



Office of the City Manager

CONSENT CALENDAR
November 30, 2021

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Henry Oyekanmi, Director, Finance

Subject: Formal Bid Solicitations and Request for Proposals Scheduled for Possible Issuance After Council Approval on November 30, 2021

RECOMMENDATION

Approve the request for proposals or invitation for bids (attached to staff report) that will be, or are planned to be, issued upon final approval by the requesting department or division. All contracts over the City Manager's threshold will be returned to Council for final approval.

Total estimated cost of items included in this report is **\$340,000**.

<u>PROJECT</u>	<u>Fund</u>	<u>Source</u>	<u>Amount</u>
Intersection Work at Dwight Way & California Street	011	General Fund	\$240,000
Mental Health services for Asian Pacific Islanders.	315	Mental Health Service	\$100,000
Total:			\$340,000

CURRENT SITUATION AND ITS EFFECTS

On May, 6, 2008, Council adopted Ordinance No. 7,035-N.S. effective June 6, 2008, which increased the City Manager's purchasing authority for services to \$50,000. As a result, this required report submitted by the City Manager to Council is now for those purchases in excess of \$100,000 for goods; and \$200,000 for playgrounds and construction; and \$50,000 for services. If Council does not object to these items being sent out for bid or proposal within one week of them appearing on the agenda, and

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upon final notice to proceed from the requesting department, the IFB (Invitation for Bid) or RFP (Request for Proposal) may be released to the public and notices sent to the potential bidder/respondent list.

BACKGROUND

On May 6, 2008, Council adopted Ordinance No. 7,035-N.S., amending the City Manager's purchasing authority for services.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

The Finance Department reviews all formal bid and proposal solicitations to ensure that they include provisions for compliance with the City's environmental policies. For each contract that is subject to City Council authorization, staff will address environmental sustainability considerations in the associated staff report to City Council.

RATIONALE FOR RECOMMENDATION

Need for the services.

ALTERNATIVE ACTIONS CONSIDERED

None.

CONTACT PERSON

Darryl Sweet, General Services Manager, Finance, (510) 981-7329

Attachments:

1: Formal Bid Solicitations and Request for Proposals Scheduled For Possible Issuance After Council Approval on November 30, 2021

- a) Intersection Work at Dwight Way & California Street
- b) Mental Health services for Asian Pacific Islanders

Note: Original of this attachment with live signature of authorizing personnel is on file in General Services.

DATE SUBMITTED: November 30, 2021

SPECIFICATION NO.	DESCRIPTION OF GOODS / SERVICES BEING PURCHASED	APPROX. RELEASE DATE	APPROX. BID OPENING DATE	INTENDED USE	ESTIMATED COST	BUDGET CODE TO BE CHARGED	DEPT. / DIVISION	CONTACT NAME & PHONE
22-11485-C	Intersection Work at Dwight Way & California Street	12/15/2021	1/20/2021	Contractor will construct a median refuge island on Dwight Way, at the intersection of California Street, re-pave the affected portion of Dwight Way, and install signage and pavement markings prohibiting through traffic on California Street.	\$240,000	\$56,161 is available (or will be via AAO1) from 011-54-622-668-0000-431-665110 \$183,839 will be appropriated via AAO#2 after further General Fund review	Public Works - Transportation	Ken Jung 981-7028
22-11486-C	Mental Health services for Asian Pacific Islanders.	12/1/2021	12/21/2021	Mental health services and supports for the Asian Pacific Islander community.	\$100,000	HHMCS22201- 315-51-503-526-2017-000451-636110.	HHCS-Mental Health	Karen Klatt 981-7644
Dept TOTAL					\$340,000			
DEPT. TOTAL					\$340,000			

