

**CITY OF BERKELEY
PERSONNEL BOARD MINUTES
DATE: January 6, 2020 TIME: 7:00 P.M.**

**Secretary: LaTanya Bellow, Human Resources Department
2180 Milvia Street, First Floor, Berkeley, CA 94704
(510) 981-6800 E-mail: LBellow@cityofberkeley.info**

I. Call to Order

II. Roll Call

Members Present: Sharon Kidd (Vice Chair), Darryl Bartlow, Robert Dixon, Aviva Gilbert, Sam Frankel, Mary Kay Lacey

Members Absent: Jenny Wenk (Chair) Leave of Absence

Staff Present: LaTanya Bellow (Director of Human Resources); Ravinder Rangi (Equal Employment Opportunity & Diversity Officer); Dana d'Angelo (Human Resources); Paul Buddenhagen (Deputy City Manager); David Sprague (Assistant Fire Chief);

Public Attendance: Samella Stover; Cordell Hindler

III. Public Comments Cordell Hindler suggested a Commission discussion to develop a City of Berkeley educational program regarding leadership opportunities for High School students.

ACTION ITEMS:

IV. Approval of Minutes of Meeting on December 2, 2019

Action: MSC: (Frankel, Gilbert) to approve the Minutes of the meeting on December 2, 2019.

Vote: Ayes: Kidd, Bartlow, Dixon, Gilbert, Frankel, Lacey
 Noes: None
 Abstains: None
 Absent: Wenk

V. Request for Extension of Temporary Director of Health, Housing and Community Services

Action: MSC: (Dixon, Lacey) to approve the extension of temporary appointment of Kelly Wallace as Temporary Director of Health, Housing and Community Services Department for an additional three months; to end April 15, 2020.

Vote: Ayes: Kidd, Bartlow, Dixon, Gilbert, Frankel, Lacey
 Noes: None
 Abstains: None
 Absent: Wenk

VI. Recommendation to Revise the Fire Apparatus Operator, Paramedic Supervisor I, Fire Captain II, Battalion Chief, and Assistant Fire Chief Classifications

Action: MSC: (Dixon, Kidd) to amend the classifications of Fire Apparatus Operator, Paramedic Supervisor I, Fire Captain II, Battalion Chief, and Assistant Fire Chief.

Vote: Ayes: Kidd, Bartlow, Dixon, Gilbert, Frankel, Lacey
Noes: None
Abstains: None
Absent: Wenk

INFORMATION ITEMS:

VII. Annual EEO Workforce Report – Discussion Only

VIII. Director’s Report – Updates from HR Director – Discussion Only

IX. Temporary Employee Report – Discussion Only

X. Copies of Berkeley Matters - Discussion Only

XI. New Agenda Items: Discussion of Items to be Placed on the Next Agenda – Discussion Only

XII. Adjournment

Action: MSC: (Gilbert, Dixon) to adjourn the meeting at 8:05 p.m.

Vote: Ayes: Kidd, Bartlow, Dixon, Gilbert, Frankel, Lacey
Noes: None
Abstains: None
Absent: Wenk