

**CITY OF BERKELEY  
MEETING OF THE PERSONNEL BOARD  
DATE: February 7, 2022 TIME: 7:00 P.M.**

**Secretary: Donald E. Ellison, Human Resources Department  
2180 Milvia Street, First Floor, Berkeley, CA 94704  
(510) 981-6800 E-mail: [DEllison@cityofberkeley.info](mailto:DEllison@cityofberkeley.info)**

**PUBLIC ADVISORY: THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE  
AND TELECONFERENCE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the Personnel Board will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order and the Shelter-in-Place Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, there will not be a physical meeting location available.

To access the meeting remotely: Join from a PC, Mac, iPad, iPhone, or Android device: Please use this URL <https://us02web.zoom.us/j/88374176663?pwd=c3VyTkFGVURTWENVNmJHZm1CajZ5UT09>. If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon by rolling over the bottom of the screen.

To join by phone: Dial 1-669-900-9128 and enter Meeting ID: 883 7417 6663, Passcode: 862717.

To submit an e-mail comment during the meeting to be read aloud during public comment, email [kcabrera@cityofberkeley.info](mailto:kcabrera@cityofberkeley.info) with the Subject Line in this format: "PUBLIC COMMENT ITEM ##." Please observe a 150 word limit. Time limits on public comments will apply.

**MEETING AGENDA**

- I. Call to Order
- II. Roll Call
- III. Public Comments

**ACTION ITEMS:**

- IV. Approval of Minutes of Meeting on December 20, 2021
- V. Election of Chair and Vice Chair
- VI. Request for Extension of Temporary Office Specialist II in Parks, Recreation, and Waterfront Department

**INFORMATION ITEMS:**

- VII. Director's Report – Updates from HR Director – Discussion Only
- VIII. Copy of Berkeley Matters – Discussion Only
- IX. Adjournment

**If you are unable to attend a meeting please call 510-981-6812**

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. **SB 343 Disclaimer:** Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection at the Human Resources Department located at 2180 Milvia Street, First Floor, Berkeley CA.





Parks, Recreation and Waterfront

DATE: February 7, 2022

TO: Members of the Personnel Board  
Don Ellison, Interim Director of Human Resources

FROM: Scott Ferris, Director, Parks, Recreation and Waterfront Department

**SUBJECT: Request for Extension of Temporary Office Specialist II**

The Parks, Recreation and Waterfront Department is requesting that the Personnel Board extend the temporary appointment of Shawntate Johnson, Office Specialist II (OSII) for six months. Ms. Johnson was hired as the annual temporary 6-month OSII in the Recreation Division Administrative Office (Office) on August 2, 2021. At the time of her appointment, the Office had been short-staffed for more than 1-year due to the City of Berkeley hiring freeze.

With the recent release of a career probationary OSII and with the onset of Berkeley Tuolumne (BTC) and Echo Lake Camp registration on February 14<sup>th</sup>, the Office is entering a period in which the volume of business increases significantly. This year, as a result of the 300 person per-day BTC registration returning after a 9-year hiatus, the office will be very busy in the late winter. While resident camp registration is only a part of a very busy late winter and spring when thousands of people register for summer camps, programs, and classes, and rent fields, courts, picnic sites and facilities, and numerous special events being organized for the community, it is a significant body of work.

Ms. Johnson's valuable work in the Office includes managing and maintaining the Recreation emails, phone lines, voicemails and assisting customers with program registration, facility reservations, and processing payments. She uses an online registration system to track program registrations, assist customers with setting up and managing their accounts, merges users and accounts to remove duplicates, as well as run reports as needed. Ms. Johnson assists with creating accurate balanced cash edits and daily deposits of revenue received and delivers them to City of Berkeley Treasury unit. Also, she assists with processing refunds, credits and submits requests for checks.

Ms. Johnson has proven herself to be hard-working, focused, and willing to learn. Extending her appointment is critical to completing the enormous volume of work that will be generated in the Office this Winter and Spring

Therefore, I am requesting an extension of her temporary assignment for an additional six months. Thank you for consideration of this request.



# BLACK HISTORY MONTH



BERKELEY MATTERS ● JANUARY 28, 2022

## Black History Month 2022: Towards Community Resilience & Inclusion

This year, Black History Month 2022 begins Tuesday, February 1 and ends Monday, February 28.

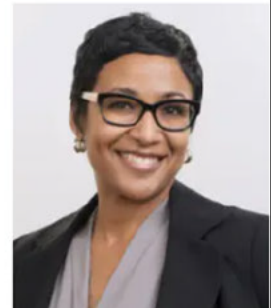
Black History Month is an annual celebration of achievements by African Americans. It is a time for recognizing their central role in U.S. history. Also known as African American History Month, the event grew out of "Negro History Week," the brainchild of noted historian Carter G. Woodson and other prominent African Americans. Since 1976, every U.S. president has officially designated the month of February as Black History Month. Other countries around the world, including Canada and the United Kingdom, also devote a month to celebrating Black history. Read more here [Black History Month 2022: Facts, Origins & More](#).

