions on the commission as of August 31, 2022.

Due to the Shelter-in-Place order necessitated by the COVID-19 pandemic, most commissions ceased or greatly scaled back their activities in March of 2020. During the pandemic, commissions met virtually only if they had time-sensitive, legally-mandated business to complete. This policy was adopted on March 17, 2020, by Resolution No. 69,331-N.S., ratifying the City Manager's direction limiting the meetings of city legislative bodies in order to maintain staff resources to address the pandemic.

Resolution No. 69,331-N.S. divided commissions into two categories, depending on their meeting the criteria of having time-sensitive, legally mandated business to complete. The meeting activity for the reporting period of September 1, 2021, through August 31, 2022, has been broken down by category below. Most of those commissions meeting the criteria set by Resolution No. 69,331-N.S. began meeting regularly in the summer of 2020.

### Category A

These commissions resumed or began meeting virtually after the initial Shelter-in-Place to meet their legal obligations.

Commission
Design Review Committee
Fair Campaign Practices Commission
Housing Advisory Commission
Landmarks Preservation Commission
Open Government Commission
Personnel Board
Planning Commission
Police Accountability Board
Zoning Adjustments Board

## Category B

Requests by these commissions to meet during the pandemic were accommodated on a case-by-case basis by the City Manager.

Commission
Cannabis Commission
Civic Arts Commission
Commission on Aging
Commission on Disability
Commission on Labor
Commission on the Status of Women
Community Health Commission
Disaster and Fire Safety Commission
Elmwood BID Advisory Board
Environment and Climate Commission
Homeless Services Panel of Experts
Human Welfare and Community Action Commission
Loan Administration Board
Mental Health Commission
Parks, Recreation and Waterfront Commission
Peace and Justice Commission
Solano Avenue BID Advisory Board
Sugar-Sweetened Beverage Product Panel of Experts
Transportation and Infrastructure Commission
Youth Commission
Zero Waste Commission

#### **BACKGROUND**

On June 14, 2005, the City Council discussed the reduction of commission meetings as a cost-savings measure, and adopted a proposal which created three categories of commission meeting schedules, a process for requesting Council approval of any extra meetings, direction to commission secretaries to submit an information report whenever a commission cancels two consecutive meetings for lack of quorum, and an annual attendance report. Council adopted Resolution No. 63,949–N.S. on January 15, 2008, which updated the commission meeting frequency schedule to include a fourth category of meeting frequency. On December 11, 2018, Council adopted Resolution No. 68,705–N.S., which changed the reporting period from November through October to September through August to allow commissions sufficient time to set their schedules for the following year. On March 17, 2020, Resolution No. 69,331-N.S. ratified the City Manager's direction limiting the meetings of city legislative bodies in order to maintain staff resources to address the pandemic.

Some of the reports also reflect the reorganization of commissions that occurred in 2021 and 2022.

On September 28, 2021, the Council adopted Ordinance 7,782-N.S. which amended the enabling legislation of the Housing Advisory Commission to include the oversight of Measure O bond-funded housing initiatives.

On December 14, 2021, the Council adopted Ordinance 7,794-N.S. establishing the Parks, Recreation, and Waterfront Commission and dissolving three commissions, the Parks and Waterfront Commission, the Children, Youth, and Recreation Commission, and the Berkeley Animal Care Commission.

On January 18, 2022, the Council adopted Ordinance No. 7,796–N.S. establishing the Environment and Climate Commission and dissolving two commissions, the Berkeley Energy Commission and the Community Environmental Advisory Commission.

On May 31, 2022, the Council adopted Ordinance No. 7,814-N.S. which amended the enabling legislation of the Homeless Services Panel of Experts and dissolved the Homeless Commission.

On June 14, 2022, the Council adopted Resolution No. 70,410-N.S. establishing the Transportation and Infrastructure Commission and dissolving two commissions, the Transportation Commission and the Public Works Commission, effective June 30, 2022.

#### **ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS**

There are no identifiable environmental effects, climate impacts, or sustainability opportunities associated with the subject of this report.

### POSSIBLE FUTURE ACTION

Staff availability for board and commission support during the ongoing emergency may be periodically reassessed by the City Manager, the Health Officer, and department heads.

