



Office of the City Manager

CONSENT CALENDAR  
July 14, 2020

To: Honorable Mayor and Members of the City Council  
 From: Dee Williams-Ridley, City Manager  
 Submitted by: Lisa Warhuus, Director, Health, Housing and Community Services  
 Subject: Revenue Contracts: Families First Coronavirus Response Act (FFCRA)  
 Funds for Aging Services Nutrition Programs

RECOMMENDATION

Adopt two Resolutions authorizing the City Manager or her designee to execute any resultant revenue agreements and amendments with Alameda County to provide congregate and home-delivered meals to seniors for the following programs for Fiscal Year 2021:

- a. Congregate Meals in the amount of \$7,500; and
- b. Home Delivered Meals in the amount of \$31,500.

FISCAL IMPACTS OF RECOMMENDATION

The City of Berkeley will receive two grants totaling \$39,000 from Alameda County Area Agency on Aging for the period March 2020 to September 2021 for the programs listed below. The contracts require matching funds totaling \$11,750 as detailed below, and the Division will utilize General Fund in its approved FY 2021 budget to provide the match. The grant budgets will be adjusted to match the contract amounts and these changes will be included in the First Amendment to the FY 2021 Annual Appropriations Ordinance.

1. **Congregate Meals:** ERMA GL Code 011-51-505-549-2044-000-000-481110. The contract is for \$7,500 and supports staff coordination and management of home delivered meals. The contract requires a match of \$1,875.
2. **Home Delivered Meals:** ERMA GL Code 011-51-505-549-2044-000-000-481110. The contract is for \$39,500 and supports staff coordination and management of home delivered meals. The contract requires a match of \$9,875.

CURRENT SITUATION AND ITS EFFECTS

The Families First Coronavirus Response Act (FFCRA) is purposed to provide supplemental funding for older adult Congregate and Home Delivered Nutrition Services. Monies provided to us thru FFCRA are meant to address the goal of providing meal services to older adults 60 years of age or older, particularly during the

COVID-19 emergency response, with a special emphasis on low income minority older adults.

BACKGROUND

The City of Berkeley receives funding from city, county and state sources as well as private donations to serve senior residents of Berkeley, and to coordinate the Tri-City Nutrition Program. The Department of Health, Housing & Community Services is committed to providing a broad range of community services, including services to meet the needs of seniors in the community. The Aging Services Division provides nutritious meals, outreach, activities, social events, classes, and individual support and referral services to seniors and their families in the community.

ENVIRONMENTAL SUSTAINABILITY

The home-delivered and congregate meal programs composts meal waste.

RATIONALE FOR RECOMMENDATION

These funds support the City's senior centers and meals programs, and provide critical support to ensure the Aging Services Division can continue to provide services at North and South Berkeley Senior Center, and Senior Nutrition Programs.

ALTERNATIVE ACTIONS CONSIDERED

The Aging Services Division assesses each funding source to ensure that it supports the City's mission and goals. The alternative action of not seeking any of these funding sources would result in a significant reduction in services available to seniors in the community.

CONTACT PERSON

Tanya Bustamante, Manager of Aging Services, HHCS, 981-5178

Attachments:

1. Resolution: Congregate Meals
2. Resolution: Nutrition Meals

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY CONGREGATE MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Congregate Meal programs for March 2020-September 2021 in the amount of \$7,500 (Revenue Budget Code 320-51-505-549-2044-000-000-433110-); and

WHEREAS, the City of Berkeley provides match of \$1,875 in General Funds (Expense Code 011-51-505-549-2044-000-444-various and 011-51-505-549-2044-000-444-various); and

WHEREAS, the funds will support the coordination, management and delivery of meals at two sites (North Berkeley Senior Center and South Berkeley Senior Center) (budget code 320-51-505-549-2044-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2021 for the Congregate Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.

RESOLUTION NO. ##,###-N.S.

REVENUE CONTRACT: ALAMEDA COUNTY HOME DELIVERED MEAL PROGRAM

WHEREAS, the City of Berkeley Department of Health, Housing & Community Services provides a broad range of community services to the community; and

WHEREAS, the Aging Services Division provides a broad range of services to Berkeley seniors, and coordinates the delivery of meals to three cities – Berkeley, Albany and Emeryville – as the lead partner in the Tri-City Nutrition Program; and

WHEREAS, the City of Berkeley should seek outside funding wherever possible to fund vital senior services; and

WHEREAS, Alameda County provides funding to support the Home Delivered Meal program for March 2020-September 2021 in the amount of \$39,500 (Revenue Budget Code 320-51-505-549-2044-000-000-433110-); and

WHEREAS, the City of Berkeley provides match of \$4,875 in General Funds (Expense Code 011-51-505-549-2044-000-444-various); and

WHEREAS, the funds will support the coordination and management of home delivered meals to the partner cities in the Tri-City Nutrition Program (Berkeley, Albany and Emeryville) (budget code 320-51-505-549-2044-000-444-various).

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is hereby authorized to submit a contract agreement to Alameda County for funding for fiscal year 2021 for the Home Delivered Meal Program, and to accept the grants and to execute any resultant revenue agreements and amendments. A record signature copy of said agreements and any amendments shall be on file in the office of the City Clerk.