This year's theme for Black History Month, "Black Health and Wellness", takes a look at how American healthcare has often underserved the African American community. "What's new?" I wonder "And what is the solution?" The research (e.g., Amani M. Allen, MPH, PhD) validates and

corroborates what many of us know and live everyday of our lives. [read more here](#) [Research on Racism and Public Health - UC Berkeley Public Health](#)

### Amani M. Allen, MPH, PhD

Dr. Amani M. Allen (formerly Nuru-Jeter) is associate professor of community health sciences and epidemiology. Her research focuses on race and socioeconomic health disparities and the measurement and study of racism as a social determinant of health. She also studies the impact of everyday racial discrimination on physical health.



[impact of social inequalities on racial disparities](#) in public health; the [physical impact of everyday discrimination](#) on the bodies of Black women; the benefits of [community-based participatory research](#) on health inequities; institutional and personal instances of [racial and ethnic discrimination](#) (such as not receiving specialist referrals) among breast cancer survivors; the [correlation](#) between hypertension, racial discrimination, and implicit ...

biases for Black men; the differing ways in which [educational attainment and financial resources](#) affect White and Black health outcomes in middle childhood; how socioeconomic adversity contributes to [faster cellular aging](#) and poor aging-related health outcomes for Black men; and the [disproportionately higher rates](#) of alcohol and drug use screening for Black mothers leading to higher rates of child protective service intervention.

In the wake of COVID -19, we've heard and seen the data on how the pandemic disproportionately impacts black people.

The ACTION needed NOW, is to absorb, normalize, and integrate these realities into our thinking and find solutions grounded in good community practice. Asking simple questions like How can we work together to ensure good health for the chronically underserved in our very own City of Berkeley; our One City Team?

Individual actions can make a POSITIVE difference and simple things like being aware of safety (ours and others) are important. It is a shared responsibility to apply MINDFULNESS as a corollary for good community citizenship. This includes knowing when we may constitute a risk to others and vice versa and speaking up courageously.

John A. Powell, from the Othering & Belonging Institute at the University of California, Berkeley heads a vibrant hub of scholars, researchers, organizers, strategic communicators, policymakers, and community partners working to find new ways to identify and eliminate the barriers to an inclusive, just, and sustainable world.



John A. Powell

[Covid-19: What Will We Remember? | Othering & Belonging Institute \(berkeley.edu\)](#) *read more here.*

As we move into what might feel like year forever of the COVID Crisis  
And speed past Martin Luther King Jr Day on Jan 17th  
Rally to welcome Black History Month this February  
While navigating through newer and more virulent strains of COVID (Omicron, Delta....)

How will YOU do your part?

If "it takes a village " then it will take a community to heal our village.

How will we CHALLENGE ourselves in our One City Community in our city of Berkeley to embrace and model these values?

*Share your wisdom!*

## Bridging Our Safety with Service:

Employee Town Hall is Thursday February 24<sup>th</sup> from 2:30pm-4:00pm

Mark your calendar for a [Zoom webinar](#) Employee Town Hall. All employees are welcome to attend, with prior supervisor approval. This is an opportunity for staff to learn how our organization has evolved throughout the pandemic, review a summary from the survey conducted on employee experiences during the pandemic; participate in the discussion about next steps, and engage in an interactive Q&A discussion. In order to support the Q & A discussion, the survey results will be made available on Monday February 21, 2022.



# EMPLOYEE TOWN HALL

BRIDGING OUR SAFETY WITH SERVICE

PANELISTS: (CLOCKWISE FROM TOP LEFT) DEE WILLIAMS-RIDLEY, LATANYA BELLOW,  
LISA WARHUUS, TASHA TERVALON, MICHAEL SINOR, AND TESS MAYER

**THURSDAY 2/24 | 2:30-4 PM**

Please click the link below to join the webinar:

[https://us02web.zoom.us/j/82078770171?](https://us02web.zoom.us/j/82078770171?pwd=cUxVd0U0N3YxdURDN25KZERqd2xWdz09)

[pwd=cUxVd0U0N3YxdURDN25KZERqd2xWdz09](https://us02web.zoom.us/j/82078770171?pwd=cUxVd0U0N3YxdURDN25KZERqd2xWdz09)