#### **CONTACT PERSON**

Mark Numainville, City Clerk, (510) 981-6900

#### Attachments:

- 1: 2022 Annual Commission Attendance Reports
  - 1a. Category A Commissions
  - 1b. Category B Commissions
- 2: 2022 Approved Leaves of Absence by Commission Report

# Page 5 of 36 2021 Annual Commission Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Commission:	Design Review Committee	
Commission.	Design Review Committee	

Vacant seats: 0 (as of August 31, 2021)

Commission Secretary: Anne Burns

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/16/21		6 of 7	6	6	1 hr
10/21/21		7 of 7	11	8	2.25 hrs
11/18/21		7 of 7	17	11	2.75 hrs
12/16/21		7 of 7	16	7	1.75 hrs
1/20/22		7 of 7	15	8	3.25 hrs
2/17/22		6 of 7	28	20	3.25 hrs
3/29/22		5 of 7	20	16	3.25 hrs
4/21/22		7 of 7	21	15	3.25 hrs
5/19/22		6 of 7	25	25	4.5 hrs
6/16/22		6 of 7	19	8	3.25 hrs
7/21/22		7 of 7	7	7	2.75 hrs
8/18/22		6 of 7	24	11	2.75 hrs

## 2022 Annual Commission Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats: 3 (as of August 31, 2022)

Attachment 1a

**Commission:** Fair Campaign Practices Commission

Commission Secretary: Samuel Harvey

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/16/2021		9 of 9	2	2	3 hrs
10/21/2021	Yes – slow workflow/no pending matters				
11/18/2021		8 of 9	1	1	1.5 hrs
1/20/2022		9 of 9	1	1	3.5 hrs
2/17/2022	Yes – slow workflow/no pending matters				
3/17/2022		6 of 9	1	1	1.5 hrs
5/19/2022	Yes – technical difficulties				
6/16/2022		6 of 9	0	0	1.5 hrs
7/21/2022	Yes – slow workflow				
8/25/2022		6 of 7	18	14	2.5 hrs

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Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:	
(as of August	31, 2022)

**Commission:** Housing Advisory Commission (HAC)

Commission Secretary: Mike Uberti (Senior CDPC, HHCS)

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/30/2021		8 of 9	0	1	2 hours
11/4/2021		7 of 8	25	13	1 hr 59 minutes
02/03/2022		9 of 9	14	11	2 hrs 10 minutes
03/03/2022		8 of 9	9	12	3 hrs 32 minutes
04/07/2022		8 of 9	11	5	3 hrs 2 minutes
05/05/2022		8 of 8	5	2	26 minutes
07/07/2022		5 of 7	24	13	3 hrs 32 minutes

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Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:
(as of August 31, 2022)

**Commission:** Landmarks Preservation Commission

Commission Secretary: Fatema Crane

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/2/2021	ii Tes, Flovide Reason	7of 9	3	0	1.5 hrs
				4	
10/72021		8 of 9	14	7	4 hrs
11/4/2021		9 of 9	23	11	4.5 hrs
12/2/2021		8 of 9	16	19	2.75 hrs
1/6/2022		9 of 9	6	3	3 hrs
2/3/2022		9 of 9	13	13	3.25 hrs
3/3/2022		7 of 9	12	8	2.5 hrs
4/7/2022		8 of 9	22	7	2.5 hrs
5/5/2022		7 of 8	51	19	3 hrs
6/2/2022		7 of 9	28	14	4.75 hrs
7/7/2022	Yes- staff not available				
8/4/2022		8 of 9	51	20	4 hrs

# 2022 Annual Commission Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:	3
(as of August	31, 2022)

Attachment 1a

**Commission:** Open Government Commission

Commission Secretary: Samuel Harvey

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/16/2021		9 of 9	2	2	3 hrs
10/21/2021	Yes – slow workflow/no pending matters				
11/18/2021		8 of 9	1	1	1.5 hrs
1/20/2022		9 of 9	1	1	3.5 hrs
2/17/2022	Yes – slow workflow/no pending matters				
3/17/2022		6 of 9	1	1	1.5 hrs
5/19/2022	Yes – technical difficulties				
6/16/2022		6 of 9	0	0	1.5 hrs
7/21/2022	Yes – slow workflow/no pending matters				

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Reporting Period: September 1, 2021 through August 31, 2022

Commission: PERSONNEL BOARD

Vacant seats: 2 (as of August 31, 2021)

