

**CITY OF BERKELEY  
PERSONNEL BOARD MINUTES  
DATE: February 3, 2020 TIME: 7:00 P.M.**

**Secretary: LaTanya Bellow, Human Resources Department  
2180 Milvia Street, First Floor, Berkeley, CA 94704  
(510) 981-6800 E-mail: [LBellow@cityofberkeley.info](mailto:LBellow@cityofberkeley.info)**

I. Call to Order 7:02 P.M.

II. Roll Call

Members Present: Jenny Wenk (Chair), Sharon Kidd (Vice-Chair), Darryl Bartlow, Robert Dixon, Mary Kay Lacey

Members Absent: Aviva Gilbert (Excused Absence), Sam Frankel

Staff Present: LaTanya Bellow (Director of Human Resources); Ravinder Rangi (Equal Employment Opportunity & Diversity Officer); Dana d'Angelo (Human Resources); David Sprague (Fire Chief); Melanie Popper (Employee Relations Manager), Jenny Wong (City Auditor); Jenny Seay (SEIU President, HHCS)

Public Attendance: Lilana Spindler

III. Public Comments

Jenny Wong said the City Auditor's Office will conduct surveys of separated employees and current employees in Fall 2020 to evaluate employee challenges.

Jenny Seay said the Berkeley Matters material was unclear.

Liliana Spindler spoke about City Property Taxes.

**ACTION ITEMS:**

IV. Approval of Minutes of Meeting on January 6, 2020

**Action:** MSC: (Dixon, Kidd) to approve the Minutes of the meeting on January 6, 2019.

**Vote:** Ayes: Wenk, Kidd, Bartlow, Dixon, Lacey  
Noes: None  
Abstains: None  
Absent: Gilbert, Frankel

V. Election of Chair and Vice Chair

**Action:** MSC: (Dixon, Lacey) to approve the election of Sharon Kidd as Chair and Mary Kay Lacey as Vice Chair.

**Vote:** Ayes: Wenk, Kidd, Bartlow, Dixon, Lacey  
Noes: None  
Abstains: None

Absent: Gilbert, Frankel

VI. Recommendation to Revise the Fire Apparatus Operator, Paramedic Supervisor I, Fire Captain II, Battalion Chief, and Assistant Fire Chief Classifications

**Action:** MSC: (Wenk, Dixon) to revise the classifications of Fire Apparatus Operator, Paramedic Supervisor I, Fire Captain II, Battalion Chief, and Assistant Fire Chief.

**Vote:** Ayes: Wenk, Kidd, Bartlow, Dixon, Lacey  
Noes: None  
Abstains: None  
Absent: Gilbert, Frankel

**INFORMATION ITEMS:**

VII. Annual EEO Workforce Report – Discussion Only

VIII. Director’s Report – Updates from HR Director – Discussion Only

IX. Temporary Employee Report – Discussion Only

X. Copies of Berkeley Matters - Discussion Only

XI. New Agenda Items: Discussion of Items to be Placed on the Next Agenda – Discussion Only

XII. Adjournment

**Action:** MSC: (Kidd, Dixon) to adjourn the meeting at 8:16 p.m. with thanks to Jenny Wenk for her services as Chair to the Commission.

**Vote:** Ayes: Wenk, Kidd, Bartlow, Dixon, Lacey  
Noes: None  
Abstains: None  
Absent: Gilbert, Frankel