Webinar ID: 820 7877 0171 Passcode: 130145

One tap mobile:US: +16699009128,,82078770171# +13462487799,,82078770171#

Or Telephone:US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782

## PAYDATES and DEADLINES • 2022

#	Pay Period		PA Entry Deadline	HR Output Post Date	Payday
1	12/26/21	THRU 01/08/22	12/22/21	12/26/21	01/13/22 (Thu)
2	01/09/22	THRU 01/22/22	01/05/22	01/09/22	01/28/22
3	01/23/22	THRU 02/05/22	01/19/22	01/23/22	02/10/22 (Thu)
4	02/06/22	THRU 02/19/22	02/02/22	02/06/22	02/25/22
5	02/20/22	THRU 03/05/22	02/16/22	02/20/22	03/10/22 (Thu)
6	03/06/22	THRU 03/19/22	03/02/22	03/06/22	03/25/22
7	03/20/22	THRU 04/02/22	03/16/22	03/20/22	04/07/22 (Thu)
8	04/03/22	THRU 04/16/22	03/30/22	04/03/22	04/22/22
9	04/17/22	THRU 04/30/22	04/13/22	04/17/22	05/06/22
10	05/01/22	THRU 05/14/22	04/27/22	05/01/22	05/19/22 (Thu)
11	05/15/22	THRU 05/28/22	05/11/22	05/15/22	06/03/22
12	05/29/22	THRU 06/11/22	05/25/22	05/29/22	06/17/22
13	06/12/22	THRU 06/25/22	06/08/22	06/12/22	07/01/22
14	06/26/22	THRU 07/09/22	06/22/22	06/26/22	07/15/22
15	07/10/22	THRU 07/23/22	07/06/22	07/10/22	07/29/22
16	07/24/22	THRU 08/06/22	07/20/22	07/24/22	08/12/22*
17	08/07/22	THRU 08/20/22	08/03/22	08/07/22	08/26/22
18	08/21/22	THRU 09/03/22	08/17/22	08/21/22	09/09/22*
19	09/04/22	THRU 09/17/22	08/31/22	09/04/22	09/23/22
20	09/18/22	THRU 10/01/22	09/14/22	09/18/22	10/07/22*
21	10/02/22	THRU 10/15/22	09/28/22	10/02/22	10/21/22
22	10/16/22	THRU 10/29/22	10/12/22	10/16/22	11/04/22
23	10/30/22	THRU 11/12/22	10/26/22	10/30/22	11/18/22
24	11/13/22	THRU 11/26/22	11/09/22	11/13/22	12/02/22
25	11/27/22	THRU 12/10/22	11/23/22	11/27/22	12/16/22
26	12/11/22	THRU 12/24/22	12/07/22	12/11/22	12/30/22

VTO days for the second half of the year have not yet been determined.

When a payday falls on a VTO day or a holiday, checks will be issued a day early.

*\*These paydays are subject to be moved earlier depending on establishment of VTO days for FY 2023.*



## THANK YOU

For your act of kindness during the holidays!



**To: All City Employees**  
**From: Scott Ferris, Director of PRW**

The Parks, Recreation, and Waterfront Department (PRW) would like to extend a huge thank you to all City employees and commissioners that participated in the 14th Annual Adopt-a-Family Holiday Gift Program.

An extra special thanks is extended to organizers [REDACTED], [REDACTED], and [REDACTED], and to the department/division coordinators listed below who mobilized their co-workers to support the program, and to the core recreation staff and BHS students that helped with gift distribution.

On Monday, December 20th, staff delivered the gifts to two different organizations serving at-risk families. This year your kindness and generosity brought happiness to 20 families. Your donations of toys, gift cards, clothing and necessities were beyond our expectations and brought joy to many families.

This program would not be possible without your support.

Department/Division	Coordinator	Department/Division	Coordinator
Auditor	[REDACTED]	Information Technology—Independent	[REDACTED]
City Attorney	[REDACTED]	Planning	[REDACTED]
City Clerk	[REDACTED]	PRW Admin	[REDACTED]
City Manager	[REDACTED]	PRW Capital Projects	[REDACTED]
Parks/Waterfront Commissioner	[REDACTED]	PRW Capital Projects	[REDACTED]
Parks/Waterfront Commissioner	[REDACTED]	PRW Parks	[REDACTED]
Parks/Waterfront Commissioner	[REDACTED]	PRW Recreation	[REDACTED]
Finance	[REDACTED]	PRW Recreation	[REDACTED]
Finance	[REDACTED]	PRW Waterfront	[REDACTED]
Human Resources	[REDACTED]	Public Works Admin	[REDACTED]
Information Technology	[REDACTED]	Public Works Operations	[REDACTED]



## COB EQUITY COMMITTEE NEEDS NEW MEMBERS APPLY BY FRIDAY FEBRUARY 18TH, 2022

**Mission Statement:** *The City of Berkeley Equity Committee champions fair and equitable treatment of all by ensuring City of Berkeley internal processes, practices, policies, and procedures are equitable for all City employees, vendors and contractors across all divisions and departments.*

**The City of Berkeley's Equity Committee is a volunteer task force of diverse staff members** responsible for doing important work to help bring about the changes necessary to create a more just, fair, and accessible City. Although we are proud to be a diverse workplace, for the past two years the Committee has been tasked with examining identified inequities in certain business and employment areas to recommend action items to City Management. The City of Berkeley seeks to justly, fairly and impartially allocate public resources, and serve the public good by providing more equitable access to citizens, employees, vendors and volunteers.