Commission Secretary: <u>DONALD ELLISON</u>

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/20		8 of 9	5	3	2.5 hrs
2/1/21	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/07/21		5 of 7	10	1	1.75 hrs
10/04/21	Yes – COVID				
11/01/21	Yes – COVID				
12/06/21	Yes – COVID				
12/20/21		4 of 7	8	1	1.25 hrs
01/03/22	Yes – COVID				
02/07/22		5 of 6	11	2	1 hr
03/07/22		5 of 6	5	1	
04/04/22		6 of 6	5	1	0.75 hrs
05/09/22		6 of 6	7	1	1 hr
06/13/22	Yes – COVID				

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Reporting Period: September 1, 2021 through August 31, 2022

	Vacant seats:	0
1	(as of August 31	2022)

**Commission:** Planning Commission

Commission Secretary: Alene Pearson

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/1/2021	No.	9 of 9	105	47	3hr 34 min
10/6/2021	No.	8 of 9	27	7	2hr 35 min
10/20/2021	No.	9 of 9	32	8	1 hr 43 min
11/3/2021	No.	8 of 9	107	53	3 hr 56 min
12/1/2021	No.	7 of 9	2	0	45 min
1/19/2022	No.	9 of 9	4	1	1 hr 7 min
2/9/2022	No.	8 of 9	11	0	1 hr 13 min
3/2/2022	No.	8 of 9	24	17	3 hr 35 min
4/6/2022	No.	9 of 9	117	53	4 hr 46 min
5/4/2022	No.	7 of 9	11	3	1 hr 54 min
6/1/2022	No.	9 of 9	12	10	2 hr 27 min
7/6/2022	No.	8 of 9	7	7	1 hr 51 min

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Reporting Period: September 1, 2021 through August 31, 2022

**Commission:** Police Accountability Board

Vacant seats: 0 (as of August 31, 2022)

Commission Secretary: No Commission Secretary as of 8-31-2022

Scheduled	Cancelled?	Commissioners	Public	Public	Meeting
Meeting Date	If Yes, Provide Reason	Present	Present	Speakers	Length
9/8/2021		9 of 9	27	10	3.6 hrs
9/22/2021		9 of 9	18	7	1.8 hrs
9/29/2021		9 of 9	21	9	3.1 hrs
10/13/2021		8 of 9	17	3	3.7 hrs
10/27/2021		9 of 9	14	4	3.1 hrs
11/10/2021		8 of 9	16	7	3.3 hrs
11/17/2021		9 of 9	10	1	3.4 hrs
12/8/2021		8 of 9	16	9	3.9 hrs
12/7/2021		8 of 9	10	0	2.6 hrs
1/5/2022		8 of 9	6	1	2.6 hrs
1/12/2022		9 of 9	30	14	3.4 hrs
1/26/2022		9 of 9	30	5	2.8 hrs
2/9/2022		9 of 9	30	7	3.4 hrs
2/23/2022		8 of 9	0	0	1.2 hrs
2/23/2022		9 of 9	21	7	2.9 hrs
3/9/2022		9 of 9	20	7	4.1 hrs
3/23/2022		8 of 9	9	4	2.8 hrs
3/30/2022		8 of 9	10	5	2.5 hrs
4/13/2022		9 of 9	16	9	3.9 hrs
4/26/2022	*Yes				
4/27/2022		8 of 9	13	8	2.6 hrs
5/11/2022		9 of 9	17	5	4.1 hrs
5/25/2022		8 of 9	15	8	3.9 hrs
6/8/2022		9 of 9	17	8	4 hrs
6/22/2022		8 of 9	10	8	2.9 hrs
6/29/2022		8 of 9	1	1	3.9 hrs
7/13/2022		8 of 9	12	9	3.8 hrs
7/20/2022		8 of 9	12	4	3.5 hrs

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2022 Annual Commission Attendance Report

Attachment 1a

Reporting Period: September 1, 2021 through August 31, 2022

			•	
7/27/2022	8 of 9	20	7	3.2 hrs

<sup>\*</sup>The 4-26-2022 regular meeting was cancelled, because there was something coming before Council that night that PAB wanted to comment or present on.

The dates that are highlighted were special meetings.

