



Department of Public Works  
Transportation Division

## **SIGNAGE/STRIPING/PARKING REQUEST FOR SCHOOLS**

**NOTE: This form can only be requested by school principal.**

**INFORMATION:** Please complete and turn in this form to request changes/modifications to signage/striping and parking configuration around school. You can send this request to our Transportation Division at [transportation@cityofberkeley.info](mailto:transportation@cityofberkeley.info) or you can call (510) 981-7010 to discuss your request. Be aware that traffic control devices are not automatically installed when requested, but each request will be evaluated.

“Requested Street Information” includes the name of the street for which changes/modification is requested as well as the boundary streets. For example, requesting an extension of a school drop off zone on Jackson Street from 1<sup>st</sup> Avenue to 3<sup>rd</sup> Avenue (see below). **Please do not use street block ranges.**

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School Principal Name:

School Name:

School Address:

Phone:

Email:

Device:  Crosswalk upgrade  Parking Restrictions

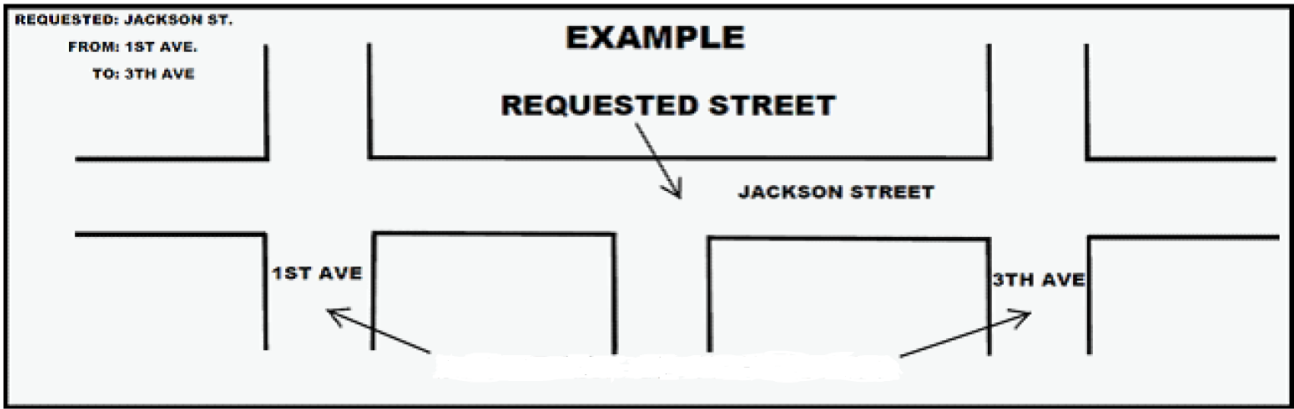
Additional Signage (within school area)  Refresh Striping (within school area)

Zone implementation such as red zone, blue zone, yellow zone and drop off zone.

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### **ADDITIONAL COMMENTS/DESCRIPTION**

**Requested Street Information:**



Requested Street:

For example "Jackson St."

From:

1st Ave.

To:

3th Ave.

Signature of School Principal

**END OF FORM**

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For more substantial traffic issues or studies around schools please visit Safe Routes to School (SR2S) Program headed by Alameda County Transportation Commission (ACTC) web site:  
<https://www.alamedactc.org/programs-projects/safe-routes-to-schools/>