**We seek employees with a wide range of experience and expertise** – field staff, laborers, professionals, clerical & administrative support staff, and senior leadership - from every City of Berkeley department and agency. A working understanding of Diversity, Equity and Inclusion work is encouraged, but not required. The more diverse our Equity Committee is, the more viewpoints, opinions and solutions we will have to address the structural disparities that exist in the City's internal processes, practices, policies, and procedures.

### **Upcoming Equity Committee Project:**

We will partner with other City departments and agencies to help create lasting solutions to address the race and gender disparities identified in City of Berkeley contracting in the *November 2021 Mason-Tillman Disparity Study*.

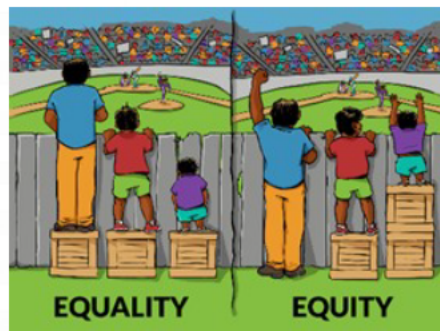
### **Become a Member**

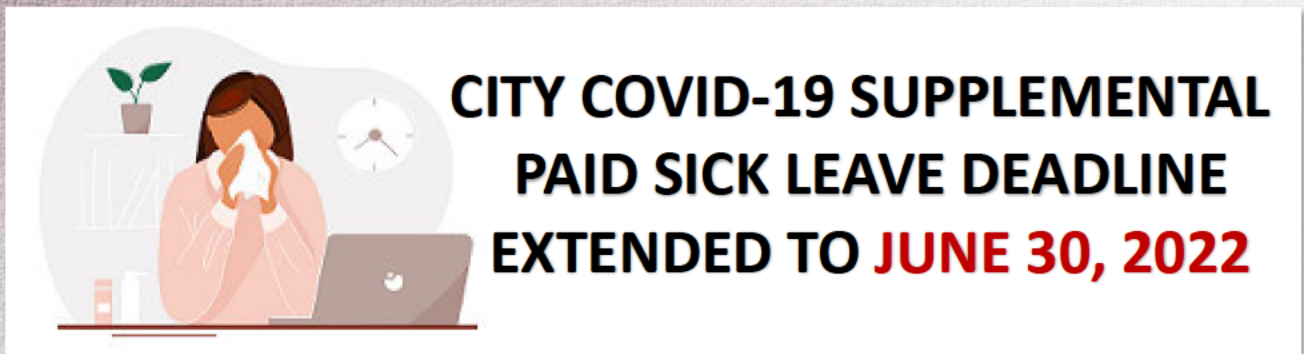
If you are interested in joining the Equity Committee, please send your name and contact information to the following staff by February 18th, 2022.

Thanh Thai - [TThai@cityofberkeley.info](mailto:TThai@cityofberkeley.info)

Leisl Griffith Redmond - [LRedmond@cityofberkeley.info](mailto:LRedmond@cityofberkeley.info)

**Come join us!**





The City Manager has approved the continued use of existing **COVID-19 Paid Supplemental Sick Leave** time that employees still have available. This extension of time does not provide additional leave. This time was set to expire on December 31, 2021 and will now be **extended for use until June 30, 2022** or until the state and local emergency has been lifted, whichever comes first.

In accordance with [Administrative Regulation 2.24](#), the leave hours are intended to provide paid time off for those employees who need to take leave from work due to one of seven qualifying COVID-19 related reasons listed in the Administrative Regulation:

- (1) The employee is subject to a quarantine or isolation period related to COVID-19 as defined by an order or guidelines of the California Department of Public Health (“CDPH”), the federal Centers for Disease Control and Prevention (“CDC”), or a local health officer who has jurisdiction over the workplace; or
- (2) The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19; or
- (3) The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis; or
- (4) The employee is caring for a family member who is subject to a quarantine or isolation order as described in subparagraph (1), or has been advised to quarantine as described in subparagraph (2); or
- (5) The employee is caring for a child whose school or place of care is closed or otherwise unavailable for reasons related to COVID-19 on the premises; or
- (6) The employee is attending an appointment to receive a vaccine for protection against COVID-19; or
- (7) The employee is experiencing symptoms related to a COVID-19 vaccine that prevent the employee from being able to work or telework.

The attached policy will be updated to reflect the extended expiration date



## Live Webinar: The Sandwich Generation

Learn how you can maintain balance while juggling the financial needs of your kids, your parents, and yourself, plus how to prepare financially for retirement.

### Register for a live session below

February 15, 2022

[12 noon ET](#)

[3 p.m. ET](#)

February 17, 2022

[1 p.m. ET](#)

[4 p.m. ET](#)

[6 p.m. ET](#)

#### One-on-One counseling

Interested in a personal, virtual coaching session? Visit [www.prudential.com/virtualcoach](http://www.prudential.com/virtualcoach)

#### Account questions?

Call Prudential at 877-PRU-2100

Participant service representatives are available weekdays, from 8 a.m. to 9 p.m. ET.