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Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:
(as of August 31, 2022)

Attachment 1a

**Commission:** Zoning Adjustments Board

Commission Secretary: Samantha Updegrave

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/9/2021		9 of 9	23	22	3.75 hrs
10/14/2021		6 of 9	51	2	0.5 hrs
10/28/2021		9 of 9	36	24	2.75 hrs
12/09/2021		9 of 9	30	15	3.5 hrs
1/13/2022		8 of 9	20	18	3.5 hrs
2/24/2022		9 of 9	19	1	0.75 hrs
3/24/2022		8 of 9	4	0	0.5 hrs
4/28/2022		9 of 9	64	33	5.25 hrs
5/26/2022		8 of 9	36	10	3 hrs
6/23/2022		8 of 9	39	13	3.5 hrs
7/14/2022		7 of 9	23	9	1.5 hrs
8/11/2022		8 of 8	13	2	0.75 hrs

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Attachment 1b

Reporting Period: September 1, 2021 through August 31, 2022

Commission:	Cannabis Commission	Vacant seats:(as of August 31, 2022)
		_

Commission Secretary: Cecelia Mariscal

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
2022	No meetings (Commission has not held meetings since March 2020)				
2021	No meetings				

# 2022 Annual Commissibit Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:	1
(as of August	31, 2022)

Attachment 1b

**Commission:** Civic Arts Commission

Commission Secretary: Jennifer Lovvorn

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/22/21		7 of 8	3	0	1.86 hrs
10/27/21		8 of 8	1	0	2.32 hrs
12/8/21		8 of 9	7	1	2.18 hrs
1/19/22		8 of 8	4	1	2.07 hrs
2/23/22		8 of 8	6	3	1.8 hrs
3/23/22		9 of 9	2	1	1.5 hrs
04/27/22		9 of 9	2	0	2.16 hrs
5/25/22		7 of 9	1	1	2.68 hrs
6/22/22		7 of 8	1	0	1.73 hrs
7/27/22		7 of 8	6	1	2.57 hrs
8/20/22		8 of 8	0	0	4.02 hrs

## 2022 Annual Commission Attendance Report

Attachment 1b

Reporting Period: September 1, 2021 through August 31, 2022

**Commission:** Commission on Aging

Vacant seats: 5 (as of August 31, 2022)

Commission Secretary: Richard Castrillon

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/2021		6 of 7	0	1	2 hrs
10/20/2021		7 of 7	0	0	2 hrs
11/17/2021		7 of 7	0	0	2 hrs
1/19/2022		5 of 6	0	0	2 hrs
2/16/2022		5 of 5	1	0	2 hrs
3/16/2022		5 of 5	1	1	2 hrs
4/20/2022		5 of 5	0	0	2 hrs
5/18/2022		5 of 5	2	0	2 hrs
6/15/2022		4 of 5	39	3	2.5 hrs
7/20/2022		3 of 5	0	0	2 hrs

## 2022 Annual Commissibit Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats: 6 (as of August 31, 2022)

Attachment 1b

**Commission:** Commission on Disability

Commission Secretary: <u>Dominika Bednarska until 7/15/22 then Andrew Brozyna</u>

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/01/21		3 of 3	4	3	3 hours
10/06/21		2 of 3			3 hours
10/20/21		3 of 3	1		2.5 hours
11/03/21		2 of 3	1		3 hours
12/08/21		3 of 3			3 hours
01/12/22		3 of 3			1 hour
01/19/22		3 of 3			3 hours
03/02/22		4 of 4			3 hours
04/06/22		4 of 4			2 hours
05/04/22	Technical Issues	0			0
05/18/22		3 of 4			3 hours
06/01/22	Technical Issues	0			0
06/22/22		3 of 3			3 hours
07/06/22		3 of 3	3	3	3 hours
08/03/22		2 of 3			2 hours

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Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats: <mark>2</mark>
(as of August 31, 2022)

**Commission:** Commission on Labor

Commission Secretary: Joshua Oehler

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/22/2021	No	9 of 9	31	16	3 hrs
11/17/2021	No	8 of 9	22	0	2.25 hrs
01/19/2022	No	8 of 8	3	0	1.25 hrs
03/09/2022	No	8 of 8	0	0	1 hr
05/18/2022	No	8 of 8	0	0	1.25 hrs
07/20/2022	No	8 of 8	0	0	2 hrs

