



Office of the City Manager

CONSENT CALENDAR
November 30, 2021

To: Honorable Mayor and Members of the City Council
 From: Dee Williams-Ridley, City Manager
 Submitted by: Lisa Warhuus, Director, Health, Housing, & Community Services
 Subject: Contract: Blaisdell's Business Products for HHCS Furniture

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute a contract, and any amendments or extensions, with Blaisdell's Business Products for new office and classroom furniture for the North Berkeley Senior Center (NBSC).

The contract will be in an amount not to exceed \$99,000 for the period January 1, 2022 through June 30, 2022.

FISCAL IMPACTS OF RECOMMENDATION

Blaisdell's, a City vendor, has been selected to furnish the recently renovated North Berkeley Senior Center with new office and classroom furniture. Blaisdell's has met all of the steps of the City's competitive Request for Proposal process and has submitted a revised quote with final pricing. The original and revised pricing proposal includes delivery, assemblage, and installation of all furniture.

The contract will have a total not to exceed amount of \$99,000:

- **North Berkeley Senior Center:** \$99,000 from ERMA T1 Bond Measure Account 511-54-623-677-0000-000-444-651120-

CURRENT SITUATION AND ITS EFFECTS

The furniture contract with Blaisdell's Business Products will enable the Aging Services Division to provide state-of-the-art and well-maintained facilities in order to foster dynamic and sustainable service provision to the community.

The City released a Request for Proposals (RFP) under Specification No. 22-11466, conducted a mandatory site walk-thru, and convened a panel of stakeholders to select Blaisdell's Business Products as the most responsive and responsible bidder for this contract.

BACKGROUND

The North Berkeley Senior Center was first constructed in 1977. Earthquake retrofitting and interior and exterior renovations on the building were initiated in the Spring 2019

(funded by the T1 Bond measure). Renovations include energy efficient upgrades (e.g. solar roof panels, HVAC, electrical) as well as cosmetic upgrades that will provide a more efficient service delivery model. The modern and updated setting will enable our senior community to engage in socialization, education, and nutrition. The renovation for this facility has an anticipated completion date of December 2021.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The North Berkeley Senior Center includes several energy efficient upgrades, such as solar panels installed on the roof of the facility, and solar tubes. Since the facility is used for City Council and Commission meetings, private rentals, and as a City emergency shelter, these energy upgrades will aid in reducing utility costs.

RATIONALE FOR RECOMMENDATION

Blaisdell's is a current City vendor that provides office supplies and goods. Their proposal includes high quality furniture that aligns with the intended multifunctional uses of all three HHCS facilities.

ALTERNATIVE ACTIONS CONSIDERED

The City could not provide essential senior services, such as information and assistance, nutrition, and socialization opportunities, without new furniture and equipment to complement the recently renovated North Berkeley Senior Center.

CONTACT PERSON

Tanya Bustamante, Aging Services Division Manager, HHCS, (510) 981-5178

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT: BLAISDELL'S BUSINESS PRODUCTS FOR HHCS FURNITURE

WHEREAS, new office furniture and equipment will serve current and future staff to operate programs and services; and

WHEREAS, new office furniture and equipment will also provide a more efficient delivery of services to community members, including the senior community; and

WHEREAS, Blaisdell's was selected by the City's RFP process which includes bidding from vendors, draft proposals, and pricing; and

WHEREAS, funds are available in the current year budget in the ERMA T1 Bond Measure Account 511-54-623-677-0000-000-444-651120.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager is authorized to execute a contract and any amendments, with Blaisdell's Business Products to deliver, assemble, and install office furniture and equipment for the North Berkeley Senior Center in an amount not to exceed \$99,000 for the period January 1, 2022 thru June 30, 2022. A record signature copy of said contract and any amendments to be on file in the City Clerk Department.