We'll send a confirmation email with a calendar invite. We'll also send reminders to help you remember to attend your session.

#### To attend your selected session:

Up to 10 mins before it starts, click the link in the invite you received when you registered.



It's your future,  
take control of it **today!**

With the **CalPERS 457 Plan**  
you benefit from:

- Contributions made through automatic payroll deductions
- Pre-tax contributions and tax-deferred growth

Learn more by scheduling a one-on-one meeting

Your CalPERS Account Manager will be here on:

▶ **Wednesday, February 9, 2022**  
\*\*\* Phone Appointments \*\*\*

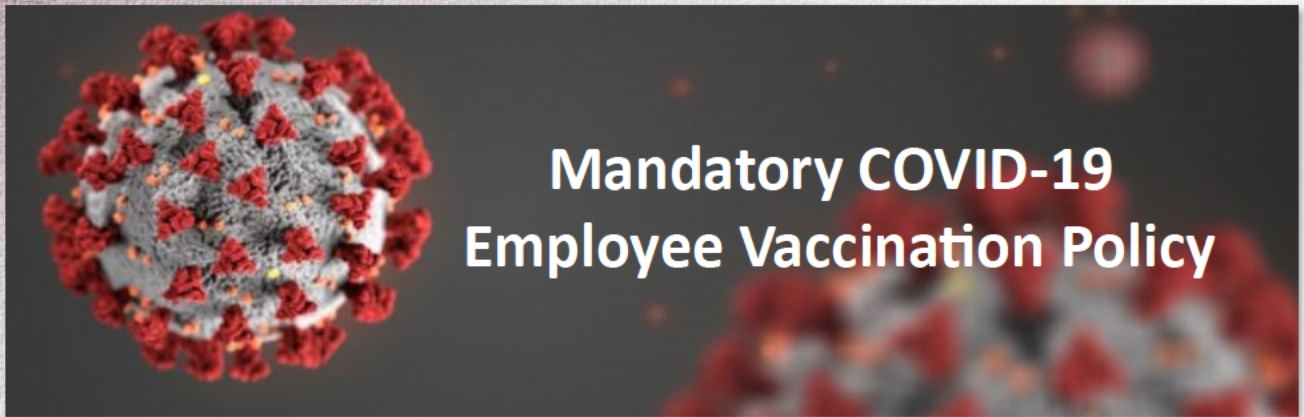
- Enroll!
- Review investment elections
- Explore roll-over options
- Discuss retirement goals

To schedule an appointment:

▶ <https://hso8vkeybn.timetap.com/>

**Appointments will  
be held:**

City of Berkeley  
To schedule a phone appointment online, go  
to: <https://hso8vkeybn.timetap.com/>  
or email [Nancy.Garrity@Voya.com](mailto:Nancy.Garrity@Voya.com)  
or call 888-713-8244 x 2



As we all know, COVID-19 continues to pose a serious health risk. Vaccinations and testing as well as other COVID prevention measures remain necessary to protect employees and limit COVID-19 illnesses in the workplace and the community.

The City of Berkeley remains sincerely engaged in providing a safe and healthy workplace for employees, contractors, and visitors that are consistent with COVID-19 health standards, guidance, and legal requirements.

In order to maintain a healthy workplace, a vaccination verification and testing policy has been adopted and presented in [Administrative Regulation 2.25: Mandatory COVID-19 Employee Vaccination Policy](#). The policy was made effective on September 15, 2021, and is applicable to all City employees, interns, and volunteers.

**A.R 2.25** requires verification of vaccination status of all COB employees and establishes diagnostic screening testing for employees that are unvaccinated or incompletely vaccinated. **Proof of vaccination status was due for all City of Berkeley employees on October 15, 2021. If you have not already done so, please ensure you submit your vaccination status immediately.** COB employees must, as a condition of employment, report their vaccination status to the City's Human Resources Department by turning in a hardcopy version of the Self-Certification of COVID-19 Vaccine Status form and a copy of vaccination card to the confidential lockbox located in the Human Resources office.

**A.R 2.25** has details on exemptions, proof of vaccination and secure reporting methods as well as other helpful information on the vaccination policy.

Please follow this link for [COVID-19 Vaccination Policy& Face Covering FAQs](#).

# CURRENT RECRUITMENTS

JAN 28, 2022 • PG 11

Application materials for these recruitments are available on-line ([www.cityofberkeley.info/jobs](http://www.cityofberkeley.info/jobs)). **Applications must be submitted no later than 5pm on the closing date.** It is the applicant's responsibility to ensure that all the required materials are submitted by the closing deadline as stated on the announcement. Applications that are received after that deadline will not be accepted regardless of postmark or reason for being late. Applicants should keep a copy of all application materials submitted as the Human Resources Department does not provide copies.