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Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:	6
(as of August	31 2022)

**Commission:** Commission on the Status of Women

Commission Secretary: Shallon Allen

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/21		4	0	0	26min
10/20/21	Yes – no quorum				
11/17/21		5	1	1	1hr 21min
1/19/22		5	3	3	1hr 34min
2/16/22		4	2	2	1hr 54min
3/16/22		5	1	1	55min
4/20/22	Yes – no quorum				
5/18/22	Yes – no quorum				
6/15/22	Yes – no quorum				
8/17/22		4	2	2	1hr 2min

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Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats: 2 (as of August 31, 2022)

**Commission: Community Health Commission** 

Commission Secretary: Roberto Terrones

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/23/2021	Yes – Covid-19				
10/28/2021	Yes – Covid-19				
11/18/2021	No	12 of 14	0	0	2.0 hrs
1/27/2022	No	8 of 14	1	1	2.0 hrs
2/24/2022	No	11 of 15	1	0	1.7 hrs
3/24/2022	No	10 of 15	1	0	0.97 hrs
4/28/2022	No	10 of 15	0	0	1.83 hrs
5/26/2022	No	10 of 15	0	0	2.33 hrs
6/23/2022	Yes – Commission restructuring				
7/28/2022	No	4 of 7	0	0	2.57 hrs

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Reporting Period: September 1, 2021 through August 31, 2022

			Vacant seats:	1
Commission:	Disaster and Fire Safety	y Commission	(as of August 31,	2022)

Commission Secretary: Keith May

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/22/2021		7 of 8	5	1	2.5 hrs
10/27/2021		6 of 8	9	9	3.0 hrs
12/01/2021		6 of 8	7	7	2.0 hrs
1/26/2022		7 of 8	13	7	2.0 hrs
2/23/2022		6 of 7	12	7	2.5 hrs
3/23/2022		6 of 8	22	3	3.0 hrs
4/13/2022		8 of 8	8	5	2.0 hrs
4/27/2022		7 of 8	8	3	1.25 hrs
5/25/2022		6 of 8	3	1	2.0 hrs
6/22/2022		8 of 8	4	1	2.0 hrs
8/3/2022		7 of 8	42	10	2.5 hrs

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Reporting Period: September 1, 2021 through August 31, 2022

		Vacant seats:	7
Commission:	ELMWOOD BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD	(as of August	31, 2022)
	•		

Commission Secretary: Kieron Slaughter

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/10/21		3 of 5	0	0	1.5 hrs

# Page 24 of 36 2022 Annual Commission Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

l	Vacant seats:	3
ı	(as of August	31, 2022)

**Commission:** Environment & Climate Commission

Commission Secretary: Billi Romain

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
5/25/2022		4 of 4	2	1	1.75 hours
6/22/2022		5 of 5	5	1	2.0 hours
7/27/2022		4 of 6	3	1	2.0 hours
					1

# Page 25 of 36 2022 Annual Commission Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:	2		
(as of August	21	2022)	Ī

Commission: Homeless Services Panel of Experts

Commission Secretary: <u>Josh Jacobs</u>

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/19		8 of 9	5	3	2.5 hrs
2/1/20	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/1/21		5 of 5	0	0	2 hours
1/5/22		5 of 6	15	7	2 hours
2/2/22		6 of 6	7	2	2 hours
3/2/22		7 of 7	3	0	2 hours
4/6/22		7 of 7	2	2	2 hours
4/18/22		6 of 7	2	0	2 hours
4/25/22		6 of 7	1	0	2 hours
5/4/22		7 of 7	1	0	2 hours
6/1/22		6 of 7	1	0	2 hours
6/22/22		4 of 7	1	0	1 hour
7/6/22		7 of 7	4	1	2.5 hours
	-				

# 2022 Annual Commissibit Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:	9
(as of August 31	2022)

Attachment 1b

Commission: Human Welfare and Community Action Commission

Commission Secretary: Mary-Claire Katz

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/15/21	Yes – no quorum	N/A	N/A	N/A	N/A
10/20/21	No	7 of 9	None	None	2 hrs
11/17/21	No	7 of 8	None	None	2 hrs
2/16/22	No	6 of 6	1	None	2 hrs
3/23/22	No	5 of 6	1	1	1.5 hrs
4/27/22	No	6 of 6	None	None	2 hrs
5/18/22	No	5 of 6	None	None	2 hrs
6/15/22	No	6 of 6	None	None	1.45 hrs
7/20/22	Yes – no quorum	N/A	N/A	N/A	N/A
8/31/22	No	5 of 6	1	1	2 hrs
9/21/22	TBD	TBD	TBD	TBD	TBD