During the recruitment filing period, employees requesting continuous eligibility are **required to submit an updated application**, including credentials, i.e. licensure, certificate etc. and indicate they wish to have continuous eligibility in the agency-wide questions portion of the application.

Personnel Rules and Regulations allow career employees in any

classification (except sworn public safety classifications) to qualify for continuous eligibility for classifications in which his/her name appears on the eligible list. Employees who qualify for continuous eligibility will remain on the eligible list in their relative standing without being required to compete in subsequent examinations. If the employee, however, wants to improve his/her standing, the employee will be required to compete in the new examination (e.g. employee's standing on the list is in Category III and wants to improve to Categories I or II).

NOTE: If testing standards or the qualifications for the classification should change, employees will be notified that they will be required to participate in a new examination in order to re-establish eligibility.

For answers to frequently asked questions regarding recruitments please visit: [www.cityofberkeley.info/HumanResources/Home/FrequentlyAskedQuestions.aspx](http://www.cityofberkeley.info/HumanResources/Home/FrequentlyAskedQuestions.aspx)

RECRUITMENT TITLE (Funding source and requisition/s)	REASON NEEDED	TYPE	SALARY (hourly unless indicated)	OPENING DATE	CLOSING DATE
<b>Accounting Manager</b> (Funded by General Fund #010 at 100%) (req# 2018-00319)	Retirement	COMPETITIVE	\$60.83 to \$73.93	Continuous	
<b>Behavioral Health Clinician I</b>	Vacancy		\$40.34 to \$47.31	Continuous	
<b>Behavioral Health Clinician II</b> (Funded by Ment Hlth State Aid Real Fund #960 at 57%, B.U.S.D Grant #134 at 24%, EPSDT Expansion Proposal #066 at 18%) (Funded by Mental Health Service Act Fund #063 at 100%) (Funded by Target Case Management/Linkages #056 at 56%, General Fund #010 at 44%) (req# 2021-00051E) (req# 2021-00099E)	Vacancy		\$44.43 to \$51.89	Continuous	
<b>Camp Manager</b> (req# 22021-00325E)	Vacancy		\$36.02 to \$43.78	Feb 7, 2022	Feb 28, 2022
<b>Community Health Worker Specialist</b> (Funded by Measure GG - Fire Prep Tax #456 at 100%) (req# 2021-00305E)	Resignation		\$31.70 to 36.83	Jan 24, 2022	Feb 14, 2022
<b>Customer Service Specialist II</b>	To Establish a List		\$32.60 to \$36.12	Jan 18, 2022	Feb 8, 2022
<b>Deputy Director of Planning</b> (Funded by Permit Center Service Fund 72%; General Fund 28%) (req# 2021-00442E)	To Establish a List		\$69.96 to \$93.60	Jan 18, 2022	Feb 8, 2022
<b>Electrician</b> (Funded by Street Light Assessment District #470 at 100%) (req# 2020-00113E) (Funded by Marina Ops/Maint #825 at 50%, Special Gas Tax Improvement #369 at 25%, Measure B—Local St & Road #391 at 25%) (req# 2021-00095E) (req# 2021-00353E)	Vacancy		\$46.89 to \$51.39	Continuous	
<b>Epidemiologist</b>	Vacancy		\$40.49 to \$49.21	Continuous	

# CURRENT RECRUITMENTS (CONT'D)

JAN 28, 2022 • PG 12

RECRUITMENT TITLE (Funding source and requisition/s)	REASON NEEDED	TYPE	SALARY (hourly unless indicated)	OPENING DATE	CLOSING DATE
<b>Electrician</b> (Funded by Street Light Assessment District #470 at 100%) (req# 2020-00113E) (Funded by Marina Ops/Maint #825 at 50%, Special Gas Tax Improvement #369 at 25%, Measure B—Local St & Road #391 at 25%) (req# 2021-00095E) (req# 2021-00353E)	Vacancy	COMPETITIVE	\$46.89 to \$51.39	Continuous	
<b>Emergency Services Coordinator</b>	Vacancy		\$47.01 to \$55.82	Jan 31, 2022	April 4, 2022
<b>Epidemiologist</b>	Vacancy		\$40.49 to \$49.21	Continuous	
<b>Fire Inspector (Sworn)</b>	To Establish a List		\$58.10 to \$64.05	Continuous	
<b>Firefighter Paramedic</b>	Vacancy		\$32.18 to \$40.54	Continuous	
<b>Firefighter Paramedic Lateral</b>	Vacancy		\$32.18 to \$40.54	Continuous	
<b>Health Services Supervisor</b> (Funded by Health State Aide Real Trust #958 at 100%) (req# 2021-00359E)	Vacancy		\$57.09 to \$66.98	Jan 24, 2022	Feb 14, 2022
<b>Mechanic</b> (Funded by Equipment Maintenance #865 at 100%) (Funded by MTC/CALTRANS TIP/HIP Prj #672 at 100%) (req# 2021-00022E) (req# 2021-00179E)	Vacancy		\$43.30 to \$45.90	Continuous	
<b>Mid-Level Practitioner</b> (Funded by General Fund #010 FTE 47.5%) (req# 2018-00129) (req# 2019-00221) (Funded by Mental Health Service Act Fund #063 at 55%, Health (Short/Doyle) Fund #065 at 40%, Ment Hlth State Aid Real Fund #960 at 5% FTE 50%) (req# 2016-00265)	Vacancy		\$56.35 to \$62.48	Continuous	
<b>Police Officer Lateral</b> (Funded by General Fund #010 at 100%)	Vacancy		\$51.23 to \$63.79	Continuous	
<b>Police Review Commission Investigator</b>	To Establish a List		\$48.67 to \$58.66	Jan 31, 2022	Feb 22, 2022
<b>Program Manager II</b> (Funded by General Fund #010 at 50%, Permit Service Center #833 at 50%) (req #2021-00368E)	Vacancy		\$62.38 to \$75.49	Jan 3, 2022	<b>Feb 14, 2022 (Extended)</b>
<b>Psychiatrist</b> (Funded by Health (Short/Doyle) Fund #065 at 100%)	Vacancy		\$87.88 to \$129.84	Continuous	



# CURRENT RECRUITMENTS (CONT'D)

JAN 28, 2022 • PG 13

RECRUITMENT TITLE (Funding source and requisition/s)	REASON NEEDED	TYPE	SALARY (hourly unless indicated)	OPENING DATE	CLOSING DATE
<b>Public Health Nurse</b> (Funded by Alameda County Grants #165 at 51.5%, Health (General) #055 at 42.5%, General Fund #010 at 6%) (req# 2021-00096E)	Vacancy	<-----COMPETITIVE----->	\$51.80 to \$60.43	Continuous	
<b>Public Safety Dispatcher II</b> (Funded by One-time Grant: No Capital Expenditures #421 at 100%) (req# 2020-00188E)	Vacancy		\$44.64 to \$48.45	Continuous	
<b>Registered Nurse</b>	Vacancy		\$50.18 to \$55.62	Continuous	
<b>Staff Attorney II</b> (Funded by Rent Stabilization Board #440 at 100%) (req# 2021-00203)	To Establish a List		\$67.49 to \$82.98	Jul 12, 2021	Feb 1, 2022 (Extended)
<b>Supervising Public Health Nurse</b>	Vacancy		\$62.73 to \$73.65	Continuous	
<b>Battalion Chief</b>	To Establish a List	<-----PROMOTIONAL----->	\$55.25 to \$63.95	Jan 31, 2022	Mar 7, 2022
<b>Paramedic Supervisor I</b> (Funded by Paramedic Tax #160 at 100%) (req# 2021-00318E) (Funded by General Fund #010 at 100%) (req# 2020-00196E) (req# 2021-00377E)	Promotion		\$45.83 to \$50.51	Jan 31, 2022	Feb 7, 2022
<b>Supervising Building Inspector</b>	Retirement		\$66.49 to \$80.29	Jan 24, 2022	Feb 7, 2022

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To be considered for the vacancies listed below, employees must:

- 1) Have a career appointment in the specific classification listed **AND** be on the "Transfer List" **OR**
- 2) Have their name on an active "Eligible List" **OR**
- 3) Have their name on a "Reinstatement List"

Please call the department contact person within one week of the job posting if you **meet one** of the **above criteria**. To have your name placed on the "Transfer List" please apply online under Transfer Opportunities: [www.cityofberkeley.info/jobs](http://www.cityofberkeley.info/jobs)