# Page 27 of 36 2022 Annual Commission Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

	Vacant seats:2
LOAN ADMINISTRATION BOARD	(as of August 31, 2022)

Commission Secretary: Kieron Slaughter

### Example:

Commission:

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
1/27/22		7 of 7	1	1	2 hrs
3/21/22		5 of 7	1	1	1 hrs

# Page 28 of 36 2022 Annual Commission Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Commission: Mental Health Commission Vacant seats: 5 (as of August 31, 2022)

Commission Secretary: <u>Jamie Works-Wright</u>

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/23/21	No	7 of 8	7	2	2 hrs. 10 min
10/28/21	No	5 of 9	6	1	2 hrs. 15 min
12/16/21	No	7 of 8	15	5	2 hrs. 19 min
1/27/22	No	6 or 7	18	2	2 hrs. and 14 min
2/24/22	No	5 of 7	15	1	1 hr. and 58 min
3/24/22	No	4 of 6	7	0	2 hrs. 9 min
4/28/22	No	5 of 6	17	4	2 hrs. 25 min
5/26/22	No	5 of 6	22	6	2 hrs. 10 min
6/23/22	No	4 of 6	8	3	2 hrs.
7/28/22	No	7 of 8	16	6	2.5 hrs.
8/23/22	No	7 of 8	11	3	2 hrs. 15 min

## 2022 Annual Commissibit Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:	0
(as of August	31, 2022)

Attachment 1b

**Commission:** Parks, Recreation, and Waterfront

Commission Secretary: Roger Miller

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
New				-	
Commission					
02-16-2022		9 of 9	10	6	3.5 hrs
03-09-2022		9 of 9	9	4	3.0 hrs
04-27-2022		9 of 9	12	11	2.50 hrs
05-11-2022		9 of 9	31	16	3.25 hrs
06-08-2022		8 of 9	17	5	2.25 hrs
07-13-2022		8 of 8	216	50	3.0 hrs
No August mtg					
		<u> </u>			1

# Page 30 of 36 2022 Annual Commission Attendance Report

Attachment 1b

Reporting Period: September 1, 2021 through August 31, 2022

Commission:	Commission:	Peace and Justice Commission
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Vacant seats: \_\_\_\_(as of August 31, 2022)

Commission Secretary: Okeya Vance-Dozier

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
09/2021	I was not the secretary				
10/04/2021		11 of 11	4	2	3 hrs and 12 mins
11/01/2021		10 of 10	5	4	1 hr and 50 mins
12/13/2021		7 of 9	2	2	
1/4/2022		9 of 9	4	4	1 hr and 50 mins
2/7/2022	Yes-conflicting schedule				1 hr and 30 mins
3/7/2022		9 of 9	3	1	2 hrs and 30 mins
4/4/2022		8 of 9	3	2	3 hrs and 10 mins
5/2/2022		6 of 9	3	1	2 hrs and 25 mins
6/6/2022		7 of 9	3	3	2 hrs and 48 mins
7/18/2022	Yes-conflicting schedule				
8/15/2022		7 of 9	2	2	2 hrs

## Page 31 of 36 2022 Annual Commission Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Commission: Solano BID Advisory Board Vacant seats: 6 (as of August 31, 2022)

Commission Secretary: <u>Eleanor Hollander</u>

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
7/12/22		3 of 3	3	3	50 Minutes
5/31/22		3 of 3	2	2	50 Minutes
3/22/22		3 of 4	3	3	55 minutes
9/21/21		3 of 4	3	3	70 minutes
11/9/21	Yes, no quorum				

# Page 32 of 36 2022 Annual Commission Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:	1		
(as of August	31	2022)	

**Commission: Sugar-Sweetened Beverage Product Panel of Experts** 

Commission Secretary: Roberto Terrones (Interim Secretary)