CLASSIFICATION TITLE (Funding source and requisition/s)	REASON NEEDED	DEPT	CONTACT
<b>Associate Civil Engineer</b> (Funded by Parks Tax #450 at 50%, Measure T1 - Infra & Facilities #607 at 50%) (req# 2022-00472E)	Promotion	PRW	Christina Erickson @ 981-6703 or <a href="mailto:CErickson@cityofberkeley.info">CErickson@cityofberkeley.info</a>
<b>Associate Management Analyst (x2)</b> (Funded by General Fund #010 at 100%) (req# 2021-00362E) (req# 2021-00380E)	Promotion	HHCS	Amy Davidson @ 981-5406 or <a href="mailto:ADavidson@cityofberkeley.info">ADavidson@cityofberkeley.info</a>
<b>Associate Management Analyst</b> (Funded by Zero Waste #820 at 47.5%, Sanitary Sewer Operation #830 at 35%, Clean Storm Water #831 at 5%, Off Street Parking Fund #835 at 5%, Building Maintenance #866 at 7.5%) (req# 2021-00348E)	Transfer	Public Works	Sean O'Shea @ 981-6306 or <a href="mailto:SOshea@cityofberkeley.info">SOshea@cityofberkeley.info</a>
<b>Associate Planner</b> (Funded by Permit Service Center #833 at 100%) (req# 2021-00481E)	Resignation	Planning	Steven Buckley @ 981-7411 or <a href="mailto:SBuckley@cityofberkeley.info">SBuckley@cityofberkeley.info</a>
<b>Civic Arts Coordinator</b> (Funded by General Fund #010 at 100%) (req# 2021-00385E) (Funded by Private Percent –Art Fund #493 at 52%, Public Art Fund #657 at 23%, Measure T1-Infra & Facilities #607 at 25%)	Vacancy	City Manager	Eleanor Hollander @ 981-7536 or <a href="mailto:EHollander@cityofberkeley.info">EHollander@cityofberkeley.info</a>
<b>Deputy City Attorney III</b> (Funded by Public Liability #881 at 100%) (req# 2022-00485E)	Resignation	City Attorney	Farimah Brown @ 981-6985 or <a href="mailto:FBrown@cityofberkeley.info">FBrown@cityofberkeley.info</a>
<b>Marina Assistant (x2)</b> (Funded by Marina Operations/Maint #825 at 100%) (req# 2021-00274E) (req# 2022-00471E)	Promotion	PRW	Christina Erickson @ 981-6703 or <a href="mailto:CErickson@cityofberkeley.info">CErickson@cityofberkeley.info</a>
<b>Senior Planner (x2)</b> (Funded by Permit Service Center #833 at 100%) (req# 2021-00391E) (req# 2021-00460E)	Promotion	Planning	Steven Buckley @ 981-7411 or <a href="mailto:SBuckley@cityofberkeley.info">SBuckley@cityofberkeley.info</a>



## TEMPORARY VACANCIES WITH AN ELIGIBLE LIST

To be considered for the vacancies listed below, employees must:

- 1) Have a career appointment in the specific classification listed AND be on the "Transfer List" OR
- 2) Have their name on an active "Eligible List" OR
- 3) Have their name on a "Reinstatement List"

Please call or email the dept contact person within one week of the job posting if you *meet one of the above criteria*.  
 To have your name placed on the "Transfer List" please apply online: [www.cityofberkeley.info/jobs](http://www.cityofberkeley.info/jobs)

CLASSIFICATION TITLE (Funding source and requisition/s)	REASON NEEDED	DEPT	CONTACT	DURATION
<b>Senior Planner</b> (Funded by General Fund #010 at 66%, One-Time Grant: No Capital Expenditures #421 at 34%) (req# 2021-00238E)	Vacancy	Planning	Steven Buckley @ 981-7411 or <a href="mailto:SBuckley@cityofberkeley.info">SBuckley@cityofberkeley.info</a>	3 Years (Project Based)

## STAFF COMMENDATIONS



I'm doing some outreach for CARE and had to call Berkeley to confirm you are still a drop-off site and the prices you charge. I spoke with [REDACTED], I think **at 311**, not the Transfer Station. She was helpful, friendly, and VERY specific about how to recycle carpet. She was the first person I've spoken to who proactively gave that information, without my prodding. PROPS to Berkeley!

- *Annette Poliwka, Zero Waste Commissioner*

# HELLO's & GOODBYE's



TYPE	NAME	CLASSIFICATION TITLE	DEPT
APPOINTMENTS	[REDACTED]	<i>Budget Manager</i>	City Manager
	[REDACTED]	<i>Laborer</i>	Public Works
	[REDACTED]	<i>Laborer</i>	Public Works
	[REDACTED]	<i>Laborer</i>	Public Works
	[REDACTED]	<i>Accounting Office Specialist II</i>	Public Works
	[REDACTED]	<i>Office Specialist II</i>	Public Works
	[REDACTED]	<i>Library Aide</i>	Library
	[REDACTED]	<i>Deputy City Attorney II</i>	City Attorney
	[REDACTED]	<i>Police Officer</i>	Police
	[REDACTED]	<i>Planning Technician</i>	Planning
	[REDACTED]	<i>Assistant Planner</i>	Planning
	[REDACTED]	<i>Camp Manager</i>	PRW
	PROMOTIONS	[REDACTED]	<i>Senior Management Analyst</i>
[REDACTED]		<i>Deputy City Attorney III</i>	City Attorney
[REDACTED]		<i>Supervising Civil Engineer</i>	Public Works
[REDACTED]		<i>Associate Planner</i>	Planning
[REDACTED]		<i>Supervising Civil Engineer</i>	PRW
RESIGNATION	[REDACTED]	<i>Deputy City Attorney II</i>	City Attorney
	[REDACTED]	<i>Senior Planner</i>	Planning
	[REDACTED]	<i>Hazardous Materials Specialist II</i>	Planning
	[REDACTED]	<i>Supervising Building Inspector</i>	Planning
	[REDACTED]	<i>Behavioral Health Clinician II</i>	HHCS
	[REDACTED]	<i>Legislative Assistant</i>	Council District 4
RETIREMENT	[REDACTED]	<i>Police Officer</i>	Police
	[REDACTED]	<i>Police Officer</i>	Police