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
9/23/2021	No	6 of 8	0	0	1.85 hrs
10/21/2021	No	8 of 8	0	0	2.15 hrs
11/18/2021	No	7 of 8	0	0	1.87 hrs
1/20/2022	No	5 of 7	0	0	1.68 hrs
2/17/2022	No	6 of 7	0	0	1.8 hrs
3/17/2022	Yes – Break,				
4/21/2022	No	6 of 7	0	0	1.87 hrs
5/19/2022	No	8 of 8	0	0	1.7 hrs
6/16/2022	No	4 of 8	0	0	0.75 hrs
7/21/2022	No	5 of 8	0	0	1.12 hrs

## 2022 Annual Commissibit Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:	4
(as of August	31, 2022)

**Commission:** Transportation and Infrastructure Commission

Commission Secretary: Farid Javandel

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
7/27/2022		4 of 5	4	3	1.25 hours

# Page 34 of 36 2022 Annual Commission Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:
(as of August 31, 2022)

**Commission:** Youth Commission

Commission Secretary: Ginsi K. Bryant

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/12/2021		11 of 14		•	1.29 hrs
11/08/2021		10 of 15			1.37 hrs
12/13/2021		10 of 15			1.03 hrs
1/10/2022		7 of 9			120 hrs
2/14/2022		7 of 9			1.13 hrs
3/14/2022		7 of 9			.50 min
4/11/2022		9 of 9			.50 min
5/9/2022		7 of 8			1.13 hrs
June Break					
July Break					
August Break					
	-				

# 2022 Annual Commissibité Attendance Report

Reporting Period: September 1, 2021 through August 31, 2022

Vacant seats:	3
(as of August	31, 2022)

Attachment 1b

**Commission**: Zero Waste Commission

Commission Secretary: Heidi Obermeit

Scheduled Meeting Date	Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
10/10/2021		8 of 9	5	3	2.5 hrs
1/19/2022	Yes – no quorum				

Cancelled? If Yes, Provide Reason	Commissioners Present	Public Present	Public Speakers	Meeting Length
			•	2 hrs
	7 of 9	6	6	2 hrs
	7 of 9	6	6	2 hrs
	7 of 8	5	10	2 hrs
	8 of 8	8	7	2 hrs
Yes – no quorum				
	6 of 6	12	9	2 hrs
	4 of 6	8	5	1 hr
	5 of 6	4	2	2 hrs
	4 of 6	4	8	2 hrs
Commission on recess				
	Yes – no quorum	If Yes, Provide Reason         Present           8 of 9         7 of 9           7 of 9         7 of 8           8 of 8         8 of 8           Yes – no quorum         6 of 6           4 of 6         5 of 6           4 of 6         4 of 6	If Yes, Provide Reason         Present         Present           8 of 9         8           7 of 9         6           7 of 8         5           8 of 8         8           Yes – no quorum         6 of 6         12           4 of 6         8           5 of 6         4           4 of 6         4           4 of 6         4	If Yes, Provide Reason         Present         Speakers           8 of 9         8         3           7 of 9         6         6           7 of 8         5         10           8 of 8         8         7           Yes - no quorum         6 of 6         12         9           4 of 6         8         5           5 of 6         4         2           4 of 6         4         8

## Attachment B

Approved Leaves of Absence Granted During the Period September 1, 2021 - August 31, 2022				
Commission	# Leaves granted			
Cannabis Commission	0			
Civic Arts Commission	4			
Commission on Aging	0			
Commission on Disability	2			
Commission on Labor	0			
Commission on the Status of Women	0			
Community Health Commission	4			
Design Review Committee	0			
Disaster and Fire Safety Commission	4			
Elmwood Business Improvement District Advisory Board	2			
Environment and Climate Commission	2			
Fair Campaign Practices Commission	3			
Homeless Services Panel of Experts	1			
Housing Advisory Commission	8			
Human Welfare and Community Action Commission	2			
Landmarks Preservation Commission	9			
Loan Administration Board	0			
Mental Health Commission	0			
Open Government Commission	0			
Parks, Recreation and Waterfront Commission	3			
Peace and Justice Commission	1			
Personnel Board	0			
Planning Commission	6			
Police Accountability Board	10			
Solano Avenue Business Improvement District Advisory Board	0			
Sugar-Sweetened Beverage Product Panel of Experts	3			
Transportation and Infrastructure Commission	0			
Youth Commission	1			
Zero Waste Commission	1			
Zoning Adjustments Board	11			